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ACTION/MATTERS ARISING FROM THE MEETING OF THE NHS SHEFFIELD CLINICAL COMMISSIONING GROUP GOVERNING BODY HELD IN PUBLIC on 2 May 2013

Minute	Item	Action to Take		Confirmation of action taken / still to take
73/13(b) 81/13(b)	Development of CCG Commissioning Intentions for 2013/14	<ul style="list-style-type: none"> Redraft public-facing summary Seek clarification from the Area Team as to where the commissioning responsibility lies for Hepatitis B Screening – Roma Slovak population and for the Latent TB community testing service. 	TF TF	Work in progress Awaiting response from the Area Team
84/13	Communications and Engagement Strategy	<ul style="list-style-type: none"> Further iteration to Governing Body in public in June 	IG	On agenda
87/13(d)	Quality and Outcomes report	<ul style="list-style-type: none"> Report to Governing Body on the detail of complaints about SHSCFT 	KeC	July
110/13	Quality and Outcomes report	<ul style="list-style-type: none"> Ask neighbouring CCGs if they will share the information they use to collate their own reports. Discuss with his team the suggestion to change the approach to the way outcomes are reported in future 	IG IG	Actioned – future reports from CCGs will be reviewed. In process of being reviewed taking into account NHS England's CCG Assurance Framework
110/13(a)	Quality and Outcomes report: Highest Quality Health Care: Patient Experience of GP Practices	<ul style="list-style-type: none"> Produce graphs on future reports in order of chronology 	IG	Actioned
110/13(e) (iii)	Quality and Outcomes report: PALS data	<ul style="list-style-type: none"> Meet with the FTs to discuss their plans 	KeC	Work in progress
106/13	Accountable Officer's Report	<ul style="list-style-type: none"> Circulate his objectives to members 	IA	Circulated 2.5.13
107/13	CCG Governance	<ul style="list-style-type: none"> Devise communication for GPs that wish to put themselves forward to be a city-wide elected Governing Body GP 	LT	Complete

109/13	Finance Report	<ul style="list-style-type: none"> • Provide a breakdown of the CCG's prescribing spend 	JN	Complete
118/13	Questions from the Public	<ul style="list-style-type: none"> • Discuss the suggestions to move questions from members of the public to the beginning of the agenda of future meetings, and also to holding meetings in private prior to the meeting in public 	TM/IA /LT	A verbal update will be given at the June meeting
102/13(b)	Venues for future Governing Body meetings	<ul style="list-style-type: none"> • Advise members once alternative venues to 722 Prince of Wales Road had been arranged 	LT	Work in progress