

**Commissioning Executive Team (CET)  
and Planning and Delivery Group (P&DG) Update**

Item 13c

Governing Body meeting

2 October 2014

|   |                                   |
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| <b>Author(s)</b>  | Ian Atkinson, Accountable Officer |
| <b>Is your report for Approval / Consideration / Noting</b>   |                                   |
| Noting  |                                   |
| <b>Are there any Resource Implications?</b>   |                                   |
| No  |                                   |
| <b>Audit Requirement</b>  |                                   |
| <b><u>CCG Objectives</u></b>  |                                   |
| <i>Which of the CCG's objectives does this paper support?</i>   |                                   |
| This paper provides assurance that risks will be identified and managed to help ensure the achievement of the CCG's objectives. |                                   |
| <b><u>Equality impact assessment</u></b>  |                                   |
| <i>Have you carried out an Equality Impact Assessment and is it attached?</i> No.   |                                   |
| There are no specific issues associated with this report.   |                                   |
| <b><u>PPE Activity</u></b>  |                                   |
| <i>How does your paper support involving patients, carers and the public?</i>   |                                   |
| None required   |                                   |
| <b>Recommendations</b>  |                                   |
| The Governing Body is asked to note the report.   |                                   |

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**1. Introduction**

This paper sets out the current key issues being addressed by the CET and the P&DG and provides a forward look to potential commissioning issues that will need to be addressed or will be subject to further work and involvement of the committee. It should be noted, given the approval of the new Programme Management Office, this report will be modified going forward to reflect the standing down of P&D and establishment of the approvals and delivery groups.

**1.1 Commissioning Executive Team (CET)**

- Agreed in principle to the proposal to support a Programme Management Office approach across the CCG and revised business case processes to aid speedier and more robust deployments.
- Noted the option appraisal for Pharmacy First but requested sight of the revised specification before a final decision is made
- Discussed the performance issues and the action being taken to improve the position across a number of indicators. An update to Governing Body will be prepared.

**1.2 Planning and Delivery Group (P&DG)**

- Approved business case to install and use STOPP/START software in order to improve the quality and safety of primary care prescribing
- Requested output from previous Members' Council meeting to be clearly formatted for comment in advance of the meeting in October
- Noted an under achievement of QIPP at month 3
- Agreed to extend pilot of Pipelle Sampling service by a further 6 months, to carry out further analysis and to improve communication and engagement
- Noted and agreed interim specifications for the Community Dietetics Service to continue for the remainder of financial year
- Noted progress on Electronic Referrals Scheme
- Noted shortfall within the QIPP schemes and the work taking place – particularly within the urgent care portfolio to address
- Noted the final meeting of Planning and Delivery Group in its current format, and a new approach led by the Programme Management Office to be undertaken as of 6 October 2014

**2. Recommendation**

The Governing Body is asked to note the report.

Ian Atkinson  
Accountable Officer  
September 2014