

Central Locality

Local Executive Team Meeting

Item 10f

Tuesday 5 September 2014

In attendance – P Wike, M Wilde, Drs Afzal, O'Connor, Gore and Hart

1. Declaration of interest – All attendees declared their interest in agenda items 2, 3, 4, 5 and 6 in their roles as Primary Care providers and commissioners

2. Quality Improvement Scheme

23 Practices out of 24 have signed up to the QIS

3. System Resilience Fund

A paper is to be discussed at CET for the Same Day Appointment Service, there are different implementation models across the city but Central Locality Practices will undertake the service as last year using the current GP Associations.

4. Care Planning

All Practices are committed to the Care Planning approach – most have signed up for the November PLI where the next Care Planning initiative is to be launched

5. Service Redesigns

The new CCG programme management process was explained and discussed. Any service redesigns have to obtain a programme management 'mandate' before moving to the next stage – the rapid response respiratory service is the first to go through this process.

6. Incentive Schemes

Paul and Chelle have been working with CCG portfolio and finance colleagues to look at the feasibility of a prescribing and elective care incentive scheme.

7. GB Locality Representative

Dr Amir Afzal was ratified as the GP Locality Representative for Central Locality

8. Members Council Meeting

All LEG members were encouraged to get representation from their own Practices and other Central Practices to attend the members meeting.

Date and time for next meeting:

Tuesday 9.00 am, 4 November 2014, Dovercourt Surgery

SHEFFIELD CCG WEST LOCALITY
Executive Team meeting Public minutes
Thursday 4th September 2014
8.00am Fairlawns

Members Attending: Dr Nikki Bates, Rachel Dillon, Dr Julie Endacott, Dr Tim Moorhead, Dr John O'Connell, Susie Uprichard (Chair), Fiona Walker.

In attendance: Richard Crosby, Kerry Dunne (note taker), Jayne Taylor.

Apologies: Kate Carr, Diane Dickinson, Dr Jenny Stephenson, Dr Mike Jakubovic, Dr Steve Thomas.

Welcome and Apologies:

1. The apologies above were noted.

Conflicts of Interest

2. There were no conflicts of interest.

Minutes of meeting 5th June 2014 and Matters Arising:

3. The dates were incorrect on the minutes, Paragraph 28 was unclear and Paragraph 21 the underspend target was incorrect.

Action: Kerry to amend the minutes.

Action: Kerry Dunne

4. Rachel will ask the new programme manager for the Better Care Fund for details of people involved.

Action: Rachel to circulate the details of the programme managers for the Better Care Fund workstreams.

Action: Rachel Dillon

Planning & Delivery/CET/GB Updates:

CET Update:

The Urgent Primary Care Pilot will be brought to a conclusion and the service combined with the GP Collaborative.

5. The Local Enhanced Hours Pharmacy Contracts will be extended until 31st March 2015 with a new service to be formally tendered with an expected start date of 1st April 2015.
6. The group agreed a revised specification for the Care Home Service and supported Care Planning intentions.

Planning & Delivery Update:

7. The group agreed to the principle of utilising CCG clinicians to form an advisory service to inform and enable complex decision making by the Continuing Health Care (CHC) eligibility panel.

CCG Governing Body Update:

8. There will be an update on the Better Care Fund as it is now getting clearer how the money will be identified, the workstreams and achievements.
9. The Governing Body will also start planning for next year.

Community Nursing Update

10. Paul Wike, Maria Read and Jenny Stephenson have been having ongoing conversations regarding the District Nursing service and possible future options.

Finance Update:

11. Jayne advised that practice commissioning data will be available soon starting with month 4 data. Idris Griffiths and Diane Mason will be attending Council to discuss QIPP and Jayne will attend the Practice Managers meeting in October to take feedback and questions. Month four showed concerns around continuing healthcare and delivery around 18 week targets. The forecast is good but there are risks with winter, the 18-week targets for STH and elective care funding.

Locality Manager's Update:

12. Consultation on Care Planning

The group discussed the different ideas of Care Planning which Rachel will feedback to Jackie Gladden. The main points discussed were:

- The support group time should be halved.
- There should be support for the non-clinical problems that arise during care planning consultations, especially the social care aspects.
- The post-discharge phone call is the best part of the DES which patients are very appreciative of. This could be extended to more patients outside of the DES cohort.
- Care Planning should not be changed again.

The premise of continuing care planning quality is right but the emphasis seems to be wrong.

Action: Rachel to feedback comments to Jackie Gladden.

Action: Rachel Dillon

13. Practice Visits

The group agreed that in order to promote engagement with the CCG, practice visits should be offered to West practices to discuss issues, development of primary care, and service improvements. The emphasis would be on increasing the dialogue and co-ordination across the Locality; an Operational Development practice visit. Rachel will draft a paper for practice visits.

Action: Rachel to draft a paper regarding Practice Visits to be shared with the Exec group.

Action: Rachel Dillon

14. Nurse Learning Sets

The group agreed to fund two nurses who are interested in attending learning sets that HASL have developed.

Innovation Fund:

15. Tim and Rachel will discuss this further for a decision to be made at the next Exec meeting.

Action: Tim and Rachel to discuss the Innovation Fund.

Action: Rachel Dillon and Tim Moorhead

Community Cardiology Update:

16. John advised that there has been a meeting to promote community cardiology services with another meeting due to take place soon. Rachel advised that Charles Heatley and Linda Cutter are developing this further within the wider transformation agenda. John and Rachel will liaise with the Exec group as this project develops.

GPA/QIS Update:

17. Rachel has circulated the notes and raised the responses to CET. There are mixed feelings regarding the QIS. The Locality Managers with representation from a number of practices will be meeting to identify the approach to the QIS in the next couple of weeks. The group raised issues with feedback given and non-flexibility and agreed that this gave the wrong message to practices.

Action: Rachel would encourage practices to take part in QIS whilst noting the limitations and issues.

Action: Rachel Dillon

GB Locality GP Representative:

18. The tenure for all Governing Body GP locality representatives will run out in October. The representative will need to be voted in and the group agreed that this will be done at the next Council meeting. Tim is very keen to continue his representation.

Operational Resilience:

19. The funding for Operational Resilience will be allocated to each Locality. There will be further discussions around how to operationalise the funding. The Exec will be updated of progress.

Action: Rachel Dillon

CCG Members Meeting:

20. All localities will have a session at the next city wide members meeting. A good agenda is needed.

AOB

21. There was no other business.

Date and Time of next meeting:

2nd October 2014, 8.00am – 9.30am, Boardroom, Fairlawns