

**2.00 pm Thursday 3 October 2013**  
**Boardroom, 722 Prince of Wales Road, Sheffield S9 4EU**

## Meeting of the Sheffield CCG Governing Body held in public

Questions from members of the public should be put in writing to the Company Secretary, in which case written answers will be provided on the day or will be sent within 7 working days and posted on the website (<http://www.sheffieldccg.nhs.uk/about-us/GB-meetings.htm>)

Confidential items are outlined in a separate confidential agenda; confidential items will be considered in a closed private session

		Presenter
<b>2.00</b>	<b>Part 1 – Preliminary Items</b>	
<b>1.</b>	<b>Apologies for absence</b>	Dr Tim Moorhead, Chair
<b>2.</b>	<b>Declarations of Interest</b>	Dr Tim Moorhead, Chair
<b>3.</b> <b>A</b>	<b>Approval of minutes of previous meeting</b> The Governing Body is invited to approve the minutes of the previous meeting held on 5 September 2013	Dr Tim Moorhead, Chair
<b>4.</b> <b>B</b>	<b>Matters Arising</b> The Governing Body is invited to note any matters arising	Dr Tim Moorhead, Chair
<b>2.15 Part 2 – Papers for Discussion and Decision</b>		
<b>5.</b> <b>C</b>	<b>Chair’s Report</b> The Governing Body is invited to note the report	Dr Tim Moorhead, Chair
<b>6.</b> <b>D</b>	<b>Accountable Officer’s Report</b> The Governing Body is invited to note the report	Ian Atkinson, Accountable Officer
<b>7.</b> <b>E</b>	<b>Election of Governing Body GP Members</b> The Governing Body is invited to accept the recommendations	Linda Tully, Company Secretary
<b>8.</b> <b>F</b>	<b>Update on CCG Assurance Framework and Risk Register</b> The Governing Body is asked to consider the report	Linda Tully, Company Secretary
<b>9.</b> <b>G</b>	<b>Children and Families Bill, Special Educational Needs and Disability (SEND)</b> The Governing Body is invited to accept the recommendations	Dr Margaret Ainger, CCG Lead, Children and Families Portfolio
<b>10.</b> <b>H</b>	<b>Communications and Engagement update</b> The Governing Body is invited to consider the report	Idris Griffiths, Chief Operating Officer

<b>11.</b> <b>I</b>	<b>Planning for 2014/15</b> The Governing Body is invited to note the report	Tim Furness, Director of Business Planning and Partnerships
<b>12.</b> <b>J</b>	<b>General Practice Associations (GPAs) Development Programme</b> The Governing Body is invited to note the report	Katrina Cleary, CCG Programme Director
<b>13.</b> <b>K</b>	<b>Update on Monitoring the Effectiveness of the Movement of Resources from Secondary to Primary / Community Care</b> The Governing Body is invited to note the report	Ian Atkinson, Accountable Officer
<b>14.</b> <b>L</b>	<b>Memorandum of Understanding for Primary Care</b> The Governing Body is invited to accept the recommendations	Katrina Cleary, CCG Programme Director
<b>15.</b> <b>M</b>	<b>Finance Report</b> The Governing Body is invited to accept the report	Julia Newton, Director of Finance
<b>16.</b> <b>N</b>	<b>Quality and Outcomes Report</b> The Governing Body is invited to consider and accept the report	Idris Griffiths, Chief Operating Officer / Jane Harriman, Deputy Chief Nurse
<b>4.00 Part 3 – CCG Committee Reports</b>		
<b>17.</b> <b>O</b> <b>P</b> <b>Q</b> <b>R</b>	<b>Quality Assurance Committee (QAC)</b> <ul style="list-style-type: none"> <li>The Governing Body is asked to note the unadopted minutes of the Quality Assurance Committee meeting held on 6 September 2013</li> <li>The Governing is invited to note an update on Serious Incidents</li> <li>The Governing is invited to note an update on Safeguarding</li> <li>The Governing is invited to note the Compliments, Complaints and MP Enquiries Quarterly update</li> </ul>	Amanda Forrest, Chair, QAC Jane Harriman, Deputy Chief Nurse Jane Harriman, Deputy Chief Nurse Jane Harriman, Deputy Chief Nurse
<b>18.</b> <b>S</b>	<b>Audit and Integrated Governance Committee (AIGC)</b> <ul style="list-style-type: none"> <li>The Governing is invited to note the unadopted minutes of the AIGC meeting held on 19 September 2013</li> </ul>	John Boyington, CBE, Chair of AIGC
<b>19.</b> <b>T</b>	<b>Locality Executive Groups update</b> The Governing Body is invited to note the reports	Locality Managers
<b>4.15 Part 4 - Papers for Noting</b>		
<b>20.</b> <b>U</b>	<b>Update on research management arrangements</b> The Governing Body is invited to note the report	Dr Andrew McGinty, CCG Lead, Research and Education
<b>21.</b> <b>V</b>	<b>Clinical Strategic Networks and Senates</b> The Governing Body is invited to note the report	Tim Furness, Director of Business Planning and Partnerships

<b>22. W</b>	<b>Key Highlights from Commissioning Executive Team and Planning and Delivery Group meetings</b> The Governing Body is invited to note the report	Ian Atkinson, Accountable Officer
<b>23. X</b>	<b>Summary Report on Specialised and Collaborative Commissioning</b> The Governing Body is invited to note the report	Tim Furness, Director of Business Planning and Partnerships
<b>4.20 Part 5 – Other Reports</b>		
<b>24.</b>	<b>Feedback from GPs and Lay Members</b>	
<b>25.</b>	<b>Questions from the Public</b>	
<b>26.</b>	<b>If so determined, to exclude the public to consider business of a confidential nature</b>	
<b>27.</b>	<b>To consider items of any other business</b>	
<b>28.</b>	<b>Date and Time of Next Meeting</b> Thursday 7 November 2013, 2.00 pm, Boardroom, 722 Prince of Wales Road, Sheffield S9 4EU	