

Item 20bii
(in support of main agenda item 19 (oral update))

South Yorkshire and Bassetlaw Integrated Care System

Collaborative Partnership Board

Minutes of the meeting of

10 May 2019

**The Boardroom, NHS Sheffield CCG
722 Prince of Wales Road, Sheffield, S9 4EU**

Decision Summary

Minute reference	Item	Action
18/19	Hosted Networks	AN to present an update on Hosted Networks to the July Collaborative Partnership Board meeting
20/19	Priorities of Joint Working for Local Authorities	Public Health Directors to present a progress update to a future Collaborative Partnership Board meeting.
21/19	Towards a SYB New Collaborative Partnership System	Revised proposal to be presented to the next Collaborative Partnership Board meeting in July.

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Name	Organisation	Designation	Present	Apologies	Deputy for
Sir Andrew Cash CHAIR	South Yorkshire and Bassetlaw Integrated Care System	Chief Executive, SYB ICS	√		
Adrian England	Healthwatch Barnsley	Chair	√		
Ainsley Macdonnell	Nottinghamshire County Council	Service Director		√	
Alan Davis	South West Yorkshire Partnership NHS Foundation Trust	Director of Human Resources	√		
Alison Knowles	NHS England	Locality Director North of England,		√	
Alan Shirley	Primary Care Workforce and Training Hub	Programme Director	√		Ben Jackson
Andrew Hilton	Sheffield GP Federation	GP		√	
Angela Potter	Nottinghamshire Healthcare NHS Foundation Trust	Director and Business Development and Marketing	√		
Anne Gibbs	Sheffield Teaching Hospitals NHS Foundation Trust	Director of Strategy		√	
Anthony May	Nottinghamshire County Council	Chief Executive		√	
Ben Brewis	Barnsley Hospital NHS Foundation Trust	Deputy Director of Operations	√		
Ben Jackson	Academic Unit of Primary Medical Care, Sheffield University	Senior Clinical Teacher		√	
Catherine Burn	Voluntary Action Representative	Director		√	
Chris Edwards	NHS Rotherham Clinical Commissioning Group	Accountable Officer		√	
Chris Marsh	Public Health. Doncaster Council	Director of Public Health	√		
Chris Preston	The Rotherham NHS Foundation Trust	Deputy Chief Executive Officer (from 1.6.19)	√		
Clare Hodgson	East Midlands Ambulance Service	Deputy Director of Strategy and Transformation	√		
Damien Allen	Doncaster Metropolitan Borough Council	Director of People	√		Jo Miller
David Pearson	Nottingham County Council	Deputy Chief Executive		√	
Des Breen	South Yorkshire and Bassetlaw Integrated Care System	Medical Director	√		
Diana Terris	Barnsley Metropolitan	Chief Executive		√	

	Borough Council				
Greg Fell	Sheffield City Council	Director of Public Health		√	
Giles Ratcliffe	Public Health England	Consultant in Public Health Specialist Commissioning, Yorkshire and Humber	√		
Helen Stevens	South Yorkshire and Bassetlaw Integrated Care System	Associate Director of Communications and Engagement	√		
Ian Atkinson	NHS Rotherham Clinical Commissioning Group	Director of Commissioning	√		Chris Edwards
Idris Griffiths	NHS Bassetlaw Clinical Commissioning Group	Accountable Officer	√		
Jackie Mills	NHS Sheffield Clinical Commissioning Group	Deputy Director of Finance	√		Maddy Ruff
Jackie Pederson	NHS Doncaster Clinical Commissioning Group	Accountable Officer	√		
Jeremy Cook	South Yorkshire and Bassetlaw Integrated Care System	Director of Finance	√		
John Mothersole	Sheffield City Council	Chief Executive		√	
John Somers	Sheffield Children's NHS Foundation Trust	Chief Executive		√	
Jo Miller	Doncaster Metropolitan Borough Council	Chief Executive		√	
Julia Burrows	Barnsley Metropolitan Borough Council	Director of Public Health	√		
Kathryn Singh	Rotherham, Doncaster and South Humber NHS Foundation Trust	Chief Executive	√		
Kevin Smith	Yorkshire & the Humber Public Health England Centre	Deputy Director – Health and Wellbeing	√		
Kirsten Major	Sheffield Teaching Hospitals NHS Foundation Trust	Chief Executive	√		
Kevan Taylor	Sheffield Health and Social Care NHS Foundation Trust	Chief Executive	√		
Lesley Smith	NHS Barnsley Clinical Commissioning Group	SYB ICS Deputy System Lead, Chief Officer NHS Barnsley CCG	√		
Lisa Kell	South Yorkshire and Bassetlaw Integrated Care System	Director of Commissioning Reform	√		
Lisa Wilkins	South Yorkshire and Bassetlaw Integrated Care System	Consultant in Health Public Health Medicine			
Louise Barnett	The Rotherham NHS Foundation Trust	Chief Executive		√	
Maddy Ruff	NHS Sheffield Clinical Commissioning Group	Accountable Officer		√	
Mark Janvier	NHS England	Head of Operations and Delivery	√		
Matthew Groom	NHS England Specialised Commissioning	Assistant Director	√		
Mike Curtis	Health Education England	Local Director		√	



Neil Priestley	Sheffield Teaching Hospitals NHS Foundation Trust	Director of Finance		√	
Neil Taylor	Bassetlaw District Council	Chief Executive		√	
Paul Moffat	Doncaster Children's Services Trust	Director of Performance, Quality and Innovation		√	
Richard Henderson	East Midlands Ambulance Service NHS Trust	Chief Executive		√	
Richard Jenkins	Barnsley Hospital NHS Foundation Trust	Chief Executive		√	
Richard Parker	Doncaster and Bassetlaw Teaching Hospitals NHS Foundation Trust	Chief Executive	√		
Richard Stubbs	Yorkshire and Humber Academic Health Science Network	Chief Executive	√		
Rob Webster	South West Yorkshire Partnership NHS Foundation Trust	Chief Executive		√	
Rod Barnes	Yorkshire Ambulance Service NHS Trust	Chief Executive	√		
Rupert Suckling	Doncaster Metropolitan Borough Council	Director of Public Health		√	
Ruth Hawkins	Nottinghamshire Healthcare NHS Foundation Trust	Chief Executive		√	
Sharon Kemp	Rotherham Metropolitan Borough Council	Chief Executive		√	
Simon Morritt	Chesterfield Royal Hospital NHS Foundation Trust	Chief Executive	√		
Steve Shore	Healthwatch Doncaster	Chair		√	
Teresa Roche	Rotherham Metropolitan Borough Council	Director of Public Health	√		
Tim Moorhead	NHS Sheffield Clinical Commissioning Group	Clinical Chair		√	
Will Cleary-Gray	South Yorkshire and Bassetlaw Integrated Care System	Chief Operating Officer	√		
Yvonne Elliott	Primary Care Sheffield	Deputy Chief Executive Officer	√		

Minute reference	Item	Action
14/19	<p>Welcome and introductions</p> <p>The Chair welcomed members to the meeting.</p>	
15/19	<p>Apologies for absence</p> <p>The Chair noted the apologies for absence.</p>	
16/19	<p>Declaration of Interest</p> <p>Members were asked to declare any items.</p>	



	The Chair asked members to ensure their register of interest details are up to date within their organisations.	
17/19	<p>Minutes of the previous meeting held 8th March 2018</p> <p>The minutes of the previous meeting were agreed as a true record and would be posted on the website after this meeting. www.healthandcaredtogethersyb.co.uk</p>	
18/19	<p>Matters arising</p> <p>ICS Workforce KT informed the Board that the response was well received and in line with national standards.</p> <p>Hosted Networks The Board was informed that the programme has progressed and a report would be presented to the Integrated Care System (ICS) Health Executive Group on 14th May. A comprehensive report will be brought to the July ICS Collaborative Partnership Board meeting.</p>	AN
19/19	<p>National Update</p> <p>National Assembly The Chair updated the Board on the first meeting of the quarterly NHS Assembly he attended as a member on 17th April 2019. The membership is a national guiding coalition including national and frontline clinical leaders, patients and carers, staff representatives, health and care system leaders and the voluntary, community and social enterprise sector. The membership locally includes Richard Stubbs, Chief Executive Yorkshire and the Humber Academic Health and Science Network and Rob Webster, Chief Executive South West Yorkshire Partnership NHS Foundation Trust. The main discussion items focused on (1) legislative changes - the unanimous view being small scale change and (2) Long Term Plan implementation framework; the Assembly debated at length concluding a common model is not appropriate for all ICSs due to the variance in structure and size.</p> <p>Taking forward South Yorkshire and Bassetlaw (SYB) response to NHS Long Term Plan (LTP) paper LS updated the Board on the delivery of engagement plans across the system including public engagement and local planning and commissioning of services. SYB ICS is on track to deliver the revised mission and vision in setting out the 5 year strategic plan response to the LTP, submission date noted as autumn 2019.</p> <p>The key elements were noted as:</p> <ul style="list-style-type: none"> • Population health and population health management • Preventing disease and reducing health inequalities • Integration - ‘boost out of hospital care’ and make the most of new models • Maximising of digital innovation opportunities • Workforce • System financial sustainability <p>LS highlighted that a cross system Task and Finish Group was established with the first meeting of the group on 23rd May, to support wider engagement on developing the plan priorities, with the ICS System Health Executive Group overseeing the development of the plan progress as agreed.</p>	
20/19	<p>Priorities of Joint Working for Local Authorities</p> <p>The Board was updated on the working of the Integrated Care System on a South Yorkshire and Bassetlaw basis to look at priorities for the Local Authorities and the potential working in partnership with wider partners and the NHS. Following a workshop attended by the ICS Lead and Directors of Public Health, it was agreed to prioritise three areas, Complex Lives, Connectness and Physical activity/active travel.</p>	



The Board received detailed presentations from Public Health Directors/ leads from the three priority areas.

Complex Lives

The Board was updated on the joined up support programme for people experiencing multiple disadvantages. The shared challenges in South Yorkshire and Bassetlaw were noted as; the rise in homelessness and rough sleeping; drug and alcohol addiction, mental ill health, poor physical health; fragmented commissioning and the delivery of a diverse range of services required across health, housing support and offending behavior.

The Board noted there is a strong potential to take this work forward as part of national priorities and the NHS Long Term Plan and there are discussions within the South Yorkshire and Bassetlaw footprint to scope a common approach to responding to challenges. Each Place provided an update on their current work programmes and noted the great potential to progress these priorities across the system.

In order to progress to the next steps the Board noted the recommendations:

- Establish a South Yorkshire and Bassetlaw leadership group to drive an implementation work programme including Local Authority representatives, Public Health commissioners, CCG commissioners, NHS provider representatives (Community NHS Trusts/Acute Trusts),
- Establish a small core delivery team to provide support, coherence, pace, strategic development and analytical capacity – as an emergent SYB Homelessness and Health Reform Delivery Unit (incorporating/building on the Rough Sleeper coordinator role which is Minister of Housing, Communities and Local Government (MHCLG) funded, based at Barnsley Metropolitan Borough Council)
- Continue to explore building on initial conversations a connection to and integration with the South Yorkshire Mayor and Sheffield Combined Authority focus on homelessness

Connectness

The Board received an update of the ongoing work around connectness (loneliness) and the potential to upscale some of the initiatives across the Integrated Care System footprint and the supporting role for the ICS to transform South Yorkshire and Bassetlaw, working in partnership with business, health sector, local government, voluntary sector and wider society to improve lives and make a difference.

The Board noted the contents of the report and supported the recommendations and next steps:

- Make Every Contact Count (MECC) approach to connectness across the ICS footprint
- Social Prescribing (SP) is linked in with social connectness (Work to be an Age Friendly South Yorkshire community).
- Promote the “Five Ways To Wellbeing” across SYB with ICS support.
- Ensure that the developing primary care networks embed social connectness as part of their social prescribing offer.
- Identify potentially resource effective approaches by main stream NHS for example b:friend and apps (apply digital technology as appropriate).
- Develop co-ordinated NHS approach regarding bereavement services/support.

Physical activity / active travel

The Board was updated on the physical activity priority and the potential role for the ICS in supporting the aim of South Yorkshire and Bassetlaw having the most physical active population in the UK. The Board noted the contents of the report and the recommendation in supporting the next steps:

- Focus on the role of the NHS in promoting activity within clinical services
- Investment in leadership and implementation of roles
- Improve interventions transport strategy, air quality strategy, parks and green space, a built environment that supports physical activity
- Explore the potential for integration of NHS treatment services in leisure facilities
- Lead the NHS approach to active travel for the NHS with the potential to focus on



	<p>exercise and frailty</p> <ul style="list-style-type: none"> • Build on links with Sheffield City Region Active (SCR), SCR Active Travel Commissioner, Yorkshire Sport Foundation Partnership and Sport England, and the potential for collaboration <p>The Board conveyed their thanks for the presentations and asked the presenters to identify how the ICS can support the programmes at both a local and ICS level. An update will be presented to a future ICS Collaborative Partnership Board meeting.</p>	DPHs
21/19	<p>Towards a SYB New Collaborative Partnership System</p> <p>The Board noted that the terms of reference and arrangements for the ICS Collaborative Partnership Board need to be reviewed and updated in accordance with the new interim governance arrangements and strategic developments. Members were asked to consider the emerging themes, priorities and topics which would benefit from health and care collaboration at a system level and any additional items, taking into consideration membership and frequency of meetings and an ICS Assembly forum.</p> <p>The Board noted the contents and recommendations of the report and noted a revised proposal to be presented to the next Collaborative Partnership Board meeting in July.</p>	WCG
22/19	<p>Update on ICS Prevention and Prevention Priorities within the Long Term Plan</p> <p>The Board was presented with an update on the progress of the priority areas within the Integrated Care System Prevention workstream and the relationship of these programmes to the Long Term Plan and Primary Care networks.</p> <ol style="list-style-type: none"> 1. The Board noted the ongoing development of the QUIT programme and the possibility of funding from Yorkshire Cancer Research to support the programme, including funding specialist stop smoking advisors in the Trusts. A business case is in development looking at how all partners can contribute to the other costs until the anticipated NHS England Long Term Plan funding for this is available. It was noted the ICS funded element of the proposal is to be presented to the ICS System Health and Executive Group on 14th May for consideration. Bid application submission date was noted as 14th June with implementation scheduled to start in September 2019. 2. The Board noted that the NHS England ambition for the number of patients receiving social prescribing equates to 3-5% of the population across England with less than 1% currently being served in South Yorkshire and Bassetlaw. NHS England is supporting funding for social prescribing link workers in conjunction with the Primary Care Networks but there is also a need to ensure that there is sufficient capacity in the services (including voluntary sector) that social prescribing clients are referred on to. 3. The Board noted that an ICS CVD Prevention Clinical Lead was recruited on 9th May and that there is a need to identify adequate programme management resources to support the South Yorkshire and Bassetlaw cardiovascular disease (CVD) prevention work. The report also noted that CVD was a priority within the Long Term Plan and a requirement in the operating plan for Clinical Commissioning Groups (CCGs) to work with RightCare on hypertension and Atrial Fibrillation (AF). The level of priority given to CVD currently varies between the CCGs. <p>The Board noted the contents of the report.</p>	
23/19	<p>Population Health Management</p> <p>The Board was presented with an update on the South Yorkshire and Bassetlaw approach to Population Health Management (PHM) and the progress made to date noting the issues identified in the paper regarding PHM expertise and capacity impacting on the programme. It was noted that there is a PHM focus to improve population health driven by data planning and delivery of care to achieve maximum results, working with Local</p>	



	<p>Authorities and health organisations in the system to identify 'at risk' groups and designing and targeting prevention mechanisms.</p> <p>The Board noted the PHM issues in the report and a request for support would be discussed at the System Health Executive Group on 14th May 2019.</p>	
24/19	<p>ICS Finance Update</p> <p>The Board was updated on month 9 noting that the system is reporting a favourable variance against plan of £19.6m excluding Provider Sustainability Funding (PSF) and £65.7m including PSF. JC added that only Sheffield Children's (SC) had reported a £1.5m deficit and offsets were used to secure SCH Q4 PSF of £1.2m. The maximum amount of The Rotherham NHS Foundation Trust PSF earn back of £2.4m had been secured.</p> <p>The Board noted the position on the financial performance for the year ended 31 March 2019</p>	
25/19	<p>ICS Highlight Report</p> <p>The Board received the workstreams highlight report including an overview of mitigated risks for each area which are now grouped into larger portfolios following the workstream review that was undertaken with a focus on outcomes and added value.</p> <p>The Board noted this should be shared by all with Boards and Governing Bodies.</p>	
26/19	<p>Any Other Business</p> <p>There was no other business to consider.</p>	
27/19	<p>Date and Time of Next Meeting</p> <p>The next meeting will take place at 9.30am to 11.30am on 12 July 2019 in the Boardroom, 722 Prince of Wales Road, Sheffield, S9 4EU.</p>	