

2.00 pm Thursday 4 April 2013

Meeting of the Sheffield CCG Governing Body held in public

Questions from members of the public should be put in writing to the Company Secretary, in which case written answers will be provided on the day or will be sent within 7 working days and posted on the website

Confidential items are outlined in a separate confidential agenda; confidential items will be considered in a closed private session

		Presenter
2.00	Part 1 – Preliminary Items	
1.	Apologies for absence	Dr Tim Moorhead, Chair
2.	Declarations of Interest	Dr Tim Moorhead, Chair
3.	Approval of minutes of previous meeting	Dr Tim Moorhead, Chair
A	The Governing Body is invited to approve the minutes of the previous meeting held on 7 March 2013	
4.	Matters Arising	Dr Tim Moorhead, Chair
B	The Governing Body is invited to note any matters arising	
Part 2 Presentations		
2.10		
5.	NHS Commissioning Board Area Team Commissioning Plans for 2013/14	Eleri de Gilbert, NHSCB AT / Cathy Edwards, NHSCB AT
2.25		
6.	Musculoskeletal (MSK): Fit for Purpose – the case for change	Sir Muir Gray, Better Value Healthcare / Andy Smith, COBIC Solutions Ltd
D		
Part 3 – Papers for Discussion and Decision		
2.40		
7.	Chair’s Report	Dr Tim Moorhead, Chair
E	The Governing Body is invited to note the report	
2.45		
8.	Accountable Officer’s Report	Ian Atkinson, Accountable Officer
F	The Governing Body is invited to endorse the report	
2.50		
9.	CCG Governance	Linda Tully, Head of Governance and Company Secretary
G	The Governing Body is invited to approve the report	
2.55		
10.	CCG Assurance Framework	Linda Tully, Head of Governance and Company Secretary
H	The Governing Body is invited to endorse the report	

3.00 11. I	Risk Management Strategy and Action Plan 2013/14 The Governing Body is invited to approve the strategy and action plan	Linda Tully, Head of Governance and Company Secretary
3.05 12. J	CCG Commissioning Intentions The Governing Body is invited to approve the final draft of the CCG's Commissioning Intentions for 2013/14 and note the process for developing the CCG's Business Plan for 2013/14	Tim Furness, Chief of Business Planning and Partnerships
3.10 13. K	CCG Response to Sheffield City Council Fairness Commission report The Governing Body is invited to accept the response	Tim Furness, Chief of Business Planning and Partnerships
3.15 14. L	Developing the CCG Membership Team Office The Governing Body is invited to consider and approve the proposals	Linda Tully, Head of Governance and Company Secretary
3.20 15. M	Communications and Engagement Strategy The Governing Body is invited to approve the strategy	Idris Griffiths, Chief Operating Officer
3.30 16. N	Election of Governing Body GP Members The Governing Body is invited to consider and approve the proposals	Linda Tully, Head of Governance and Company Secretary
3.45 17. O	Finance Report The Governing Body is invited to accept the report	Julia Newton, Chief Finance Officer
3.50 18. P	Quality and Outcomes Report The Governing Body is invited to consider and accept the report	Idris Griffiths, Chief Operating Officer
4.00 19. Q	NHS111 Update The Governing Body is invited to accept the report	Ian Atkinson, Accountable Officer
Part 4 – CCG Committee Reports		
4.10 20.	Audit and Integrated Governance Committee (AIGC) <ul style="list-style-type: none"> The Governing Body is invited to receive an oral update from the meeting held on 28 March 2013 	John Boyington, CBE, Chair of AIGC
4.15 21. R	Quality Assurance Committee (QAC) <ul style="list-style-type: none"> The Governing Body is asked to receive and note the unadopted minutes of the meeting held on 8 March 2013 	Amanda Forrest, Chair of QAC
S	<ul style="list-style-type: none"> The Governing Body is asked to note the process for carrying out clinically-led Quality Impact Assessments of Foundation Trust Cost Improvement Schemes 	Jane Harriman, Deputy Chief Nurse
4.25 22. T	Remuneration Committee <ul style="list-style-type: none"> The Governing Body is asked to approve the recommendations for Contract Status for GP Governing Body members 	John Boyington, CBE, Chair of Remuneration Committee
4.30 23. U	Locality Executive Groups update The Governing Body is invited to note the report	Locality Managers

4.35		
Part 5 - Papers for Noting		
24. V	Key Highlights from Commissioning Executive Team and Planning and Delivery Group meetings The Governing Body is asked to note the report	Ian Atkinson, Accountable Officer
25. W	Summary Report on Specialised and Collaborative Commissioning The Governing Body is asked to note the report	Tim Furness, Chief of Business Planning and Partnerships
26. X	Locality Improvement Finance Trust (LIFT) update The Governing Body is invited to note the report	Ian Atkinson, Accountable Officer
4.40		
Part 6 – Other Reports		
27.	Feedback from GPs and Lay Advisors	
28.	Questions from the Public	
29.	If so determined, to exclude the public to consider business of a confidential nature	
30.	To consider items of any other business	
4.50 31.	Date and Time of Next Meeting Thursday 2 May 2013, 2.00 pm, in the Boardroom at 722 Prince of Wales Road	