

ACTION/MATTERS ARISING FROM THE MEETING OF THE NHS SHEFFIELD CLINICAL COMMISSIONING GROUP GOVERNING BODY HELD IN PUBLIC ON 1 OCTOBER 2015

Minute	Item	Action to Take	Lead	Confirmation of action taken / still to take
170/15(a)	Arrangements for the CCG's Annual Public Meeting	<ul style="list-style-type: none"> Keep the location for future APMs under review 	TF	Will be considered again in planning next APM
173/15	Proposed Changes to the CCG Constitution	<ul style="list-style-type: none"> Discuss the timing of when to send out the voting pack to practices. Propose a further Lay Member appointment to the Chair and Accountable Officer 	KaC/TF JB	Voting packs sent out on 2.10.15 Letter sent 2.10.15
175/15	Working Together Transformation Programme: Hyper Acute Stroke Units (HASU)	<ul style="list-style-type: none"> The patient and public engagement plan for this to go to the PEEG meeting for a more detailed conversation 	IG/TF/ MG/AF/TT	Actioned
176/15	Corporate Organisational Development Plan 2015/16	<ul style="list-style-type: none"> Include details of CCG staff E&D training in next E&D update to Governing Body 	TF	In progress
178/15(b)	Quality and Outcomes Report: cancer waits	<ul style="list-style-type: none"> Update Governing Body on the task and finish group looking at the 62 day maximum cancer waits from RTT on a pathway by pathway basis to make sure the issue is addressed Ask SCHFT the question contractually as to why there had been a spike of excess bed days during the summer holidays 	IG JN	Oral update to November meeting Oral update to November meeting
180/15	Unadopted Minutes of the Quality Assurance Committee meeting 28 August 2015	<ul style="list-style-type: none"> Discuss the nomination of an additional GP to act as nominated deputy for Dr Afzal on the committee 	TF/TM/MR	Oral update to November meeting