

Collaborative Partnership Board Arrangements

**SOUTH YORKSHIRE AND BASSETLAW
INTEGRATED CARE SYSTEM COLLABORATIVE BOARD**

10 May 2019

Author(s)	Will Cleary-Gray, Chief Operating Officer		
Sponsor	Sir Andrew Cash, Chief Executive Officer		
Is your report for Approval / Consideration / Noting			
For approval			
Links to the STP (please tick)			
<input checked="" type="checkbox"/> Reduce inequalities	<input checked="" type="checkbox"/> Join up health and care	<input checked="" type="checkbox"/> Invest and grow primary and community care	<input checked="" type="checkbox"/> Treat the whole person, mental and physical
<input checked="" type="checkbox"/> Standardise acute hospital care	<input checked="" type="checkbox"/> Simplify urgent and emergency care	<input checked="" type="checkbox"/> Develop our workforce	<input checked="" type="checkbox"/> Use the best technology
<input checked="" type="checkbox"/> Create financial sustainability	<input checked="" type="checkbox"/> Work with patients and the public to do this		
Are there any resource implications (including Financial, Staffing etc)?			
NA			
Summary of key issues			
<p>The core arrangements to support and enable partnership working have been reviewed during 2018/19 following feedback from the Partnership. Two key themes which emerged from the feedback was to ensure that there was space, focus and time, at an SYB system level, to support both partnership working between health and social care and also health partner. In addition to keeping what is working well, reshape or change what is not and add in governance where it adds value; learning from other systems and minimising duplication.</p> <p>The collaborative Partnership Board now requires a review of its terms of reference and arrangements in context of a number of strategic developments.</p>			
Recommendations			
<p>The Collaborative Partnership Board is asked to:</p> <ol style="list-style-type: none"> 1. Note that the new interim governance arrangements for the ICS have now started to be implemented. 2. Agree that the terms of reference and arrangements for the CPB need to be updated. 3. Discuss the emerging themes, priorities and topics which would benefit from health and care collaboration at a system level including any that are missing. 4. Share thoughts on how the CPB membership might be constituted to best support its agenda. 5. Receive revised proposals at the next meeting of the CPB. 			

Collaborative Partnership Board arrangements

SOUTH YORKSHIRE AND BASSETLAW INTEGRATED CARE SYSTEM

10 May 2019

1. Background

- 1.1 South Yorkshire and Bassetlaw Health and care Partnership has evolved from the establishment of Sustainability and Transformation Partnerships in December 2016 through to Integrated care Systems in 2018/19.
- 1.2 The core arrangements to support and enable partnership working have been reviewed during 2018/19 following feedback from the Partnership. Two key themes which emerged from the feedback was to ensure that there was space, focus and time, at an SYB system level, to support both partnership working between health and social care and also health partner. In addition to keeping what is working well, reshape or change what is not and add in governance where it adds value; learning from other systems and minimising duplication.

2. Strategic developments

- 2.1 A number of strategic developments have taken place during the time of reviewing our governance which has also informed and shaped the interim arrangements which includes:
 - The publication of the NHS Long Term Plan in January 2016, setting out a clear ambition which builds on the work of each of our local Places and together across SYB.
 - The planned workshop with SYB Local Authority colleagues, facilitated by the Local Government Association has taken place. Part of the aims of which were to shape proposals for partnership working between health and social care and to identify a number of strategic priorities which would benefit from system collaboration.
 - The coming together of two key National NHS organisations of NHS England and NHS Improvement which provides greater clarity for how the NHS will work nationally and regionally to play its full role in delivering the NHS Long Term Plan in addition to how it will work with and enable ICSs.

3. Interim Governance of the ICS for 2019/20

- 3.1 At the Collaborative Partnership Board in March members received a full update on progress made to reviewing governance arrangements for the ICS for 2019/20, including a set of proposals, schematic and timetable for implementation.

- 3.2 From April 2019 the ICS has started to implement these revised interim arrangements for partnership working which gives both space and focus for NHS partnership working and NHS partnership working with Local Authority colleague and key stakeholders. (Summary schematic in Appendix, A)
- 3.3 In the proposals, the Collaborative Partnership Board (CPB) would continue to support Health and Care partnership working across SYB, meeting on a bi monthly basis which was supported by feedback from the workshop with Local Authority colleagues.
- 3.4 Appendix, B, is the current terms of reference for the CPB which have been in place since 2016. These will need to be updated to take into account the revised interim governance and the renewed focus of the CPB on priorities, themes and issues which benefit from health and care collaboration across SYB and also this similar partnership working in each of our Places of Barnsley, Bassetlaw, Doncaster, Rotherham and Sheffield.
- 3.5 Now attention has been given, in the revised interim governance, to support our diverse set of collaborative arrangements across the SYB we will need to agree the principles upon which we base the membership of the CPB. Initial thoughts reflect a potential membership for the CPB which reflects the emerging Place partnership developments and the close link between Places and the ICS which has come out of feedback.
- 3.6 The NHS Long Term Plan identifies number ambitions for ICSs across the country building on the work implementing the 5 Year forward view. These ambitions include ambitions for ICS partnership working including the appointment of a non-executive chair. It is recognised nationally that there is 'no one size fits all' for ICS and therefore we will now need to work through how to best apply the principles and ambitions for ICS partnership working to SYB, its new arrangements and it's 5 Places and Place Partnerships.

4. Emerging themes, priorities, topics for health and care collaboration at SYB level

- 4.1. There are a number of themes and priorities which are emerging which benefit from SYB system collaboration and therefore give context to the focus of the CPB and how the terms of reference might need to be update which includes:
- Those that have been identified to date from our system working including:
 1. Population health and population health management
 2. Prevention at scale
 3. Health and Social Care integration

- Those which have been identified by our Local Authority colleagues including:
 4. Complex lives
 5. Loneliness and connectedness
 6. Physical activity
- The work which is being led by the City Region which includes for which is a partner or key stakeholder
 7. Employment and health
 8. Winter deaths
 9. Active transport

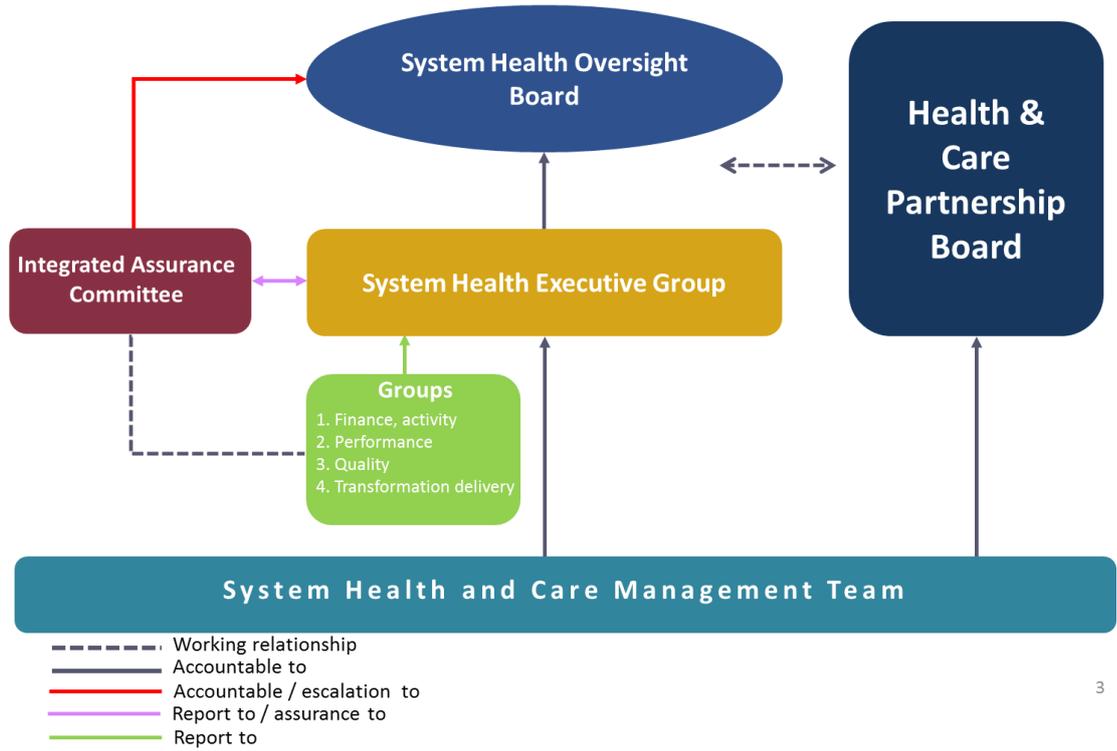
4.2. This is in addition to the benefits of working together as SYB partners to refresh our vision and strategic ambitions in our strategic response to the NHS Long Term Plan by autumn which will build on our local plans.

The CPB is asked to:

1. Note that the new interim governance arrangements for the ICS have now started to be implemented.
2. Agree that the terms of reference and arrangements for the CPB need to be updated.
3. Discuss the emerging themes, priorities and topics which would benefit from health and care collaboration at a system level including any that are missing.
4. Share thoughts on how the CPB membership might be constituted to best support its agenda.
5. Receive revised proposals at the next meeting of the CPB.

Appendix, A

1. Summary schematic: SYB –ICS Interim governance arrangements for 2019/20



South Yorkshire and Bassetlaw Health and Social Care Collaborative Partnership Board

Terms of Reference

December 2016

PURPOSE AND OBJECTIVES

The Collaborative Partnership Board will be responsible for setting the overarching strategic vision and plan for the South Yorkshire and Bassetlaw Health and Social Care system (SYB).

As it is not a statutory body, its decisions are not binding, but recommendations for its members to formally consider following their own governance procedures which may include delegation to a group of its members where possible either via a legal joint committee or other similar group with delegated authority.

It is part of the interim governance for the STP until April 2017 and will for part of the governance review which will take place between now and end of March 2017.

RESPONSIBILITIES

The key responsibilities of the Collaborative Partnership Board are:

- To set the framework within which the Executive will operate.
- To agree the SYB Health and Social Care Strategic vision ambition and priorities in accordance with the NHS Five Year Forward View. The priorities and vision as defined by the Strategic Partnership Board will be delivered by the SYB Strategic Commissioning and Planning function, Transformation and delivery function and each of the 5 local places.
- To approve the content of the SYB Overarching Strategic Plan (for financial and clinical sustainability), and priorities to be delivered at an SYB system level.
- To agree system commissioning intentions to ensure delivery through local operational plans in each of the 5 local places.
- To note the content of the 5 local place plans to deliver the Strategic Plan at a local place level.
- To inform and engage patients, the public, staff and their representatives in the work of the STP
- To agree funding criteria and allocations put forward by the STP Finance Oversight Committee in relation to additional transformation funding made available to support delivery of the South Yorkshire & Bassetlaw Sustainability & Transformation Plan.
- To ensure that there remains ongoing and significant organisational commitment across the SYB health economy to both the Strategic Vision, ambition and Priorities outlined in the SYB Strategic Plan.
- To be responsible to the people of South Yorkshire and Bassetlaw and to each other for the financial and clinical sustainability of the SYB health and care economy, through the agreement and the delivery of the Strategic Plan.

- Receive regular update reports from the Executive on the ongoing progress of the delivery of the Strategic Plan.
- To provide a mutual assurance function over the outcomes linked to the commissioning decisions taken by members to deliver the Strategic Plan. The Board will receive regular reports from the Executive about the strategic commissioning decisions of the SYB WT Joint Committee of Clinical Commissioning Groups.
- To agree an assurance framework, developed jointly with regulators where required, that reflects the outcomes required by SYB, because the formal assurance that each individual party is delivering on their commitments to the Strategic Plan will be provided in the usual way by the relevant statutory body. The Board will receive regular reporting of SYB's performance against agreed assurance metrics including financial, activity and quality.
- To provide leadership across the SYB health economy to ensure that the key strategic priorities for a SYB health and care system are achieved.

MEMBERSHIP

The membership of the Collaborative Partnership Board is not a closed membership at this point but will include:

- SYB STP Lead and Chair of the SYB Collaborative Partnership Board
- 5 LA authorities (CEOs)
- 5 Clinical Commissioning Groups (Chief Officers)
- 12 providers - all acute NHS Trusts and Foundation Trusts, mental health, Children's Trusts, community providers and YAS (CEOs)
- SYB Sustainability and Transformation Director
- SYB Director of Finance
- NHS England (as they determine).
- NHS Improvement (as they determine)
- Trust Medical Director
- CCG Clinical Chair

OTHER MEMBERS

Invited to attend as non-voting members of the Board

- Public Health England,
- Health Education England,
- South Yorkshire Fire and Rescue Service
- South Yorkshire Police
- Healthwatch
- Voluntary Sector (via Voluntary action representative)

Primary care partners will be represented at the Board through the CCGs.

Any amendments to the membership of the Collaborative Partnership Board will be agreed (by majority vote where necessary) by the Board.

CHAIR

The Collaborative Partnership Board will be chaired by the STP lead and will be reviewed during the interim governance phase.

QUORUM

The quoracy of the meeting has yet to be defined.

SECRETARIAT SUPPORT

Officers from the STP secretariat will provide policy and administrative support to the Collaborative Partnership Board. It will operate under the policies and procedures of the host organisation.

MEETING FREQUENCY

The Partnership Board will meet monthly or more or less frequently as determined.

ACCOUNTABILITY

The Collaborative Partnership Board is accountable to South Yorkshire and Bassetlaw via the STP Oversight Group. Its members are accountable to their own organisations and or stakeholder grouping where these have formed legal entities with delegated authority.

REVIEW OF TERMS OF REFERENCE

These terms of reference will be formally reviewed by the Collaborative Partnership Board by mutual agreement of the membership and as part of the review that will take place between November and end of March 2017. A review can take place at any time to reflect changes in circumstances which may arise and they remain a live document.

Established November 2016

Updated December 2016

Appendix 1 – STP CPB membership

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Barnsley Clinical Commissioning Group
Barnsley Hospital NHS Foundation Trust
Barnsley Metropolitan Borough Council
Bassetlaw Clinical Commissioning Group
Bassetlaw Community and Voluntary Service
Bassetlaw District Council
Chesterfield Royal Hospital
Doncaster and Bassetlaw Hospitals NHS Foundation Trust
Doncaster Children's Services Trust
Doncaster Clinical Commissioning Group
Doncaster Metropolitan Borough Council
East Midlands Ambulance Service
Health Education England
Healthwatch Representatives (Barnsley, Doncaster, Nottinghamshire, Rotherham, Sheffield)
NHS England
NHS England Specialised Commissioning
Nottinghamshire County Council
Nottinghamshire Healthcare NHS Foundation Trust
Providers Working Together Programme
Public Health England
Rotherham Clinical Commissioning Group
Rotherham Metropolitan Borough Council
Rotherham Hospital NHS Foundation Trust
Rotherham, Doncaster and South Humber NHS Foundation Trust
Sheffield Children's Hospital NHS Foundation Trust
Sheffield City Council
Sheffield City Council Public Health
Sheffield Clinical Commissioning Group
Sheffield Health and Social Care NHS Foundation Trust
Sheffield Teaching Hospital NHS Foundation Trust
Sheffield University
South West Yorkshire Partnership NHS Foundation Trust
The Yorkshire and Humber Academic Health and Science Network
Voluntary Action Barnsley Representative
Voluntary Action Rotherham Representative
Voluntary Action Sheffield Representative
Yorkshire Ambulance Service