

**2.00 pm – 5.00 pm Thursday 7 September 2017**  
**Boardroom, 722 Prince of Wales Road, Sheffield S9 4EU**

**Meeting of the Sheffield CCG Governing Body held in public**

Questions from members of the public should be put in writing to the Director of Finance, in which case written answers will be provided on the day or will be sent within 7 working days and posted on the website (<http://www.sheffieldccg.nhs.uk/about-us/GB-meetings.htm>)

Confidential items are outlined in a separate confidential agenda; confidential items will be considered in a closed private session

		<b>Presenter</b>
<b>2.00 pm Part 1 – Preliminary Items</b>		
<b>1.</b>	<b>Apologies for absence</b>	Dr Tim Moorhead, Chair
<b>2.</b>	<b>Declarations of Interest</b> A conflict of interest occurs where an individual's ability to exercise judgement, or act in a role, is or could be impaired or otherwise influenced by his or her involvement in another role or relationship.  The Standards of Business Conduct and Conflicts of Interest Policy and Procedure can be found at: <a href="http://www.sheffieldccg.nhs.uk/our-information/documents-and-policies.htm">http://www.sheffieldccg.nhs.uk/our-information/documents-and-policies.htm</a>  or <a href="http://www.sheffieldccg.nhs.uk/Downloads/About%20US/Documents%20Policies%20and%20Publications/Standards%20of%20Business%20Conduct%20Conflicts%20of%20Interest%20Policy%205.01.16%20v1.3.pdf">http://www.sheffieldccg.nhs.uk/Downloads/About%20US/Documents%20Policies%20and%20Publications/Standards%20of%20Business%20Conduct%20Conflicts%20of%20Interest%20Policy%205.01.16%20v1.3.pdf</a>	Dr Tim Moorhead, Chair
<b>3.</b>	<b>Chair's Opening Remarks</b>	Dr Tim Moorhead, Chair
<b>4.</b>	<b>Questions from Members of the Public</b>	Dr Tim Moorhead, Chair
<b>5. A</b>	<b>Approval of minutes of previous meetings</b> The Governing Body is invited to approve the minutes of the previous meetings held on 6 July 2017	Dr Tim Moorhead, Chair
<b>6. B</b>	<b>Matters Arising</b> The Governing Body is invited to note any matters arising	Dr Tim Moorhead, Chair

2.20 pm Part 2 – Papers for Approval		
2.20-2.40pm 7. C	<b>Month 4 Finance Report</b> The Governing Body is invited to consider the financial risks outlined in the report and approve the changes to budgets	Miss Julia Newton, Director of Finance
2.40-3.05pm 8. D	<b>Additional Actions to Manage the CCG's Financial Position</b> Governing Body is asked to approve the recommendations on de-commissioning certain services in light of the financial challenges faced by the CCG	Mr Brian Hughes, Director of Commissioning and Performance / Dr Zak McMurray, Medical Director
3.05-3.20pm 9. E	<b>Commissioning for Value for the Sustainability Transformation Plan (STP) Area</b> The Governing Body is invited to consider the report and approve the recommendations	Mr Brian Hughes, Director of Commissioning and Performance
3.20-3.30pm 10. F	<b>Governance Route for the Urgent Primary Care Pre-Consultation Business Case</b> The Governing Body is invited to approve the delegation of decisions on this business case to the Primary Care Commissioning Committee	Mr Peter Moore, Director of Strategy and Integration / Miss Julia Newton, Director of Finance
3.30-3.40pm 11. G	<b>Proposed Changes to the CCG Constitution and Other Governance Matters</b> The Governing Body is invited to approve the recommendations	Miss Julia Newton, Director of Finance
3.40-3.45pm 12. H	<b>Update to NHS Sheffield CCG's Standards of Business Conduct and Conflicts of Interests Policy and Procedure</b> The Governing Body is asked to approve the recommendations	Miss Julia Newton, Director of Finance
3.45-3.50pm 13. I	<b>Yorkshire and the Humber Emergency Preparedness, Resilience and Response (EPRR) Assurance 2017/18</b> The Governing Body is invited to approve the recommendations	Mr Brian Hughes, Director of Commissioning and Performance
3.50 pm Part 3 – Papers for Consideration		
3.50-4.00pm 14. J	<b>Local Maternity System (LMS) Development Update</b> The Governing Body is invited to consider and accept the report	Mrs Penny Brooks, Chief Nurse / Kate Laurance, Head of Commissioning – Children, Young People and Maternity
4.00-4.10pm 15. K	<b>Quarterly Update on NHS Sheffield CCG Governing Body Assurance Framework and Risk Register</b> The Governing Body is invited to consider and accept the report	Miss Julia Newton, Director of Finance
4.10-4.25pm 16. L	<b>Quality and Outcomes Report</b> The Governing Body is invited to consider and accept the report	Mr Brian Hughes, Director of Commissioning and Performance / Mrs Penny Brooks, Chief Nurse

4.25-4.35pm <b>17. M</b>	<b>Sheffield Community Clostridium Difficile Annual Report 2016/17</b> The Governing Body is invited to consider the report and presentation	Mrs Nikki Littlewood, Infection Prevention and Control Nurse / Mr Rob Townsend, Consultant Microbiologist, STHFT
4.35-4.45pm <b>18. N</b>	<b>Communications, Engagement, and Equality and Diversity Update</b> The Governing Body is invited to consider and accept the report	Mrs Nicki Doherty, Interim Director of Delivery – Care Outside of Hospital
4.45-4.50pm <b>19. O</b>	<b>City-wide Locality Group Update</b> The Governing Body is invited to consider and accept the report	Mrs Nicki Doherty, Interim Director of Delivery – Care Outside of Hospital
<b>4.50 pm Part 4 - Reports circulated in advance for noting</b>		
<b>20.</b>	<ul style="list-style-type: none"> <li>a) Chair's Report</li> <li>b) Accountable Officer's Report</li> <li>c) NHS Sheffield CCG's Revised Standards of Business Conduct and Conflicts of Interests Policy and Procedure <i>(to support main agenda item 12 (paper H))</i></li> <li>d) Governing Body Assurance Framework Quarter 2 <i>(to support main agenda item 15 (paper K))</i></li> <li>e) Report from the Primary Care Commissioning Committee</li> <li>f) Report from the Quality Assurance Committee</li> <li>g) Report from the Audit and Integrated Governance Committee</li> <li>h) Annual Audit Letter 2016/17</li> <li>i) Emotional Wellbeing and Mental Health (EWBMH) Annual Report 2016/17</li> <li>j) Update on Quality, Innovation, Productivity and Prevention (QIPP) Plan</li> <li>k) Complaints and MP Enquiries Quarterly Update</li> </ul>	
<b>21.</b>	If so determined, to exclude the public to consider business of a confidential nature	
<b>22.</b>	To consider items of any other business	
<b>23.</b>	If so determined, to exclude the public to consider business of a confidential nature	
<b>24.</b>	<b>Date and Time of Next Meeting</b>  A short meeting in public will take place on Thursday 5 October 2017, 2.00 pm – 3.00 pm, Boardroom, 722 Prince of Wales Road, Sheffield S9 4EU  The next full meeting in public will take place on Thursday 2 November 2017, 2.00 pm – 5.00 pm, Boardroom, 722 Prince of Wales Road, Sheffield S9 4EU	