

2.00 pm Thursday 5 December 2013
 Boardroom, 722 Prince of Wales Road, Sheffield S9 4EU

Meeting of the Sheffield CCG Governing Body held in public

Questions from members of the public should be put in writing to the Company Secretary, in which case written answers will be provided on the day or will be sent within 7 working days and posted on the website (<http://www.sheffieldccg.nhs.uk/about-us/GB-meetings.htm>)

Confidential items are outlined in a separate confidential agenda; confidential items will be considered in a closed private session

		Presenter
2.00	Part 1 – Preliminary Items	
1.	Apologies for absence	Dr Tim Moorhead, Chair
2.	Declarations of Interest	Dr Tim Moorhead, Chair
3.	Approval of minutes of previous meeting	Dr Tim Moorhead, Chair
A	The Governing Body is invited to approve the minutes of the previous meeting held on 7 November 2013	
4.	Matters Arising	Dr Tim Moorhead, Chair
B	The Governing Body is invited to note any matters arising	
2.15 Part 2 – Papers for Discussion and Decision		
5.	Chair’s Report	Dr Tim Moorhead, Chair
C	The Governing Body is invited to note the report	
6.	Accountable Officer’s Report	Ian Atkinson, Accountable Officer
D	The Governing Body is invited to note the report	
7.	Company Secretary’s Report	Linda Tully, Company Secretary
E	The Governing Body is invited to note the report	
8.	Hepatitis B Business Case	Tim Furness, Director of Business Planning and Partnerships / Dr Margaret Ainger, Children’s Lead
F	The Governing Body is invited to consider and approve the business case	
9.	Working Together Programme	Ian Atkinson, Accountable Officer
G	The Governing Body is invited to note the report	
10.	Planning for 2014/16	Tim Furness, Director of Business Planning and Partnerships
H	The Governing Body is invited to support the recommendations	
11.	Update on Equality and Diversity	Tim Furness, Director of Business Planning and Partnerships
I	The Governing Body is invited to support the recommendations	

12. J	General Practice Associations (GPAs) Programme Update and GPA Support to Care Planning The Governing Body is invited to note the report	Katrina Cleary, CCG Programme Director
13. K	Finance Report The Governing Body is invited to accept the report	Julia Newton, Director of Finance
14. L	NHS Sheffield CCG Governing Body Business Plan 2013/14: Quarterly Exception Report The Governing Body is invited to note the report	Tim Furness, Director of Business Planning and Partnerships
15. M	Quality and Outcomes Report The Governing Body is invited to consider and accept the report	Idris Griffiths, Chief Operating Officer / Kevin Clifford, Chief Nurse
3.45 Part 3 – CCG Committee Reports		
16. N	Quality Assurance Committee (QAC) • The Governing is invited to note updates on Serious Incidents	Kevin Clifford, Chief Nurse
17. O	Locality Executive Groups update The Governing Body is invited to note the reports	Locality Managers
3.55 Part 4 - Papers for Noting		
18. P	Key Highlights from Commissioning Executive Team and Planning and Delivery Group meetings The Governing Body is invited to note the report	Ian Atkinson, Accountable Officer
4.00 Part 5 – Other Reports		
19.	Feedback from GPs and Lay Members	
20.	Questions from the Public	
21.	If so determined, to exclude the public to consider business of a confidential nature	
22.	To consider items of any other business	
23.	Date and Time of Next Meeting Thursday 9 January 2014, 2.00 pm, Boardroom, 722 Prince of Wales Road, Sheffield S9 4EU	