

2.00 pm – 4.45 pm Thursday 1 November 2018
Boardroom, 722 Prince of Wales Road, Sheffield S9 4EU

Meeting of the Sheffield CCG Governing Body held in public

Questions from members of the public should be put in writing to the Director of Finance (julia.newton@nhs.net), in which case written answers will be provided on the day or will be sent within 7 working days and posted on the website (<http://www.sheffieldccg.nhs.uk/about-us/GB-meetings.htm>)

Confidential items are outlined in a separate confidential agenda; confidential items will be considered in a closed private session

		Presenter
2.00 pm Part 1 – Preliminary Items (Part 1)		
1.	Patient Story	Mr Gary Barnfield, Head of Medicines Management
2.	Apologies for absence	Dr Tim Moorhead, Chair
3.	Declarations of Interest A conflict of interest occurs where an individual's ability to exercise judgement, or act in a role, is or could be impaired or otherwise influenced by his or her involvement in another role or relationship. The Standards of Business Conduct and Conflicts of Interest Policy and Procedure can be found at: http://www.sheffieldccg.nhs.uk/our-information/documents-and-policies.htm	Dr Tim Moorhead, Chair
4.	Chair's Opening Remarks	Dr Tim Moorhead, Chair
5.	Questions from Members of the Public	Dr Tim Moorhead, Chair
2.15 pm Part 2 – Presentations		
6.	Update on Key Issues including New Governance Arrangements for the Sheffield Safeguarding Children's Board (SSCB) and Sheffield Adult Safeguarding Partnership (SASP) The Governing Body is invited to note the update	Ms Jane Haywood, Independent Chair of the SSCB and SASP

2.30 pm Part 1 – Preliminary Items (Part 2)		
7. A	Approval of Minutes of Previous Meeting The Governing Body is invited to approve the minutes of the previous meeting held on 6 September 2018	Dr Tim Moorhead, Chair
8. B	Matters Arising The Governing Body is invited to note any matters arising	Dr Tim Moorhead, Chair
2.40 pm Part 3 – Papers for Approval		
9. C	NHS Sheffield CCG Constitution - Review The Governing Body is invited to approve the recommendations	Miss Julia Newton, Director of Finance
2.50pm 10. D	Review of Terms of Reference for Primary Care Commissioning Committee The Governing Body is invited to approve the proposed changes	Miss Julia Newton, Director of Finance
3.00pm 11. E	2018/19 Sheffield CCG Priorities and Development of Commissioning Intentions for 2019/20 The Governing Body is invited to approve the recommendations	Mr Brian Hughes, Director of Commissioning and Performance / Ms Sandie Buchan, Head of Information, Performance & PMO
3.20 pm Part 4 – Papers for Consideration		
12. F	Month 6 Finance Report The Governing Body is invited to consider and accept the report	Miss Julia Newton, Director of Finance
3.30pm 13. G	Update on Month 6 Quality, Innovation, Productivity and Prevention (QIPP) Plan The Governing Body is invited to consider the position at Month 6 and approve the changes to the QIPP plan	Mr Brian Hughes, Director of Commissioning and Performance
3.45pm 14. H	Performance, Quality and Outcomes Report: Position Statement The Governing Body is invited to consider and accept the report	Mr Brian Hughes, Director of Commissioning and Performance / Mr Gary Barnfield, Head of Medicines Management
3.55pm 15. I	Continuing Health Care (CHC) Development: Ongoing Care Programme 2018/19 The Governing Body is invited to consider and accept the report	Mr Paul Higginbottom, Senior Programme Manager Ongoing Care
4.05pm 16. J	Quarterly Update on NHS Sheffield CCG Governing Body Assurance Framework The Governing Body is invited to consider and accept the report	Miss Julia Newton, Director of Finance
4.15pm 17. K	Summary of Petitions Presented to the NHS Sheffield CCG The Governing Body is invited to consider and note the report	Miss Julia Newton, Director of Finance

4.20pm 18. L	Communications and Engagement Quarterly Update The Governing Body is invited to consider and accept the report	Ms Lucy Ettridge, Deputy Director of Communications
4.30 pm Part 5 – Oral Update		
19.	Accountable Care Partnership (ACP) / Integrated Care System (ICS) Update The Governing Body is invited to note an oral update	Dr Tim Moorhead, Chair / Mrs Maddy Ruff, Accountable Officer
35 pm Part 6 - Reports circulated in advance for noting		
20.	<ul style="list-style-type: none"> a) Governing Body Assurance Framework (GBAF) (to support main agenda item 16 (paper J)) b) Accountable Care Partnership (ACP) / Integrated Care System (ICS) Papers (to support main agenda item 19 (oral update)) c) CCG Chair’s Report d) CCG Accountable Officer’s Report e) Report from the Audit and Integrated Governance Committee f) Report from the Joint Clinical Commissioning Committee of CCGs (JCCCG) g) Report from the Primary Care Commissioning Committee h) Report from the Quality Assurance Committee i) Serious Incident Quarterly Update 	
21.	To consider items of any other business	
22.	If so determined, to exclude the public to consider business of a confidential nature	
23.	Summary of Meeting: Three Key Messages from the Chair	
24.	Date and Time of Next Meeting The next full meeting in public will take place on Thursday 10 January 2019, 2.00 pm – 5.00 pm, Boardroom, 722 Prince of Wales Road, Sheffield S9 4EU	