

ACTION/MATTERS ARISING FROM THE MEETING OF THE GOVERNING BODY HELD IN PUBLIC ON 10 JANUARY 2019

Minute	Item	Action to Take	Lead	Confirmation of action taken / still to take
136/18 06/19(b)	Update on Key Issues including New Governance Arrangements for the Sheffield Safeguarding Children's Board (SSCB) and Sheffield Adult Safeguarding Partnership (SASP)	<ul style="list-style-type: none"> Arrange a training session, over and above statutory training, for Governing Body members for them to be appraised of what their corporate responsibility was in terms of the changing governance arrangements for safeguarding 	MP	Date being arranged by member of Safeguarding team and Accountable Officer's Business Manager
139/18 06/19(c)	Review of NHS Sheffield CCG Constitution	<ul style="list-style-type: none"> Key matters relating to the new model Constitution to be considered by Governing Body in private on 7.2.19 and then in public on 7.3.19 as part of a full suite of proposed changes to the CCG's Constitution 	JN	Presentation given to Governing Body in private session on 7.2.19. Paper to public session on 7.3.19.
144/18(e)(i) 06/19(d)	Performance, Quality and Outcomes Report: Position Statement - Improved Access to Psychological Therapies (IAPT)	<ul style="list-style-type: none"> This item to be kept on matters arising until the meeting to discuss how to improve the performance of the proportion of IAPT patients moving to recovery had taken place, and it had been raised with the IAPT service as to whether it was taking on a considerably wider brief than had been stated in the performance report. 	MG/BH	Meeting in the process of being arranged between Mark Gamsu and Jim Millns
151/18(b) 06/19(f)	Gluten Free Prescribing Commissioning Policy	<ul style="list-style-type: none"> Update to Governing Body in public in March. 	BH	Included as part of Performance, Quality and Outcomes Report
07/19	NHS Sheffield CCG Commissioning Intentions and Key Priorities for 2019/20	<ul style="list-style-type: none"> Arrange for distribution of the nine-page summary of the Long Term Plan plan staff and Member practices 	ND/LE	Complete

09/19	Update on Month 8 Quality, Innovation, Productivity and Prevention (QIPP) Plan	<ul style="list-style-type: none"> • QIPP headlines, including table 1, to be included in finance report between Month 9 and Month 11 in place of a separate QIPP report • Send a note of thanks to staff and Member practices for getting the CCG to the improved position and achievement of delivering 89% of its QIPP plan • Communication to be prepared for patients and members of the public in the city 	<p>JN</p> <p>ND/LE</p> <p>ND</p>	<p>Included in Month 10 report to March 2019 GB meeting</p> <p>Included in AO's Message sent out on 14 January.</p> <p>To be done at year-end when this is achieved.</p>
11/19(b)	Performance, Quality and Outcomes Report: Position Statement: Performance over Christmas and New Year / Winter Period	<ul style="list-style-type: none"> • Clarify what the increase in the number of discharges had been, due to the new model of care that had been put in place as part of a whole system response, and provide information on what had improved the DToC position this winter, as part of the success story of the reduction of DTOCs over the period 	<p>ND</p>	<p>To include in the next Performance and Outcomes report</p>
11/19(g)(i)	Performance, Quality and Outcomes Report: Position Statement: Quality - Clostridium Difficile	<ul style="list-style-type: none"> • Undertake piece of work on the trends and Root Cause Analysis (RCAs) of C.Diff cases, a number of which it had been determined had been related to antibiotic prescribing not being within prescribing guidelines 	<p>MP (with CHea/AMcG)</p>	<p>C.Diff Annual Report presented to Clinical Commissioning Committee (CCC)</p>
11/19(h)	Performance, Quality and Outcomes Report: Position Statement: Other Issues - Primary Care Information	<ul style="list-style-type: none"> • Take forward reviewing the business intelligence that was available for Member practices including, for example, vaccination rates on a quarterly basis, with a view to presenting it to Governing Body for consideration at a later stage • The themes and operational areas from what the CCG wished to do to support resilience in primary care to form part of the above feedback to Governing Body. 	<p>ND/MP(AW)</p> <p>ND</p>	<p>A working group is currently being set up which will include Governing Body GPs to look through the significant amount of primary care information in order to compile a dashboard of indicators. The group will focus on an outcomes/impact set of indicators that supports Governing Body in seeing the impact of the transformational changes to things like patient</p>

				experience as well as improving outcomes. This will be presented on a monthly basis within the Performance, Quality & Outcomes report.
12/19	Third Update on NHS Sheffield CCG Governing Body Assurance Framework (GBAF)	<ul style="list-style-type: none"> Review different ways of looking at risk targets and appetites for next year. Consider if risks the NHS particularly re medicines supply and workforce as a result of Brexit should be included on GBAF as opposed to just the CCG's corporate risk register Review the gaps for the principal risk relating to Parity of Esteem to see if any could be closed 	JN(SMT) BH (SMT) BH	Consideration included in report on GBAF to 7.3.19 GB meeting Remain on risk register but with routine updates to GB Completed for Quarter 4 review.
14/19	Accountable Care Partnership (ACP) / Integrated Care System (ICS) Update	<ul style="list-style-type: none"> Discuss the possibility that there might be some changes to commissioning in light of NHS England's Long Term Plan at Governing Body in private and then in public in March Extend an invitation to members to attend a primary care event taking place on Wednesday 9 January 	BH TM/MR	Complete Complete