

ACTION/MATTERS ARISING FROM THE MEETING OF THE GOVERNING BODY HELD IN PUBLIC ON 2 MAY 2019

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Minute	Item	Action to Take	Lead	Confirmation of action taken / still to take
43/19	Questions from Members of the Public	<ul style="list-style-type: none"> Raise the questions relating to the HSR at the next meeting of the HSR Steering Group 	BH	To be raised at June HSR meeting
25/19 45/19(a)	360 Feedback and Development of Improvement Plan	<ul style="list-style-type: none"> Feedback comments to the CCG on communications and inclusion of the voice of the patient, and request a conversation if it would add value to the process Arrange to meet with the Chair of Healthwatch and with local MPs. 	JR MPo	Oral update to next meeting Complete
29/19 45/19(b)	Gluten Free Prescribing Impact Update	<ul style="list-style-type: none"> Publicise the referrals process and guidelines for the Community Dietetics Team via the weekly GP bulletin 	MS	Oral update to next meeting
47/19	NHS Sheffield CCG Draft Annual Report for 2018/19	<ul style="list-style-type: none"> Any points of accuracy or comments to be sent to Jackie Mills by 10 May to allow amendments to be made in time for the final version to the 23 May Governing Body meeting 	All to note / JM	Reminder circulated to Governing Body on 7 May 2019
49/19	NHS Sheffield CCG Operational Plan	<ul style="list-style-type: none"> Share a breakdown of the plan into the individual areas and the description of how they would be delivered, with staff. 	BH	Shared at staff briefing
50/19	NHS Sheffield CCG Procurement Strategy and 2019/20 Procurement Plan	<ul style="list-style-type: none"> Present a draft of the CCG's Ethical Procurement Policy to Governing Body in due course Publicise the 2019/20 Procurement Plan on the website 	BH(RB) BH(RB)	On forward planner for November 2019 Comms team updating the website

51/19	Joint Health and Wellbeing Strategy for Sheffield for 2019-24	<ul style="list-style-type: none"> Governing Body to spend some time considering what our contribution as a CCG to the strategy would be, with the help of some useful information, including anchoring institutions, etc. 	ND	On forward planner for October 2019 OD session
53/19	NHS Sheffield CCG / Sheffield City Council Joint Commissioning Committee Terms of Reference	<ul style="list-style-type: none"> Circulate the link to the Terms of Reference and the other papers to Governing Body for them to get a flavour of those discussions, especially around the principles of the committee Meet with the Chair of Healthwatch to discuss the issues she raised further 	ND GF / ND	Link attached – http://democracy.sheffield.gov.uk/ieListDocuments.aspx?CId=577&MId=7269 Oral update to next meeting
57/19	Performance, Quality and Outcomes Report: Position Statement	<ul style="list-style-type: none"> Present the final Special Educational Needs and Disability (SEND) action plan to Governing Body for formal ratification on 23 May 	MP	On forward planner for 23 May
58/19	Communications, Engagement and Equality Quarterly Update	<ul style="list-style-type: none"> Discuss aligning the patient and community engagement work being undertaken as part of the IAF with the Long Term Plan programme Healthwatch was undertaking 	LE/JR	Oral update to next meeting
59/19	Accountable Care Partnership (ACP) / Integrated Care System (ICS) Update	<ul style="list-style-type: none"> Share any notes from the ICS / ACP meeting that had taken place on system development on areas they were undertaking such as joint commissioning and system performance management, including A&E, and from any other sessions with Governing Body 	BH	Papers to be included in noting pack