

2.00 pm Thursday 4 July 2013

Wesley Booth Suite, The Megacentre, Bernard Road, S2 5BQ

Meeting of the Sheffield CCG Governing Body held in public

Questions from members of the public should be put in writing to the Company Secretary, in which case written answers will be provided on the day or will be sent within 7 working days and posted on the website (<http://www.sheffieldccg.nhs.uk/about-us/GB-meetings.htm>)

Confidential items are outlined in a separate confidential agenda; confidential items will be considered in a closed private session

		Presenter
2.00	Part 1 – Preliminary Items	
1.	Apologies for absence	Dr Tim Moorhead, Chair
2.	Declarations of Interest	Dr Tim Moorhead, Chair
3. A	Approval of minutes of previous meeting The Governing Body is invited to approve the minutes of the previous meeting held on 6 June 2013	Dr Tim Moorhead, Chair
4. B	Matters Arising The Governing Body is invited to note any matters arising	Dr Tim Moorhead, Chair
2.10 Part 2 – Papers for Discussion and Decision		
5. C	Chair’s Report The Governing Body is invited to note the report	Dr Tim Moorhead, Chair
6. D	Accountable Officer’s Report The Governing Body is invited to note the report	Ian Atkinson, Accountable Officer
7. E	Governance Report The Governing Body is asked to note and approve changes to the CCG Constitution	Linda Tully, Company Secretary
8. F	CCG Assurance Framework and Risk Register The Governing Body is invited to approve the recommendations	Linda Tully, Company Secretary
9. G	Finance Report The Governing Body is invited to accept the report	Julia Newton, Director of Finance
10. H	Procurement Update, including Care Planning The Governing Body is invited to consider and approve the report	Julia Newton, Director of Finance

11. I	Quality and Outcomes Report The Governing Body is invited to consider and accept the report	Idris Griffiths, Chief Operating Officer
12. J	Monitoring the effectiveness of the movement of the resources from Secondary to Primary / Community Care The Governing Body is invited to consider and comment on the report	Ian Atkinson, Accountable Officer
13. K	2013/14 Business Plan 2013/14 The Governing Body is asked to approve the recommendations	Tim Furness, Director of Business Planning and Partnerships
14. L	Planning for 2014/15 The Governing Body is asked to approve the proposed timetable for planning for 2014/15	Tim Furness, Director of Business Planning and Partnerships
15. M	Proposals for Commissioner Joint Working (“Working Together”) The Governing Body is asked to support the proposals	Dr Tim Moorhead, Chair
16.	Pioneer for Integration The Governing Body is invited to note an oral update on the application to participate in the DH Integration Pioneer Programme	Dr Tim Moorhead, Chair
17. N	Urgent and Emergency Care Review The Governing Body is invited to comment on the report	Idris Griffiths, Chief Operating Officer
18. O	NHS111 Update The Governing Body is invited to note the report	Ian Atkinson, Accountable Officer
4.00pm Part 3 – CCG Committee Reports		
19. P	Audit and Integrated Governance Committee (AIGC) <ul style="list-style-type: none"> The Governing Body is asked to note the unadopted minutes of the meeting held on 13 June 2013 	Amanda Forrest, Vice Chair of AIGC
20. Q R	Quality Assurance Committee (QAC) <ul style="list-style-type: none"> The Governing Body is asked to note the unadopted minutes of the meeting held on 31 May 2013 The Governing Body is asked to note an update on Safeguarding 	Amanda Forrest, Chair, QAC Kevin Clifford, Chief Nurse
21. S	Locality Executive Groups update The Governing Body is asked to note the reports	Locality Managers

4.15pm Part 4 - Papers for Noting		
22. T	Key Highlights from Commissioning Executive Team and Planning and Delivery Group meetings The Governing Body is asked to note the report	Ian Atkinson, Accountable Officer
23. U	Summary Report on Specialised and Collaborative Commissioning The Governing Body is asked to note the report	Tim Furness, Director of Business Planning and Partnerships
4.25pm Part 5 – Other Reports		
24.	Feedback from GPs and Lay Advisors	
25.	Questions from the Public	
26.	If so determined, to exclude the public to consider business of a confidential nature	
27.	To consider items of any other business	
28.	Please note there will not be a Committee meeting in August unless there are exceptional circumstances.	
29.	Date and Time of Next Meeting Thursday 5 September 2013, 2.00 pm, Boardroom, 722 Prince of Wales Road, Sheffield S9 4EU	

The following annual reports have been published and are available at:

Safeguarding Adults Annual Report 2012/13

<http://www.sheffieldccg.nhs.uk/Downloads/Safeguarding%20Adults%20Annual%20Report%202012%20-%202013.pdf>

Safeguarding Children Annual Report 2012/13

<http://www.sheffieldccg.nhs.uk/Downloads/Safeguarding%20Children%20Annual%20Report%202012%20-13%20final.pdf>