

## Accountable Officer's Report

Item 20d

Governing Body meeting

5 September 2019

<b>Author(s)</b>	Lesley Smith, Accountable Officer
<b>Purpose of Paper</b>	
Noting	
<b>Key Issues</b>	
<ul style="list-style-type: none"> <li>• NHS Sheffield CCG rated 'good' for the third year running</li> <li>• Primary Care Networks</li> <li>• Improvement Plan – Next Steps</li> <li>• Annual Public Meeting – 11 July 2019</li> <li>• Update on the Guinness Book of World Records 'hopscotch' attempt</li> <li>• South Yorkshire &amp; Bassetlaw Integrated Care System – Collaborative Partnership Board</li> <li>• NHS Sheffield CCG Constitution</li> </ul>	
<b>Is your report for Approval / Consideration / Noting</b>	
Noting	
<b>Recommendations / Action Required by Governing Body</b>	
The Governing Body is asked to note the report.	
<b>Governing Body Assurance Framework</b>	
<p><b><i>Which of the CCG's objectives does this paper support?</i></b>                  This paper provides assurance that risks will be identified and managed to help ensure the achievement of the CCG's objectives.</p>	
<b>Are there any Resource Implications (including Financial, Staffing etc.)?</b>	
No	
<b>Have you carried out an Equality Impact Assessment and is it attached?</b>	
<p><b><i>Please attach if completed. Please explain if not, why not</i></b>                  There are no specific issues associated with this report</p>	

***Have you involved patients, carers and the public in the preparation of the report?***

Not applicable

## **Accountable Officer's Report**

### **Governing Body meeting**

**5 September 2019**

This report summaries the business that has been undertaken by the Accountable Officer, during July and August 2019.

I have had a very busy few weeks meeting key members of staff, partners and colleagues from across the patch as part of my induction to NHS Sheffield CCG. I also enjoyed a lovely holiday with my family in Scotland, making the most of the beautiful weather we had in July.

### **NHS Sheffield CCG rated 'good' for the third year running**

As part of our annual assessment we were rated as 'good' by NHS England for the third year running. The results, published on 11 July 2019, show that Sheffield have improved in a number of areas, including waiting times for a diagnostic test, appropriate prescribing in primary care and reducing infant deaths and stillbirths. This is a fantastic achievement and a huge credit to all our staff that are committed to the ongoing success of the CCG.

### **Primary Care Networks**

Our Sheffield Neighbourhoods have now be formalised as Primary Care Networks to meet the national roll-out, 15 networks have been established across Sheffield. Patients in Sheffield are set to see more health and wellbeing services delivered in their communities thanks to the roll-out of Primary Care Networks across the City.

Each network has a set of priorities based on the health and social needs of their particular area. There is also a strong focus on preventing ill health, reducing unnecessary hospital admissions and supporting people to gain control of their own health and wellbeing.

This is good news for Sheffield and will build on what we know about communities and their wider population and our existing neighbourhood working.

### **Improvement Plan – Next Steps**

As part of our improvement plan our governing body agreed at the meeting held in public on 4 July that they are fully committed to making Sheffield healthier, and making the CCG a great place to work.

As part of my commitment to deliver our improvement plan, I am keen to develop a culture where everyone is clear on the value they add, feel valued for what they do and have a great experience of working at the CCG.

A number of actions are underway which include:

- **Executive director drop in sessions** have been arranged to give all staff the opportunity to speak directly to a member of the senior team.
- **Manager Supervision Sessions** have been arranged to bring CCG managers together to enable them to discuss topics of importance and share good practice, this could be anything from managing wellbeing, running effective PDRs, staff recruitment, managing performance, coaching and mentoring and building effective relationships.
- I am also in the process of seeking additional support to enable a cultural development programme for our 330 staff that is scheduled to start in the autumn.

### **Annual Public Meeting – 11 July 2019**

The format for this years' meeting invited teams from the CCG and some of our partners to have stalls and workshops where attendees could browse and ask questions about a range of services. The meeting was compered by Mark Gamsu and included presentations from Dr Tim Moorhead and Brian Hughes; and included a video reflecting on the CCG's achievements over the past year. The meeting was very well attended by our partners and members of the public and was a huge success.

### **Update on the Guinness Book of World Record 'hopscotch' attempt**

Following on from Brian's Deputy AO report in July, I am delighted to announce that our CCG colleagues have received formal notification from the Guinness Book of World Records that their world record 'hop scotch' attempt was successful.

### **South Yorkshire & Bassetlaw Integrated Care System – Collaborative Partnership Board**

On 12 July I attended the above meeting; it was a packed agenda that included discussion on priorities for joint working for local authorities and developing the SYB ICS 5 year long term plan.

South Yorkshire & Bassetlaw continue to make good progress in addressing health and wellbeing care and efficiency gaps with notable areas of strong delivery and innovation such as the reduction in DTOC. Sir Andrew Cash reaffirmed that the development of commissioning at neighbourhood, place and system level will be the key focus for the coming year.

### **Review of NHS Sheffield CCG Constitution**

In Autumn 2018 NHS England published a suggested new model Constitution for CCGs. The new model Constitution looked to the future and facilitated a greater degree of flexibility, whilst maintaining high levels of transparency and accountability. The model was prepared by NHS England nationally in conjunction with legal advice. Following consideration by the CCG's Audit and Integrated Governance Committee (AIGC) and Governing Body, and having taken legal advice, the updated final updated version was approved by Governing Body at its meeting on 2 May 2019 for recommendation to the Membership.

The proposed amendments were circulated to the Members on 21 May 2019 for their consideration. In accordance with the CCG's current Constitution, proposals put to a vote

are determined to be agreed based on a two thirds majority (67%) or more of votes cast. Having followed due process, a total of 46 votes were cast with 82% supporting the amendments to the Constitution.

The proposed revised Constitution for the CCG was therefore submitted to NHS England for review and formal approval on 10 June. I am pleased to confirm that NHS England have approved our Constitution, with a small number of very minor suggested amendments.

**Dr Tim Moorhead, Chair**

On behalf of the Governing Body, I would like to take this opportunity to thank Dr Moorhead for his commitment and hard work during his role as Chair. Dr Moorhead has led and inspired the CCG to improve health services in the city and has been a great champion of reducing health inequalities and improving population health outcomes for the people of Sheffield. We would also like to offer our best wishes for your future both professionally and personally.

Paper prepared by Alison Kuppusamy, Business Manager to CCG Chair and Accountable Officer

On behalf of Lesley Smith, Accountable Officer, NHS Sheffield CCG

August 2019