

Proposed Dates for Governing Body Meetings and Strategic Development Sessions in 2017/18

Governing Body meeting

6 October 2016

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Sponsor	Julia Newton, Director of Finance
Is your report for Noting and Approval	
This report is for approval.	
Audit Requirement	
<p>CCG Objective: 5. Organisational development to ensure the CCG can achieve its aims and objectives and meet national requirements.)</p> <p>Principal Risk 5.4 Inadequate adherence to principles of good governance and legal framework leading to breach of regulations and consequent reputational or financial damage.</p>	
Equality impact assessment	
<p><i>Have you carried out an Equality Impact Assessment</i> NO</p> <p><i>If not, why not?</i> Not Applicable</p>	
PPE Activity	
<p><i>How does your paper support involving patients, carers and the public?</i> Maintains the accountability and transparency of the CCG.</p>	
Recommendations	
<p>The Governing Body is asked to:</p> <ul style="list-style-type: none"> • Approve the proposed dates of future Governing Body meetings to be held in public in 2017/18 • Approve the proposed dates of future Governing Body strategic development sessions in 2017/18 	

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1. Introduction

As members will recall, on 4 December 2015 Governing Body approved the proposal to hold Governing Body meetings in public bi-monthly with effect from 1 January 2016. Meetings in public would run from 2.00 pm to 5.00 pm with the possibility of private business taking place after 5.00 pm, and strategy development sessions would run from 2.00 pm - 6.00 pm. The rationale for this proposal was to enable the CCG to dedicate more time to development of strategy, which will often include discussion of issues that cannot yet be discussed in public, and to more clearly separate the Governing Body's strategic and assurance roles.

2. Proposed Dates of Future Governing Body Meetings to be held in Public in 2017/18

- 6 April 2017
- Either 25 May 2017 or 1 June 2017 (This meeting will also be to formally approve the CCG's 2016/17 financial accounts, however, at this stage the deadline for submission of the accounts to NHS England is still to be determined. Members should also note that the first Thursday in June falls into the half term holiday week)
- Please note there will not be a Governing Body meeting in August unless there are exceptional circumstances
- 7 September 2017
- 1 November 2017
- 11 January 2018 (To take account of the Christmas and New Year holiday period)
- 1 March 2018

3. Proposed Dates of Future Governing Body Strategic Development Sessions in 2017/18

- 4 May 2017
- 6 July 2017
- 4 October 2017

- 7 December 2017
- 1 February 2018

4. Recommendation

The Governing Body is asked to:

- Approve the proposed dates of future Governing Body meetings to be held in public in 2017/18
- Approve the proposed dates of future Governing Body strategic development sessions in 2017/18

Paper prepared by Carol Henderson, Committee Administrator / PA to Director of Finance

On behalf of Julia Newton, Director of Finance

September 2016