

Company Secretary's Report

Governing Body meeting

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5 December 2013

Author(s)/Presenter and title	Linda Tully, Company Secretary and Head of Corporate Governance
Sponsor	Dr Tim Moorhead, Chair
Key messages	
<ul style="list-style-type: none"> • Nominations for Governing Body election closed on Friday 1 November with two nominations going forward as candidates. The Ballot opens on 5 December and will close at noon on 24 December. • The Audit and Integrated Governance Committee has responded to the DH Health Service Bodies Audit Committees Consultation. 	
Assurance Framework (AF)	
<p>This paper supports the following principal risks identified in the Assurance Framework</p> <ul style="list-style-type: none"> 1.1 supports public confidence through good communication 5.4 supports the development of leadership 5.5 adheres to governance arrangements to support the Nolan Principles 	
Equality/Diversity Impact	
<p><i>Has an equality impact assessment been undertaken?</i> Not directly</p>	
Recommendations	
<p>The Governing Body is asked to note the contents of this paper.</p>	

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1. Election

The CCG Constitution (Paragraph 6.62) states that the Governing Body will comprise at least 15 voting members; eight of whom will be GPs. Nominations for the election of a city-wide GP representative closed on Friday 1 November with two nominations verified by the assessment panel going forward as candidates. The Ballot opens on 5 December and will close at noon on 24 December.

2. Department of Health Consultation on New Requirements for NHS Audit Committees

The Department of Health has developed proposals for new constitutional requirements for the audit committees of NHS Trusts and Clinical Commissioning Groups, to ensure audit committees are appropriately constituted to advise their governing boards on the selection, appointment and maintenance of independent relationships with external auditors from 2015 onwards, when the Audit Commission is expected to close (subject to the approval of Parliament). The Department is now seeking views on these proposals. The Audit and Integrated Governance Committee has responded with the following key message:

- that the proposed requirements overlook the limited number of Lay Members in CCGs and underestimate the importance of involving GPs in all our formal committee arrangements.

The full consultation document can be viewed at:

<https://www.gov.uk/government/consultations/new-requirements-for-nhs-audit-committees>

3. Dates for Diaries

- OD time out for CET and Governing Body members: Wednesday, 18 December, 2.00pm – 5.00pm, Boardroom, 722 Prince of Wales Road.
- NHS Sheffield CCG Members Council; 30 April 2014 Mega Centre, Bernard Road, S2 5BQ

4. Recommendation

The Governing Body is asked to note the contents of this paper .

Paper prepared by Linda Tully, Company Secretary and Head of Corporate Governance

25 November 2013