

## **HALLAM AND SOUTH COMMISSIONING LOCALITY**

Item 17f

### **Local Executive Group (LEG) Meeting**

**Thursday 16 October 2014 at Charnock Health Centre 2-4pm**

#### **Minutes Part A**

Members: Dr C Heatley (Chair), Ms H Cawthorne, Dr M Boyle, Dr S Davidson, Mr G Osborne, Mrs J Coakley, Mrs M Smith, Mrs J Hoskin, Mrs S Nutbrown, Dr A McGinty

Apologies: Dr G Wood

Note taker: Susan Lister

Declaration of Interests – None in conflict with the Agenda

Minutes of last meeting accepted as a true reflection of proceedings.

#### **1. Holistic Care Planning**

Mrs Nutbrown advised that there was a PLI (Protected Learning Initiative) in November and practices are required to attend as part of the Local Enhanced Service (LES) agreement. A care planning document will be circulated to all practices. Mr Osborne is monitoring practice sign up for the event.

#### **2. Keeping people well in the locality –next step**

Mrs Nutbrown advised that there was a captured learning event on the 27<sup>th</sup> Oct for half a day around the Right First Time and Better Care Fund. Fiona McCaul has been invited to attend a future LEG meeting to speak about Integrated Commissioning for which “Keeping People Well” is a specific programme.

#### **3. FURS Update ( Freed Up Resources)**

Dr Heatley stated that decisions had been made on the business plans that were presented and the amount of monies available had been confirmed. The LEG agreed to take forward the following:

- Health Care Assistant (HCA) training for administration around the flu vaccine.
- Integrated Care Manager
- Integrated Adult Social Care in Primary Care Pilot. This will go ahead following a procurement process.
- HCA Training and Education
- Medicine Optimisation Scheme – this will involve local pharmacists helping with medication. The model is due to start in November.

LEG members agreed that it would be beneficial to measure the outcomes for all of the above projects, and that patient feedback should be sought from the beginning if appropriate. The sustainability of each project should also be considered as part of an evaluation.

#### **4. Education Event Diabetes.**

Mrs Coakley reported that she had been approached regarding an education event around diabetes by Lynn Clarke, Specialist Nurse. It would require a four hour slot which would include workshops and all practices would be invited to attend. This event would be funded by the provider. The LEG felt that this would be an excellent learning event but were concerned that practices may find it difficult to find the time to attend due to work pressures. With this in mind it was suggested that it could be tagged on to future Clinical Council meetings in 2 parts in Feb and March 2015.

Mrs Coakley will take forward to discuss the above option.

Action – Mrs Coakley

#### **5. Clinical Councils**

Dr Boyle has arranged for a presentation at 3pm from the Childrens Hospital around Asthma admissions. Dr Heatley stated that he would approach Medicine Management team for a quick audit for the HASL group of practices.

The first part of the council will be around the Quality Incentive Scheme (QIS)

Future Councils presentations were agreed as:

- January – Nursing Home Care Planning
- February – Dr Boyle will ask the cardiologist to return to continue his presentation from September on Atrial Fibrillation.

Action Dr Boyle

#### **6. QIS Update (Quality Incentive Scheme)**

Mr Osborne reported that all the practices that had signed up for QIS are progressing well with it. Mrs Coakley had approached the four practices that had not engaged but has not been able to persuade them to participate this time.

Mrs Coakley also spoke about electronic referrals and described the long drawn out process that has now to be adhered to. She suggested that all referral appointments should be made by the hospital which would make the process more efficient.

Dr Heatley will feed this back.

Action – Dr Heatley

## **7.AOB**

1.Mr Osborne advised that Dr Andrew McGinty had been re-elected to the Governing Body. Nomination papers had been sent to all the practices but none returned - Dr McGintys was the only one received. The board congratulated him on his appointment.

2.Mr Osborne stated that the System Resilience funding for 2014/15 had been approved. This will operate from November2014 to the end of March 2015. Discussions are taking place on how practices will be funded and Mr Osborne is providing advice - as needed for practices on its implementation.

Action – Mr Osborne

**DONM – 20<sup>th</sup> Nov at Charnock Health 2-4pm.**