

**West Locality  
Executive Team**

**N**

**Public Minutes  
8:00am, 7<sup>th</sup> March 2013  
Clinical Rooms A&B, Fairlawns**

**Members Attending:** Kate Carr, Rachel Dillon, Dr Mike Jakubovic, Dr Tim Moorhead, Liz Sedgwick, Dr Jenny Stephenson, Susie Uprichard(Chair), Fiona Walker

**In attendance:** Lynda Liddament, Jayne Taylor  
Dr Julie Endacott Trainee Commissioning GP  
Dr Emma Reynolds Trainee Commissioning GP

**Apologies:** Dr Nikki Bates, Diane Dickinson, Dr John O'Connell, Sheila Paul, Dr Steve Thomas

**Minutes of the Meeting**

- 1 The minutes of the last meeting were agreed as factually correct, apart from the following corrections. Paragraph 7. It should read CCG's financial position in 12/13 overall had benefitted from the under spend in prescribing and medicines management. The under spend was due to national changes in pricing. This may not occur again in 13/14 and the CCG's financial situation could not rely on this under spend to meet pressures in 13/14.
- 2 Also it was noted that item 12 should read Roma/Slovak community and not Roman/Slovak.

**Matters arising**

- 3 **OD Local Executive Teams:** At the last Exec meeting, Rachel raised an idea from Linda Tully for a city wide OD session for all Locality Executive Groups. Rachel had fed back to Linda Tully that Exec would need to know what the specific objectives were before committing to the session.
- 4 **Practice Visits:** The letter has gone out to practices. Lynda will collate the replies for consideration at Exec on 20<sup>th</sup> March

**CCG/CET Updates**

- 5 **CET:** Jenny reported that the work on long term conditions is progressing. She is joining the Right First Time (RFT) exec group and will feed back. She will work with her LMC and GP roles in mind. There are meetings due for diabetes so there is not

much to report at this point. She is working with Karen Harrison and John Soady. There have been improvements in foot care, which should lead to fewer amputations.

Rachel reported that there is a city wide review of A&E attendances. The current performance position is not good.

The Public Health core offer was discussed. Locality needs seem to be covered in the offer.

- 6 CCG:** Tim reminded Exec that this is the last month before the CCG 'goes live'. There will be a CCG time out next week to do a stocktake of what has been learnt over the last 18 months.

The public launch is in April. The CCG are not finishing this year with an over spend. Sheffield is in a good financial position.

### **Befrienders Service Business Case**

- 7 GPA in Stocksbridge, Oughtibridge and Deepcar:** The service is similar to that in Jordanthorpe, Batemoor and Low Edges.

The group addresses isolation and resulting problems.

Jayne reminded Exec that the group must be clear that the funding is non-recurrent.

### **Council Meeting**

- 8 GPAs:** Rachel went through the slide she had prepared and asked Exec for comments to share at the next Council meeting

Once Dykes Hall has got their evaluation, Exec need to see what can be built from it. All patients should have equal access to services.

Richard Webb, Executive Director of Communities, is invited to come and talk to Council. It was felt that there is a need to have a Social Services rep at GPA meetings. Tim pointed out that SCC and Community Assemblies have different boundaries from localities. There needs to be a flexible approach.

### **Draft CCG Strategy**

- 9** Rachel will ask Charles Heatley and Rachel Gillott for the relevant papers. Nothing is finally decided yet. West need to feed back their views.

### **Practice Visits**

- 10** Lynda is collating the practice visit plans and will send the results to Rachel in time for the next Council meeting. She will pull out themes, proposed dates and times for visits and if practices would like a particular person at the visit.

## **Medicines Management Rep**

- 11 It was suggested that the MM rep attend Council quarterly to coincide with the prescribing reports being issued. If there are problems they could be asked to attend Exec on a monthly basis.

## **Enhanced Services**

- 12 The sexual health aspects of the enhanced services are going to the local Authority.

## **Finance**

- 13 Jayne went through the West's finance report. Very little has changed since last month. Non-elective admissions are over spent. This is balanced by an under spend in prescribing. Finance have not yet received the budgets for next year.

## **AOB**

- 14 None

## **Date and Time of Next Meeting**

- 15 4.00 p.m. on Thursday 21<sup>st</sup> March after Council.