

**ACTION/MATTERS ARISING FROM THE MEETING OF THE NHS SHEFFIELD CLINICAL COMMISSIONING GROUP
PRIMARY CARE COMMISSIONING COMMITTEE HELD IN PUBLIC ON 17 NOVEMBER 2016**

Minute	Item	Action to Take	Lead	Confirmation of action taken / still to take
90/16 101/16(a)	Primary Care Commissioning Committee: Draft Internal Audit Report	<ul style="list-style-type: none"> Final CCG implementation plan to be presented to the committee after the final target date for actions has passed 	KaC	On January 2017 agenda
91/16 101/16(b)	Proposed Practice Visits Programme	<ul style="list-style-type: none"> Ensure reports from Healthwatch's enter and view are shared internally with the appropriate people within the organisation Advise Lay Members of dates and times of planned visits as soon as possible for them to plan into their diaries 	PB RP	Reports are shared internally within the organisation Complete
104/16	Winter Resilience Proposal	<ul style="list-style-type: none"> Present information to a future meeting that demonstrates evidence that the right metrics are in place. 	PM	To be scheduled
105/16	Update on Closure of Westfield Practice	<ul style="list-style-type: none"> Sort out the final practicalities of closing down the building. 	VL/RP	Complete
108/16	Report to the Overview and Scrutiny Committee (OSC) on the Care Quality Commission (CQC) Ratings for GP Practices in Sheffield	<ul style="list-style-type: none"> Circulate the report virtually to members for comments by lunchtime on 24 November Circulate the OSC's forward planner for meeting papers to members to ensure they could plan well ahead in future 	RP GF	Complete Complete. Circulated by CRH 29.11.16