

**Commissioning Executive Team (CET)  
 and Planning and Delivery Group (P&DG) Update**

**Governing Body meeting**

**P**

**5 December 2013**

Author(s)/Presenter and title	Ian Atkinson, Accountable Officer
Sponsor	Ian Atkinson, Accountable Officer
Key messages	
<ul style="list-style-type: none"> <li>• The prioritisation and testing of the planning round was undertaken across all the portfolios.</li> <li>• Agreement of the project plan for delivering the entirety of the planning process.</li> <li>• Consideration of the draft commissioning and contractual decisions that will need to be taken during December 2013.</li> </ul>	
Assurance Framework (AF)	
<p><b>Assurance Framework Number:</b> 1.3, 4.1, 4.2, 4.5</p> <p><b>How does this paper provide assurance to the Governing Body that the risk is being addressed?</b></p> <ul style="list-style-type: none"> <li>• Improved patient experience and access to care</li> <li>• Ensuring sustainable, affordable, health care systems</li> </ul> <p><b>Is this an existing or additional control:</b> Existing</p>	
Equality/Diversity Impact	
<p><b>Has an equality impact assessment been undertaken?</b> NO</p> <p><b>Which of the 9 Protected Characteristics does it have an impact on?</b>                  There are no specific issues associated with this report.</p>	
Public and Patient Engagement	
None Required.	
Recommendations	
The Governing Body is asked to note the update.	

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#### **1.0 Introduction**

This paper sets out the current key issues being addressed by the CET and the P&DG and provides a forward look to potential commissioning issues that will need to be addressed or will be subject to further work and involvement of the committee.

##### **1.1 Commissioning Executive Team (CET)**

- The prioritisation and testing of the planning round was undertaken across all the portfolios.
- Agreement of the project plan for delivering the entirety of the planning process.
- Consideration of the draft commissioning and contractual decisions that will need to be taken during December 2013.

##### **1.2 Planning and Delivery Group (P&DG)**

- Key deadlines were set out regarding business planning and it was agreed that the prioritisation process of work set out in portfolio plans would take place in an externally facilitated workshop.
- P&DG agreed to support proposal for the Optometric Enhanced Service to continue, with new contracts to be issued to all current providers for 2014/15, with a six month term.
- An update on Right First Time Care Planning was given, highlighting key issues.
- Complex and challenging issues were noted around Commissioner requested services/location specific services to be discussed in further detail at Governing Body.

#### **2.0 Recommendations**

The Governing Body is asked to note the report.

Paper prepared by Ian Atkinson, Accountable Officer

25 November 2013