

1. Programme Management Culture for Sheffield CCG

Approach to Delivering Change – Process Flow

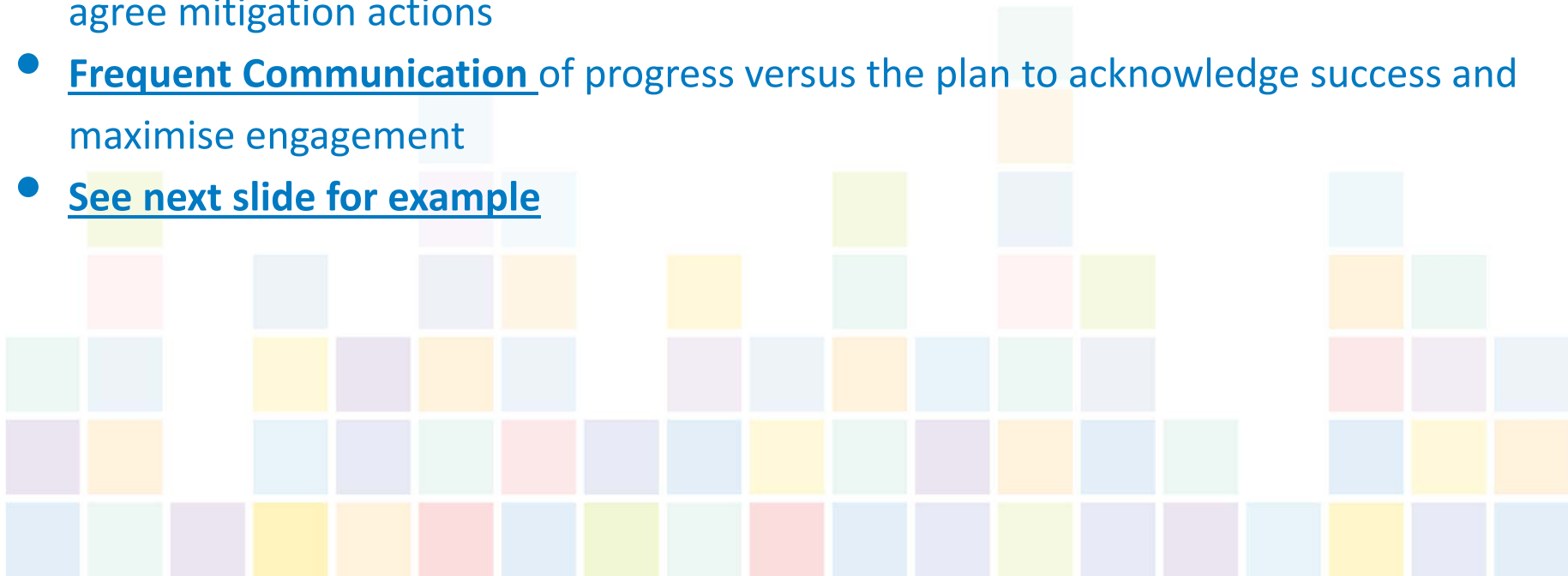
Item 14i



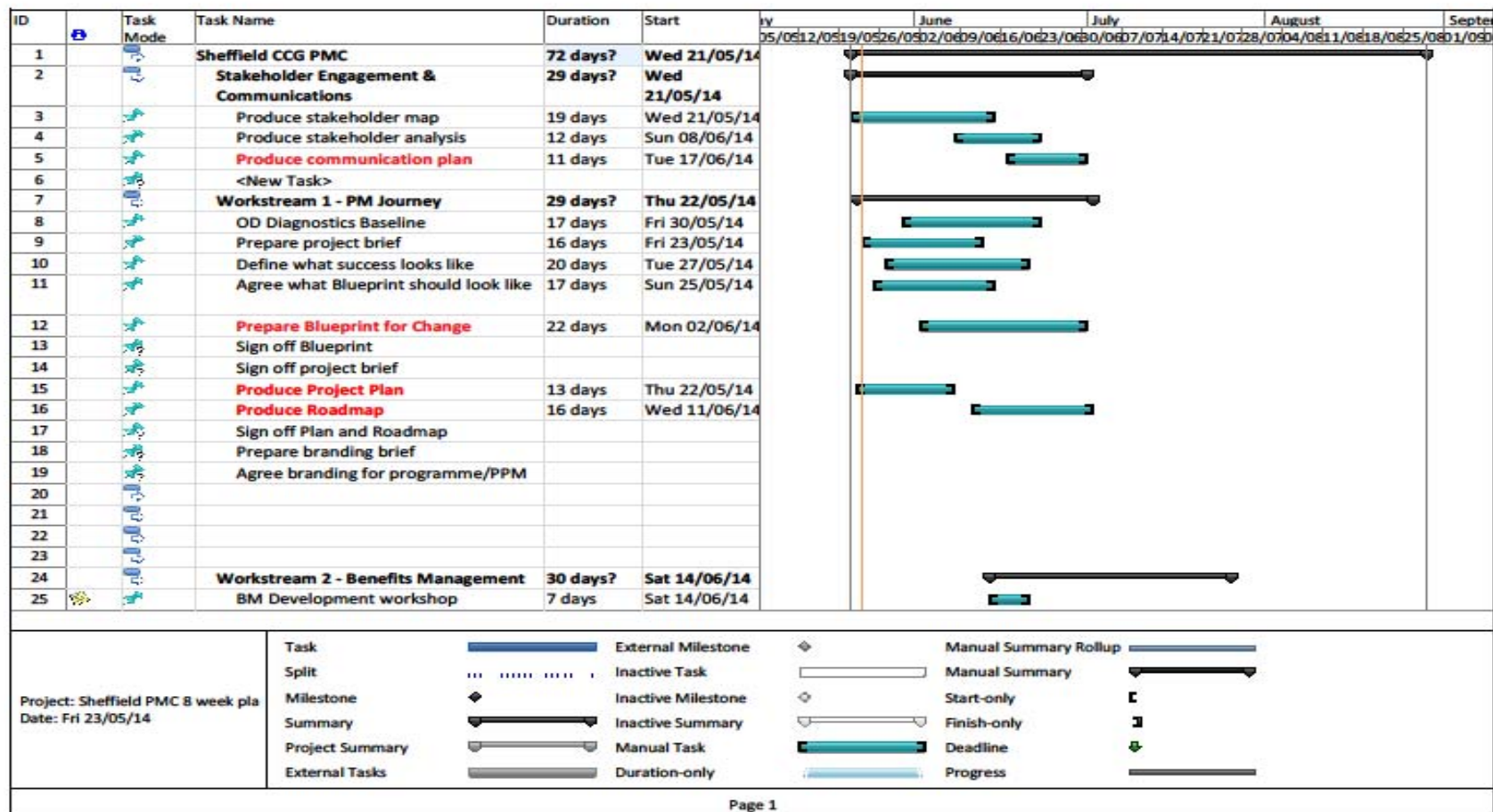
2. Programme Management Culture for Sheffield CCG

Focus on Delivery - Rolling 8 Week Implementation Plan

- Relentless focus on a **Rolling 8 Week Implementation Plan** to facilitate achievement of the milestones and subsequent deliverables
- **Early Escalation** of potential blocking issues to the overall Programme Sponsor to agree mitigation actions
- **Frequent Communication** of progress versus the plan to acknowledge success and maximise engagement
- **See next slide for example**



2a. Programme Management Culture for Sheffield CCG Rolling 8 Week Implementation Plan (example format)



3. Programme Management Culture for Sheffield CCG

Key Deliverables

- **Blueprint** and **Roadmap** for **Change** to '**Best Practice Programme Management**'
- Effective **Communications Plan** to support both blueprint and roadmap
- **Benefits Realisation Handbook** including toolkit and tips for use
- **Business Criticality Assessment Tool** to determine Go/No Go for Projects & Programmes including prioritisation based on criticality
- **Define Integrated Portfolio of Work** using the assessment tool
- **Portfolio Programme and Project Management (PPPM) Delivery Board** in line with a **Programme Governance Framework** to provide assurance and robust cycle planning
- Implementation of a **Programme Management Charter** supported by a clear **Operating Model**, integrated within the Programme Governance Framework
- **Training Needs Analysis** to create a **Training Programme of Learning and Awareness** for Implementation
- Creation and Implementation of a **Working Group of Change Practitioners**

4. Programme Management Culture for Sheffield CCG

Desired Outcomes

To implement Best Practice Programme Management in order to create a Change in Behaviour that becomes the fabric of the Organisation's Culture in order to:

- Be clear on our Patients and Customers Requirements and by when and by what means they want them so we can Plan effectively
- Guide us through the Essential Steps of the Process to allow us to Maximise Engagement with our healthcare partners
- Determine that we have sufficient Capacity to achieve the requirements given any resource constraints or other determining factors
- Put us in a stronger position to continually Confirm & Challenge to ensure our delivery goals remain on track
- Have a clear sight of the Interdependencies, Risks and Mitigating Actions required for successful delivery
- Avoid Duplication of Work
- Deliver consistently on Time, in Full, and at the Right Quality