

ACTION/MATTERS ARISING FROM THE MEETING OF THE NHS SHEFFIELD CLINICAL COMMISSIONING GROUP GOVERNING BODY HELD IN PUBLIC ON 2 OCTOBER 2014

Minute	Item	Action to Take	Lead	Confirmation of action taken / still to take
121/14, 136/14, 152/14(b)	Organisational Development Strategy	<ul style="list-style-type: none"> Include an update on how the CCG's OD Strategy was applicable to the Local Authority in the next refresh of the strategy 	IG	On forward planner
155/14(c)	Month 4 Quality and Outcomes Report: Other Issues	<ul style="list-style-type: none"> Ask the Consultant in Public Health about how the intelligence / information that says that our services are meeting the need we have in the city can be obtained, and ensure it is tied into the Joint Strategic Needs Assessment (JSNA) and addressed in our health inequalities plan 	TF	Discussed with the Consultant – being considered.
156/14	Governing Body Assurance Framework and Risk Register	<ul style="list-style-type: none"> Slight amendments to be made to the Assurance Framework 	TF	Complete
157/14	Public and Patient Experience and Engagement Report	<ul style="list-style-type: none"> Present a quarterly update to Governing Body on the work the Patient and Public Engagement Group is doing around public engagement. Work on extending the NHS Engagement debate wider to include Sheffield City Council and the voluntary, community and faith sector groups in the city Liaise with the Locality Managers about linking in with the practice patient groups 	TF/MG/ TT/AF TF/MG/ TT/AF TF/MG/ TT/AF	On forward planner Ongoing To be followed up by the PPE group
158/14	Communications and Engagement Strategy	<ul style="list-style-type: none"> Look at how to capture, as part of the Quality and Outcomes report, the good experiences our patients might have 	IG	Ongoing
159/14	Governing Body Committees' Terms of Reference	<ul style="list-style-type: none"> Circulate a paper about changes to the management groups that sit below the committees to Governing Body 	IG	Actioned