

**To agree the Business Calendar  
for NHS Sheffield Clinical Commissioning Group Governing Body  
from April 2014 to March 2015**

**Governing Body meeting**

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**5 September 2013**

**1 Introduction**

Section 3.1(2) of the NHS Sheffield Clinical Commissioning Group (CCG) Standing Orders states that "Ordinary meetings of the Governing Body shall be held at regular intervals at such times and places as the Governing Body may determine".

**2 Proposed Schedule for meetings for 2014/15**

The proposed schedules of dates, times and venues for 2014/15 are:

<b>Date</b>	<b>Time</b>	<b>Venue</b>
Thursday 3 April 2014	2.00 pm	722 Boardroom, Prince of Wales Road, Sheffield S9 4EU
Thursday 1 May 2014	2.00 pm	722 Boardroom, Prince of Wales Road, Sheffield S9 4EU
Thursday 5 June 2014	2.00 pm	722 Boardroom, Prince of Wales Road, Sheffield S9 4EU
Thursday 3 July 2014	2.00 pm	722 Boardroom, Prince of Wales Road, Sheffield S9 4EU
Thursday 7 August 2014	2.00 pm	722 Boardroom, Prince of Wales Road, Sheffield S9 4EU
Thursday 4 September 2014	2.00 pm	722 Boardroom, Prince of Wales Road, Sheffield S9 4EU
Thursday 2 October 2014	2.00 pm	722 Boardroom, Prince of Wales Road, Sheffield S9 4EU
Thursday 6 November 2014	2.00 pm	722 Boardroom, Prince of Wales Road, Sheffield S9 4EU
Thursday 4 December 2014	2.00 pm	722 Boardroom, Prince of Wales Road, Sheffield S9 4EU
Thursday 8 January 2015	2.00 pm	722 Boardroom, Prince of Wales Road, Sheffield S9 4EU
Thursday 5 February 2015	2.00 pm	722 Boardroom, Prince of Wales Road, Sheffield S9 4EU
Thursday 5 March 2015	2.00 pm	722 Boardroom, Prince of Wales Road, Sheffield S9 4EU

All Governing Body meetings will be on the first Thursday of the month, except January 2015 when the meeting will be held on 8 January to accommodate the Christmas and New Year holiday period.

Details of any pre meetings and Governing Body development sessions will be sent to members under separate cover.

Governing Body members will be advised of any change of venue as a result of future meetings with providers.

#### **4 Recommendations**

The Governing Body is asked to:

- Agree the business calendar for 2014/15

Paper prepared by:

Linda Tully, Company Secretary / Head of Corporate Governance

August 2013