

4.00 pm Thursday 2 October 2014
 Boardroom, 722 Prince of Wales Road, Sheffield S9 4EU

Meeting of the Sheffield CCG Governing Body held in public

Questions from members of the public should be put in writing to the Director of Business Planning and Partnerships, in which case written answers will be provided on the day or will be sent within 7 working days and posted on the website
<http://www.sheffieldccg.nhs.uk/about-us/GB-meetings.htm>

Confidential items are outlined in a separate confidential agenda; confidential items will be considered in a closed private session

		Presenter
4.00 pm Part 1 – Preliminary Items		
1.	Apologies for absence	Dr Tim Moorhead, Chair
2.	Declarations of Interest	Dr Tim Moorhead, Chair
3.	Chair’s Opening Remarks	Dr Tim Moorhead, Chair
4. A	Approval of minutes of previous meeting The Governing Body is invited to approve the minutes of the previous meeting held on 4 September 2014	Dr Tim Moorhead, Chair
5. B	Matters Arising The Governing Body is invited to note any matters arising	Dr Tim Moorhead, Chair
4.15 pm Part 2 - Papers for Consideration		
6. C	2014/15 Finance Report The Governing Body is invited to consider and accept the report	Julia Newton, Director of Finance
7. D	Procurement Update The Governing Body is invited to consider and accept the report	Julia Newton, Director of Finance
8. E	Quality and Outcomes Report The Governing Body is invited to consider and accept the report	Idris Griffiths, Chief Operating Officer / Jane Harriman, Deputy Chief Nurse
9. F	Governing Body Assurance Framework and Risk Register The Governing Body is asked to consider the report	Tim Furness, Director of Business Planning and Partnerships
10. G	Public and Patient Experience Report The Governing Body is invited to consider and accept the report	Mark Gamsu, Lay Member / Tim Furness, Director of Business Planning and Partnerships

5.00 pm Part 3 – Papers for Approval		
11. H	Communications and Engagement Strategy The Governing Body is asked to approve the strategy	Tim Furness, Director of Business Planning and Partnerships / Idris Griffiths, Chief Operating Officer
12. I	Governing Body Committees’ Terms of Reference The Governing Body is invited to approve the proposed changes	Tim Furness, Director of Business Planning and Partnerships
5.20 pm Part 4 - Reports circulated in advance for noting		
13.	<ul style="list-style-type: none"> a) Chair’s Report b) Accountable Officer’s report c) Key Highlights from Commissioning Executive Team and Planning and Delivery Group meetings d) Updates on Serious Incidents e) Quarterly update on Safeguarding f) Working Together Programme update g) Quarterly update on compliments, complaints and MP enquiries h) Unadopted minutes of the Quality Assurance Committee meeting held on 12 September 2014 i) Unadopted minutes of the Audit and Integrated Governance Committee meeting held on 18 September 2014 j) Locality Executive Group reports 	
5.25 pm Part 5 – Other Reports		
14.	Questions from the Public	
15.	If so determined, to exclude the public to consider business of a confidential nature	
16.	To consider items of any other business	
17.	Date and Time of Next Meeting Thursday 6 November 2014, 4.00 pm, Boardroom, 722 Prince of Wales Road, Sheffield S9 4EU	