

Collaborative Commissioning Summary Report

Governing Body meeting

R

5 September 2013

Author(s)/Presenter and title	Tim Furness, Director of Business Planning and Partnerships
Sponsor	Tim Furness, Director of Business Planning and Partnerships
Key messages	
<p>This report consists of the minutes of the July meetings of the collaborative commissioning meetings that NHS Sheffield CCG takes part in and therefore sets out the latest key issues in relation to South Yorkshire and Bassetlaw, including issues arising from the commissioning of Prescribed Services.</p> <p>It should be noted that due to timings of meetings and publication of formal minutes there will be a time lag between this report and the relevant Board meetings.</p>	
Assurance Framework (AF) (2013/14)	
<p><i>4.5 Inability to secure partnerships that help us to deliver our commissioning plans including QIPP and/or conflicting priorities.</i></p> <p>How does this paper provide assurance to the Governing Body that the risk is being addressed? It assures the Governing Body that there is effective partnership working with local CCGs and the NHS England Area Team on matters that affect Sheffield patients.</p> <p>Is this an existing or additional control? Updates existing control</p>	
Equality/Diversity Impact	
<p>Has an equality impact assessment been undertaken? NO – not applicable.</p> <p>Which of the 9 Protected Characteristics does it have an impact on? All</p>	
Public and Patient Engagement	
<p>There is no PPE in these meetings, which are primarily a management process between CCGs and the NHS England Area Team. PPE is sought in specific issues as appropriate.</p>	
Recommendations	
<p>That the Governing Body notes the current issues being addressed collaboratively.</p>	

Minutes of the SYCOM Commissioners and Providers meeting held on Friday 5 July 2013 at 10:30 a.m. in the Boardroom at 722 Prince of Wales Road.

Present:

- Ian Atkinson - Chief Officer, Sheffield CCG
- David Black - Medical Director (South Yorkshire and Bassetlaw) – NHS England
- Richard Cullen - Commissioning Executive, Rotherham CCG
- Maxine Dennis - Director of Patients Service Utilisation – Rotherham NHS FT
- Eleri de Gilbert - Director (interim) (South Yorkshire and Bassetlaw) – NHS England (Chair)
- Cathy Edwards - Head of Specialised Commissioning (South Yorkshire and Bassetlaw) – NHS England
- Chris Edwards - Chief Officer, Rotherham CCG
- Steve Hackett - Director of Finance (South Yorkshire and Bassetlaw) – NHS England
- Isabel Hemmings - Chief Operating Officer, Sheffield Children's NHS Foundation Trust
- Brian Hughes - Director of Operations and Delivery (South Yorkshire and Bassetlaw) – NHS England
- David Hughes - Deputy Medical Director, Sheffield Teaching Hospital
- Elaine Jeffers - Interim Chief Operating Officer – Barnsley NHS Foundation Trust
- Margaret Kitching - Nurse Director (South Yorkshire and Bassetlaw) – NHS England
- Juliet McKervey - Head of Patient Access and Contracting, Chesterfield Royal Hospital NHS Foundation Trust
- Phil Mettam - Chief Officer, Bassetlaw CCG
- Joanne Poole - Senate Manager, (South Yorkshire and Bassetlaw) – NHS England (Item 4 only)
- Chris Stainforth - Doncaster CCG
- Jill Turner - Deputy Director of Strategic and Service Development - DBHFT
- Mark Wilkinson - Chief Officer, Barnsley CCG

Apologies:

- David Gardner - Assistant Director, Procurement and Contracting, Hardwick CCG
- Kirsten Major - Director of Strategy and Planning, Sheffield Teaching Hospitals
- Nick Tupper - Chair, Doncaster CCG

In Attendance:

- Rebecca Copley – Senior Administrative Support (South Yorkshire and Bassetlaw) – NHS England

13/32 DECLARATIONS OF MEMBERS INTERESTS

No declarations of interest were made.

13/33 WELCOME AND INTRODUCTIONS

Eleri de Gilbert welcomed everyone to the meeting and introductions were made.

13/34 MINUTES OF THE PREVIOUS MEETING

The confidential minutes of SYCOM Commissioners and Providers meeting held on Friday 7 June 2013 were agreed to be a true and accurate record.

13/35 ACTION LOG

13/35.1 SY13/06 – Yorkshire and Humber NHS Footprint Escalation Policy

Brian Hughes confirmed that the policy was currently going through the relevant process at YAS and East Midlands Ambulance Service and would be distributed within the next week.

BH

13/35.2 SY13/20 – PPCI Services

Cathy Edwards confirmed that a meeting had been held with Leeds to explore the issues around PPCI Services. It had been agreed that the current pathway would be reviewed with the relevant clinicians.

A 3 way discussion around resilience would take place in the autumn when improvements had been made the West Yorkshire service.

CE

13/36.3 SY 13/21 – Children’s Neonatologist Cover

Chris Edwards confirmed that the letter regarding cover arrangements had been sent.

13/36.4 SY 13/26.3 – Strategic Clinical Networks

David Black agreed to provide an update paper on Strategic Clinical Networks to the August meeting that CCGs could share with the public governing body.

DB

13/37 UPDATE ON ESTABLISHMENT OF CLINICAL SENATES

Joanne Poole discussed the paper circulated on the establishment of clinical senates.

David Black clarified that the Senate Chair advertisement had been advertised on a fixed term basis allowing a review of the effectiveness of the senates model.

A discussion took place around the emerging Academic Health Science Network and the requirement for it to link into clinical senates. Joanne confirmed that discussions had already taken place about the potential to work together.

**13/38
Confid**

See confidential minutes.

13/39 SPECIALISED COMMISSIONING NATIONAL SERVICE SPECIFICATIONS – ASSESSMENT PROCESS

The Specialised Commissioning National Service Specifications had been published on the NHS England website. The Specialised Commissioning Team had carried out initial assessments and requested urgent confirmation from all Trusts to confirm that the right specifications had been selected for the services currently provided. The next step of the process required acute, NHS, independent and mental health providers to self-assess against the core requirements on UNIFY by 19 July 2013.

Discussions around the specifications would be on-going throughout the summer between commissioners and providers and a report would be submitted to NHS England by the middle of September.

David Hughes commented that the data requirements on the Trusts were huge to ensure the work was completed. Issues would also need to be addressed on how providers work together and where networks need to be put in place.

13/40 URGENT CARE BOARDS

The Urgent Care Board plans and minutes were received and noted by the Group.

Brian Hughes confirmed that no formal feedback on the plans had been received from the Centre.

13/41 ANY OTHER BUSINESS

13/41.1 Comprehensive Spending Review 2015/16

Steve Hackett provided an overview of the recent changes announced in the comprehensive spending review. No further information was available in addition to what had been released in the press and recent Gateway letters.

The Group discussed the challenges of the proposed changes particularly around the Local Authority funding.

13.41.2 Forward Programme

Eleri de Gilbert requested any updates to be included on the forward programme.

13/42 DATE AND TIME OF NEXT MEETING

The next meeting of the SYCOM Commissioners and Providers Forum would be held on Friday 2 August 2013 at 10:30 a.m. to 12 noon in the Boardroom at 722 Prince of Wales Road, Sheffield.

Minutes of the SYCOM Commissioners Only meeting held on Friday 5 July 2013 at 11:30 a.m. in the Boardroom at 722 Prince of Wales Road.

Present:

- Ian Atkinson - Chief Officer, Sheffield CCG
- David Black - Medical Director (South Yorkshire and Bassetlaw) – NHS England
- Richard Cullen - Commissioning Executive, Rotherham CCG (Chair)
- Eleri de Gilbert - Director (interim) (South Yorkshire and Bassetlaw) – NHS England
- Cathy Edwards - Head of Specialised Commissioning (South Yorkshire and Bassetlaw) – NHS England
- Chris Edwards - Chief Officer, Rotherham CCG
- Steve Hackett - Director of Finance (South Yorkshire and Bassetlaw) – NHS England
- Brian Hughes - Director of Operations and Delivery (South Yorkshire and Bassetlaw) – NHS England
- Margaret Kitching - Nurse Director (South Yorkshire and Bassetlaw) – NHS England
- Phil Mettam - Chief Operating Officer, Sheffield Children's NHS Foundation Trust
- Tim Moorhead - Chair, Sheffield CCG
- Chris Stainforth - Doncaster CCG
- Mark Wilkinson - Chief Officer, Barnsley CCG

Apologies:

- David Gardner - Assistant Director, Procurement and Contracting, Hardwick CCG
- Nick Tupper - Chief Officer, Doncaster CCG

In Attendance:

- Rebecca Copley – Senior Administrative Support (South Yorkshire and Bassetlaw) – NHS England

13/43 DECLARATIONS OF MEMBERS INTERESTS

No declarations of interest were made.

13/44 WELCOME AND INTRODUCTIONS

Richard Cullen welcomed everyone to the meeting.

13/45 MINUTES OF THE PREVIOUS MEETING

The minutes of SYCOM Commissioners only meeting held on Friday 7 June 2013 were agreed to be a true and accurate record.

13/46 ACTION LOG

13/46.1 SYCOMCO13/09 – Yorkshire and Humber NHS Footprint Escalation Policy

Brian Hughes confirmed that the policy was currently going through the relevant process at YAS and East Midlands Ambulance Service and would be distributed within the next week.

BH

13/46.2 SYCOM13/28 – Improving Primary Care

The Group agreed that the action relating to improving primary care was complete.

13/47 NEUROMUSCULAR SERVICE

Mark Wilkinson presented the paper circulated on the neuromuscular service and discussed the longstanding issues. The recommendation put forward in the paper was not to prioritise funding immediately.

Cathy Edwards discussed the decision made previously by PCTS to commission the service in 2013/13 as a priority.

Following a discussion by the Group it was agreed that the minutes from the meeting where the decision was made would be provided by Cathy and would be reviewed by the Chief Officers and a formal response would be provided by CCGCOM.

**Cathy
Edwards
/CCGs**

13/48 DIRECT COMMISSIONING PLANS ON A PAGE

The Direct Commissioning Plans on a Page were received and noted by the Group.

Cathy Edwards informed the Group that the specialised commissioning plan would be translated into a work programme for 2013/13. Tim Moorhead queried whether public engagement would solely relate to specialised commissioning or whether it would include CCGs. It was noted that the CCGs and specialised commissioning team would need to work together.

Margaret Kitching advised that a national patient experience

and public engagement policy was currently under development and the Area Team Public Engagement Lead would be liaising with CCGs.

Tim Moorhead suggested that quality in primary care would be useful to gather patient experience and would be something commissioners could work together on. Eleri de Gilbert confirmed that this was something that was already happening.

Steve Hackett discussed primary care development and agreed to discuss pooling of resources with joint objectives between secondary and primary care with Chief Finance Officers.

13/49 UPPER GI CANCER SERVICES

No further discussion took place regarding Upper GI Cancer Services.

13/50 BUSINESS CASE FOR ROBOTIC SURGERY

Richard Cullen discussed the business case for Robotic Surgery which had been discussed at the Cancer Strategy Group. It was felt that further work on the case was required as from a commissioning perspective as it was not robust enough.

The cost benefits and savings to commissioners around consumables were discussed.

A discussion took place regarding the issues of commissioning the service in year and the fact that this was not included in the commissioning priorities for 2012/13. It was also noted that there could be competition issues if the service goes ahead.

Ian Atkinson suggested that Sheffield Teaching Hospital should be asked to provide details of the top priorities for development during 2014/15.

IA

13/50 CO-COMMISSIONING RELATIONSHIPS

Chris Edwards informed the Group that Chief Officers would be meeting with Eleri de Gilbert on a monthly basis to feedback on any relationship issues.

**13/51 COMPREHENSIVE SPENDING REVIEW – 2015/16
SETTLEMENT**

Steve Hackett summarised the impact of the Comprehensive Spending Review. CCGs raised some concern around the impact for CCGs and how this was being perceived by their members. CCGs agreed to develop a collective response from CCG Com which they would forward to Steve Hackett, who in turn would feed to the regional & national team

13/52 DATE AND TIME OF NEXT MEETING

The next meeting of the SYCOM Commissioners and Providers Forum would be held on Friday 2 August 2013 at 12:00 noon to 1:00 p.m. in the Boardroom at 722 Prince of Wales Road, Sheffield.

DRAFT

NHS South Yorkshire and Bassetlaw

CCGCOM Meeting

Friday 5 July 2013

1.00 – 3.00 pm – Boardroom, 722 Prince of Wales Road

Present:

Richard Cullen (Rotherham) (Chair), Phil Mettam (Bassetlaw), Tim Moorhead (Sheffield), Mark Wilkinson (Barnsley), Chris Stainforth (Doncaster), Jean Richards (Hardwick), Chris Edwards (Rotherham), Jackie Pendleton (N Derbys)

In Attendance:

Will Cleary-Gray, Tim Furness

1.	Apologies: Matt Powls, Ian Atkinson, Nick Balac, Steve Kell, Nick Tupper	
2.	Declarations of Interest No declarations of interest declared.	
3.	Minutes and Matters arising from 7 June 2013 The minutes of the meeting held on 7 June were agreed as accurate. CT confirmed there was no action from CCGs regarding Colonography – issue with STH to consider priority.	
	FOR INFORMATION	
4.	Working together project Covered in SYCOM – see SYCOM minutes.	
5.	IFR Policies It was reported that Debbie Hilditch was producing a paper on principles to consider, regarding getting greater consistency in SY IFR policies.	
6.	CCGCOM Survivorship Programme WCG updated members on progress.	
	FOR DISCUSSION	
7.	Robotics surgery - prostate cancer/gynae/head and neck STH proposal was approved at Cancer Strategy Board in principle. The clinical argument was clear though the business argument less clear. It was	

	<p>also discussed at SYCOM. SYCOM agreed not for in-year funding and needs to be considered in prioritisation for 14/15 in context of other pressures.</p> <p>Need to set up process for joint consideration of priorities at CCGCOM.</p>	
8.	<p>CCG funding of primary care provider costs</p> <p>Discussed at CO meeting earlier this week.</p>	
9.	<p>Enhanced Services</p> <p>CE and JP noted the implications of guidance about contracting for enhanced services. It was apparent there was a requirement to tender for all contracts. TM stated discussions held at core cities was that most people felt best interest of patient would be defensible reason to not tender, including impact on quality of care. There would be a possible challenge if we don't tender. Members to seek informal guidance on the application of the rules. Monitor consultation about impact of competition also noted.</p>	
10.	<p>AOB</p> <p>RC asked how current AQPs are being evaluated. Although it was agreed we should pursue through contracting sub-group, for expediency, it was agreed lead contractor should look into this (Doncaster carpal tunnel, Rotherham sigmoidoscopy, Sheffield ECG).</p> <p>CCGs agreed to write to Steve Hackett to seek clarification about recent announcement about financial allocations, including details of integration fund, impact of revised method of allocation and future running costs.</p> <p>JP noted that Derbys is one of six areas working with the Labour party on Andy Burnham model of integration.</p> <p>It was noted still have not obtained CCG clinical leads identified for cardiovascular and children and young people networks. It was agreed to ask clinicians again, preferably with one from each CCG.</p> <p>It was agreed need to have a common approach to planning and prioritisation, insofar as we need to have a single response to provider requests. To discuss further at the next meeting.</p>	
11.	<p>Date of Next meeting</p> <p>Friday 2 August 2013 1.00pm, Boardroom, 722 Prince of Wales Road</p>	