

Commissioning Executive Team (CET)
and Planning and Delivery Group (P&DG) Update

Governing Body Meeting



2 May 2013

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Key messages	
<ul style="list-style-type: none"> • Work on the detail of any potential COBIC arrangement for MSK services as discussed at Governing Body meeting with Sir Muir Grey. • Reviewing the performance issues for the city's health services, particularly A & E performance • P&D reviewed the coordination and communication across the CCG with a number of recommendations proposed 	
Assurance Framework (AF)	
<p>Risk Reference Number: 941</p> <p>How does this paper provide assurance to the Governing Body that the risk is being addressed</p> <p>3.1.1A - Robust governance structure in place to deliver clinical commissioning.</p> <p>3.1.1B - Delivery Board now disbanded and fortnightly Planning and Delivery Group created in its place, which brings together QIPP programme managers and contracting leads, with all CET GPs present and one of the Clinical Directors; this meeting is chaired by a CET GP.</p> <p>3.1.1C - Progress on 2012/13 QIPP is monitored internally through Director led moderation sessions and risk assessment made; this feeds CCG Committee reporting and monthly reports to Cluster. Reporting based on achievement of milestones, activity data and finance information. Quality improvement stories shared through newsletter.</p> <p>3.1.1D - Financial and Operational performance is a standing item on CET agenda.</p> <p>Is this an existing or additional control Existing (as above)</p>	
Equality/Diversity Impact	
<p>Has an equality impact assessment been undertaken? No</p> <p>Which of the 9 Protected Characteristics does it have an impact on? There are no specific issues associated with this report.</p>	

Public and Patient Engagement

None required.

Recommendations

The Governing Body is asked to note the update.

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1. Introduction

This paper sets out the current key issues being addressed by the CET and the P&DG and provides a forward look to potential commissioning issues that will need to be addressed or will be subject to further work and involvement of the committee.

1.1 Commissioning Executive Team (CET)

- Work on the detail of any potential COBIC arrangement for MSK services as discussed at Governing Body meeting with Sir Muir Grey.
- Reviewing and refining the development of the Care Planning service for primary care delivery.
- Reviewing the performance issues for the city's health services, particularly A & E performance.
- Consider the performance of the new Community Nursing Operational Board.

1.2 Planning and Delivery Group (P&DG)

A lot of excellent practical work is going on within portfolios and relationships between portfolio clinicians and managers which is highly effective. Some areas were identified where further work is needed to strengthen links and communication between CCG portfolios, CCG committees and localities and the following 4 priority actions were identified at a development session for GPs and management support:-

- Key messages and key decision points to be identified at each CCG committee / working group meeting for communication to CCG GP leads, CCG staff, member practices.
Suggested Timeframe: From June meetings
- Create opportunities for all portfolios (along with Quality and Medicines Management cross-cutting programmes) to group and share information on work plans, progress, challenges and achievements etc.
Suggested Timeframe: Quarterly from June/July
- Regular briefings by individual portfolios on their work plans, what portfolio 'events' are planned etc. for a wide-ranging CCG and possibly stakeholder audience.
Suggested Timeframe: To be determined by portfolio teams

- Implement a default position of all information within the CCG, other than private and confidential items being accessible to CCG staff and GP leads. Suggested Timeframe: Align with CCG User requirements work via M Wilkinson.

2. Recommendation

The Governing Body is asked to note the report.

Ian Atkinson
Accountable Officer

April 2013