

## HALLAM AND SOUTH COMMISSIONING LOCALITY

Item 16d

**Local Executive Group (LEG) Meeting**  
**Thursday 19 February 2015 at Charnock Health Centre 2-4pm**

### **Minutes Part A**

Members: Dr C Heatley (Chair) Ms H Cawthorne Dr A McGinty Dr S Davidson,  
Mr G Osborne, Mrs J Coakley, Mrs M Smith, Mrs J Hoskin Dr M Boyle

Attending Ms L Liddament CCG Mr Kevin Clifford Chief Nurse Sheffield CCG

Apologies: Dr G Wood Mrs S Nutbrown

Note taker: Susan Lister

Declaration of Interests – None in conflict with the Agenda

**Minutes of last meeting Nov** -accepted as a true reflection of proceedings.

Ms Laura Butler- Practice Nurse, has left the LEG board due to relocation. The Board expressed their thanks for her contribution.

#### **Matters Arising:**

The budget for 2015/2016 was not yet available.

Medicine Optimisation is progressing –with more referrals from practices.

The Citywide bladder diaries initiative is going ahead

#### **1. Workforce in Primary Care**

Mr Kevin Clifford and Mrs Julie Hoskin provided a power point presentation to highlight the fact that there are number of key types of workers in primary care who are approaching retirement within the next 5 years. A discussion then took place around the impact that change has already brought to practices and their staff and also the impending impact of future change. The discussion included the shifting of work from secondary to primary care, the changes in the social care budget and the "aging" nature of current staff available to meet these challenges. Solutions discussed included practices to develop and support their staff and address the issue of training in house, providing an attractive career path within. Practices would be encouraged to grow their own skills which would enable them to move up into

another role. Apprenticeships and new types of staff such as Physician Associates were also mentioned.

Mr Clifford mentioned that Health Education England (Local Education and Training Board) is planning to provide help with backfill in order that training can take place. The issue of nurse's revalidation has helped to bring into focus the disparity of backfill arrangements between primary and secondary care. Mrs Hoskin reminded the meeting that Distance Learning options can help with the problem of releasing staff for training and its help with revalidation is available but an organised system requires setting up.

Mr Clifford also talked about the role of the LETB in relation to primary care, and that his quality team provides support to practices with a number of issues. He referred to the document "*Building the Workforce - The new deal for GP*".

It was agreed that representatives from the LETB be invited to the Clinical Council, and the Practice Managers Meeting, to talk about workforce development and how practices can support the whole workforce planning agenda, not just for their practice, but within/across the health economy.

Ms Cawthorne enquired about the role of the Practice Nurse Development Facilitator  
**Action:** Mrs Hoskin to speak with Anne Baird and report back

The LEG thanked Mr Clifford and Mrs Hoskin for the presentation and Mr Clifford for his contribution to the meeting.

## **2. Feedback from Governing Body**

Dr McGinty had attended this meeting with Ms Cawthorne. There had been a presentation on The Better Care Fund and integrated working. Ms Cawthorne reported that Deloitte had been asked to look at the CCG proposal for the Better Care Fund but a decision had not yet been made. Dr McGinty advised that there had been zero cases of C Diff (a bacterial infection often contracted by patients on antibiotics) across the city and that prescribing and appointment availability with GPs (winter pressure monies) may have had an impact.

## **3. Feedback Citywide Locality Group.**

Mr Osborne had attended this meeting which discussed GP provider and Strategy items for the CCG (Clinical Commissioning Group). He stated that more clinicians needed to attend and that is to be circulated to practices. The next meeting is in March.

#### **4. FURS Update (Freed Up Resources)**

*Medicine Optimisation Scheme* – take up of the scheme was improving and more referrals were being made by practices.

*Integrated Care Pilot Scheme* - meetings are twice weekly and the team were visiting practices and GPAs, and informing them how to refer patients. The process of referral has been reported to be easy. All details are on Intradoc.

The *HCA training* day course continues to run. Evaluation is to be undertaken by Sheffield Hallam. It was agreed that this should be highlighted as an example of good practice.

*Practice Nurse Learning Sets* are run by Hallam University and nurses who attend can claim backfill.

#### **5. Clinical Council Feedback and Agenda 5<sup>th</sup> Mar.**

Clinical Council had been well attended and was primarily around QIS (Quality Incentive Scheme) The next meeting is on the 5<sup>th</sup> March and the speakers are:

2.45pm. Dr Peter Lane – Student Nurse Placements in Practices

3pm. Dr Sam Kyeremateng – Palliative Care Consultant

3.45pm. Dr Tim Furness – Commissioning Intentions.

There will be a Practice Managers meeting prior to Clinical Council 12 -1.30pm.

The Clinical Council Meeting on the 14<sup>th</sup> May – Dr Boyle is to ask Jane Evans MND to attend.

#### **6. QIS 2015/2016**

The LEG agreed that not enough consultation had taken place last year. They felt that the scheme should be more clinically focussed and beneficial to patients. There is to be a meeting with Mrs Cleary from the CCG to discuss the areas of specialities to be agreed.

#### **7. PMCF (Prime Ministers Challenge Fund) 7 day working and Strategy.**

The aim of this fund is to give patients better access to General Practice. The strategy to be adopted will be available in the next two weeks.

#### **8. AOB**

Venepuncture – Dr McGinty raised a query about the new guidelines that had been circulated to practices in relation to cost. Mr Clifford offered to take this back to the CCG and then feedback to Dr McGinty with the outcome.

Anti-coagulation audit required by STH (Sheffield Teaching Hospitals) – Dr McGinty advised that practices had received a memo from STH that patients were not being referred back to them to be monitored. Practices are to take an audit. Dr Heatley will speak to the Medicine Management team and report back.

**DONM 19<sup>th</sup> March at Charnock Health 2-4pm**