

Review of the Suspension of Standing Order 2.2.4

Governing Body meeting

6 October 2016

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Is your report for Approval / Consideration / Noting	
This paper is for NOTING and APPROVAL in relation to a review of the suspension of Standing Order 2.2.4	
Are there any Resource Implications (including Financial, Staffing etc)?	
No	
Audit Requirement	
CCG Objectives	
<i>Which of the CCG's objectives does this paper support?</i>	
This paper supports delivery of the CCG's Strategic Objective 5 - Organisational development to ensure CCG meets organisational health and capability requirements.	
It also gives assurances against Risk 5.4 - Inadequate adherence to principles of good governance and legal framework leading to breach of regulations and consequent reputational or financial damage.	
<u>Equality impact assessment</u>	
<i>Have you carried out an Equality Impact Assessment and is it attached?</i>	
An Equality Impact Assessment is not required in relation to this paper	
<u>PPE Activity</u>	
<i>How does your paper support involving patients, carers and the public?</i>	
Not applicable	

Recommendations

The Governing Body is asked to:

- NOTE the short term extension of two of the City-wide Governing Body GP's terms of office.
- NOTE the end of the term of office for one of the City-wide Governing Body GP's term of office on 30 September 2016;
- NOTE the election process for the four City-wide GP positions will now commence;
- APPROVE that the suspension of Standing Order 2.2.4 is lifted from 6 October 2106 to enable the election process for the four city-wide GP members of Governing Body to commence.

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1. Introduction / Background

Earlier this year, NHS Sheffield CCG commenced a process of internal review including reorganisation of the Executive portfolios, complemented by the Chair's review of the roles and responsibilities of the Governing Body (GB) GPs and incorporating the outcomes from the Stakeholder Survey 2016. This internal review coincides with the election of the four city-wide GB GPs, three of whose tenure were due to conclude on 30 September 2016 and the fourth on 1 January 2017. During this time of change it is important GB maintains a level of continuity and stability, and to support this, a recommendation was made to extend the tenure of the city-wide GB GPs.

2. Extension of Tenure of City-wide Governing Body GPs

Extension of tenure can be carried out through a suspension of the relevant Statutory Order (2.2.4). The Constitution allows for the suspension by enacting Standing Order 3.9, through a 2/3 majority at a meeting containing at least 2/3 of the total membership of the GB. The reason for the suspension is recorded in the minutes and reviewed by the Audit and Integrated Governance Committee (AIGC).

At the GB meeting on 7 July 2016 a recommendation was made to suspend SO 2.2.4, Elected GP Representatives, pending the conclusion of the CCG internal review. This has enabled a consistent approach and mitigated the effects of a changeover in membership during this transitional period. It also allowed time for the CCG to complete the internal review process, take decisions regarding changes to the Executive and GB members, and approve changes to the Constitution with elections held if necessary. The existing elected GP representatives continue to act as usual retaining their rights under the Constitution.

The Remuneration Committee met on 1 September 2016 to consider the short term extension of the Elected Governing Body GPs terms of office. The Remuneration Committee agreed that, following the internal review of portfolios and responsibilities, the election process for the four City Wide GPs could now commence. It was therefore agreed that letters would be sent to the current City-wide Governing Body GPs to extend their tenure whilst the election process is being undertaken. It has been agreed to extend the tenure for affected City-wide Governing Body GPs to 31st December 2016. It was confirmed that if any of the current City-wide Governing Body GPs did not wish to extend their tenure and if this presented difficulties, the Remuneration Committee would be asked to consider further.

The Remuneration Committee also sought clarification on the status of one of the elected GPs as it was understood that this individual may no longer qualify to be a member of the Governing Body. The Chair of the Governing Body has contact the individual concerned and can confirm that the arrangement for this GP will end with his current term of office on 30 September 2016.

In relation to the suspension of Standing Order 2.2.4 it is recommended that this suspension is lifted from 6 October 2016 to enable the elections to the four city-wide GP members of Governing Body to commence. The anticipated completion date for this process is 31 December 2016 with the appointed GPs taking up office from 1 January 2017.

The above proposal was shared with Audit and Integrated Governance Committee at its meeting on 15 September 2016 and it was agreed to recommend to Governing Body that the suspension of the Standing Order be lifted.

3. Recommendations

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Paper prepared by Jill Dentith, Management Consultant

On behalf of Julia Newton, Director of Finance

26 September 2016