

ACTION/MATTERS ARISING FROM THE MEETINGS OF THE NHS SHEFFIELD CLINICAL COMMISSIONING GROUP GOVERNING BODY HELD IN PUBLIC ON 1 DECEMBER 2016

Minute	Item	Action to Take	Lead	Confirmation of action taken / still to take
110/16 149/16(a)	Format and Presentation of Papers for Future Governing Body Meetings	<ul style="list-style-type: none"> Work still ongoing regarding the consideration of the format and presentation of papers for future meetings 	JN	Meeting taking place on 27.1.16 to review Governing Body cover sheets and papers, which is the next phase of the governance review Update to Governing Body in February
118/16 149/16(b)	Establishment of Commissioners Working Together Joint Committee of Clinical Commissioning Groups (JCCCGs):Right of Veto	<ul style="list-style-type: none"> Set out the position for discussion at the next meeting as there were still concerns and issues being raised by Governing Body members. 	JN/MR	Oral update to Governing Body in February
122/16 149/16(d)	Yorkshire and the Humber Emergency Preparedness, Resilience and Response (EPRR) Assurance 2016/17	<ul style="list-style-type: none"> Circulate a note to members in January following discussions with NHS England (NHSE) regarding the process for the CCG to provide assurance about their responsiveness to emergency situations 	MR	Post meeting note included at the end of the minute
139/16 149/16(e)	Domiciliary Care Providers in the City	<ul style="list-style-type: none"> Forward a briefing note to the Committee Administrator for onward circulation to members relating to domiciliary care providers in the city and how to tackle this issue on a short and medium term basis and how the market could be reinvigorated 	PH	Briefing note to be circulated in due course. To keep on as a matter arising

		<ul style="list-style-type: none"> Ask the Director of Strategy and Integration to circulate a briefing note to members on Active Support and Recovery, which could also be published with the minutes of this meeting 	MR/PM	Briefing note included under matters arising (paper Bi)
152/16	Update on Winter and Urgent Care	<ul style="list-style-type: none"> Email or send a report to a future Governing Body meeting for a standard update against the metrics relating to the six key focus areas 	ND	Update circulated by email 12.1.17. Metrics are currently under development
155/16	Update on Quality, Innovation, Productivity and Prevention (QIPP) Plan for 2016/17	<ul style="list-style-type: none"> Present a progress report on the QIPP Sub Group's focus on next year's QIPP 	MP	Included in this month's update
156/16(e)(i)	Quality and Outcomes Report: Care Quality Commission (CQC) Regulatory Reviews	<ul style="list-style-type: none"> Circulate the report from the inspection at Sheffield Children's NHS Foundation Trust (SCHFT) that had been undertaken between 14 and 17 June 2016, now that it was in the public domain 	PB	Complete
156/16(f)	Improving Access to Psychological Therapies (IAPT),	<ul style="list-style-type: none"> Seek clarity in respect of the feeling of the practices that the service was not doing as well as was reported and that the data might not be capturing everything it should 	MP	Data has been requested from providers and a questionnaire will be sent to practices
158/16	Reports circulated in advance of the meeting for noting: Locality Executive Group Reports	<ul style="list-style-type: none"> Follow up with regard to receiving reports from all four localities at future meetings 	MR	Complete
160/16	Feedback from West Locality Meeting 1 .12.16	<ul style="list-style-type: none"> Write to the CCG in order that the locality's sense of frustration the lack of pace of delivering gynaecology services from the hospitals into the community could be given a proper airing Take forward as to how to move the above on a pace Locality Managers to raise issues such as these with the portfolio leads instead of bringing them to Governing Body 	RD MP/MR LMS	Letter sent to the CCG's elective care team, and waiting formal response To discuss once above letter received To note