

**2.00 pm Thursday 5 September 2013**  
**Boardroom, 722 Prince of Wales Road, Sheffield S9 4EU**

**Meeting of the Sheffield CCG Governing Body held in public**

Questions from members of the public should be put in writing to the Company Secretary, in which case written answers will be provided on the day or will be sent within 7 working days and posted on the website (<http://www.sheffieldccg.nhs.uk/about-us/GB-meetings.htm>)

Confidential items are outlined in a separate confidential agenda; confidential items will be considered in a closed private session

		<b>Presenter</b>
<b>2.00</b>	<b>Part 1 – Preliminary Items</b>	
<b>1.</b>	<b>Apologies for absence</b>	Dr Tim Moorhead, Chair
<b>2.</b>	<b>Declarations of Interest</b>	Dr Tim Moorhead, Chair
<b>3.</b> <b>A</b>	<b>Approval of minutes of previous meeting</b> The Governing Body is invited to approve the minutes of the previous meeting held on 4 July 2013	Dr Tim Moorhead, Chair
<b>4.</b> <b>B</b>	<b>Matters Arising</b> The Governing Body is invited to note any matters arising	Dr Tim Moorhead, Chair
<b>2.15 Part 2 – Papers for Discussion and Decision</b>		
<b>5.</b> <b>C</b>	<b>Chair’s Report</b> The Governing Body is invited to note the report	Dr Tim Moorhead, Chair
<b>6.</b> <b>D</b>	<b>Accountable Officer’s Report</b> The Governing Body is invited to note the report	Ian Atkinson, Accountable Officer
<b>7.</b> <b>E</b>	<b>Governance Report</b> The Governing Body is invited to note the report	Linda Tully, Company Secretary
<b>8.</b> <b>F</b>	<b>The Talbot Trusts – Appointment of Nominated Trustees</b> The Governing Body is invited to approve the recommendations	Linda Tully, Company Secretary
<b>9.</b> <b>G</b>	<b>NHS Sheffield CCG Governing Body Business Calendar 2014/15</b> The Governing Body is invited to agree the business calendar for 2014/15	Linda Tully, Company Secretary
<b>10.</b> <b>H</b>	<b>Procurement Update including 2013-14 Procurement Strategy</b> The Governing Body is invited to consider and approve the recommendations	Julia Newton, Director of Finance

<b>11. I</b>	<b>NHS Sheffield CCG draft response to the consultation on the NHS Mandate</b> The Governing Body is invited to consider and approve the proposed response	Tim Furness, Director of Business Planning and Partnerships
<b>12. J</b>	<b>Update on the National Centre of Excellence for Sport and Exercise Medicine (NCESEM)</b> Governing Body is invited to receive and note the report	Dr Ollie Hart – CCG Representative, NCSEM Executive Committee
<b>3.10 Part 3 – Presentation</b>		
<b>13.</b>	<b>Mencap Getting it Right Charter</b> The Governing Body is invited to receive and note the presentation	Heather Burns, Senior Commissioning Manager
<b>3.25 Part 4 – Papers for Discussion and Decision (continued)</b>		
<b>14. K</b>	<b>Finance Report</b> The Governing Body is invited to accept the report	Julia Newton, Director of Finance
<b>15. L</b>	<b>NHS Sheffield CCG Governing Body Business Plan 2013/14: Quarterly Exception Report</b> The Governing Body is invited to note the report	Tim Furness, Director of Business Planning and Partnerships
<b>16. M</b>	<b>Quality and Outcomes Report</b> The Governing Body is invited to consider and accept the report	Idris Griffiths, Chief Operating Officer / Kevin Clifford, Chief Nurse
<b>3.50 Part 5 – CCG Committee Reports</b>		
<b>17. N</b>	<b>Quality Assurance Committee (QAC)</b> <ul style="list-style-type: none"> <li>The Governing is invited to note updates on Serious Incidents</li> </ul>	Kevin Clifford, Chief Nurse
<b>18.</b>	<b>Audit and Integrated Governance Committee (AIGC)</b> <ul style="list-style-type: none"> <li>The Governing is invited to note an oral update from the Chair of the AIGC</li> </ul>	John Boyington, CBE, Chair of AIGC
<b>19. O</b>	<b>Locality Executive Groups update</b> The Governing Body is invited to note the reports	Locality Managers
<b>4.15 Part 6 - Papers for Noting</b>		
<b>20. P</b>	<b>South Yorkshire and Bassetlaw Footprint Divert Policy</b> The Governing Body is invited to note the policy	Ian Atkinson, Accountable Officer
<b>21. Q</b>	<b>Key Highlights from Commissioning Executive Team and Planning and Delivery Group meetings</b> The Governing Body is invited to note the report	Ian Atkinson, Accountable Officer

22. R	<b>Summary Report on Specialised and Collaborative Commissioning</b> The Governing Body is invited to note the report	Tim Furness, Director of Business Planning and Partnerships
<b>4.20 Part 7 – Other Reports</b>		
23.	<b>Feedback from GPs and Lay Advisors</b>	
24.	<b>Questions from the Public</b>	
25.	<b>If so determined, to exclude the public to consider business of a confidential nature</b>	
26.	<b>To consider items of any other business</b>	
27.	<b>Date and Time of Next Meeting</b> Thursday 3 October 2013, 2.00 pm, Boardroom, 722 Prince of Wales Road, Sheffield S9 4EU	

The following annual reports have been published and are available at: