

2.00 pm – 5.00 pm Thursday 2 May 2019
Boardroom, 722 Prince of Wales Road, Sheffield S9 4EU

Meeting of the Sheffield CCG Governing Body held in public

Questions from members of the public should be put in writing to the Director of Finance (sheccg.sheffieldccg.nhs.net), in which case written answers will be provided on the day or will be sent within 7 working days of the meeting and posted on the website (<http://www.sheffieldccg.nhs.uk/about-us/GB-meetings.htm>)

Confidential items are outlined in a separate confidential agenda; confidential items will be considered in a closed private session

| | | Presenter |
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| 2.00 pm Part 1 – Preliminary Items | | |
| 1. | Patient Story | Ms Mandy Philbin, Chief Nurse |
| 2. | Apologies for absence | Dr Tim Moorhead, Chair |
| 3. | Declarations of Interest A conflict of interest occurs where an individual's ability to exercise judgement, or act in a role, is or could be impaired or otherwise influenced by his or her involvement in another role or relationship. The Standards of Business Conduct and Conflicts of Interest Policy and Procedure can be found at: http://www.sheffieldccg.nhs.uk/our-information/documents-and-policies.htm | Dr Tim Moorhead, Chair |
| 4. | Chair's Opening Remarks | Dr Tim Moorhead, Chair |
| 5. | Questions from Members of the Public | Dr Tim Moorhead, Chair |
| 6. A | Approval of Minutes of Previous Meeting The Governing Body is invited to approve the minutes of the previous meeting held on 7 March 2019 | Dr Tim Moorhead, Chair |
| 7. B | Matters Arising The Governing Body is invited to note any matters arising | Dr Tim Moorhead, Chair |
| 2.20 pm Part 2 – Papers for Approval | | |
| 8. C | Adoption of NHS Sheffield CCG Unaudited Financial Accounts for 2018/19 and Finance Report at Month 12 The Governing Body is invited to consider and adopt the unaudited accounts and note the Month 12 report | Miss Julia Newton, Director of Finance |

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| 2.30pm 9. D | NHS Sheffield CCG Draft Annual Report for 2018/19 The Governing Body is invited to consider and adopt the draft annual report | Miss Julia Newton, Director of Finance |
| 2.45pm 10. E | NHS Sheffield CCG Financial Plan and Updated Budgets for 2019/20 The Governing Body is invited to approve the key changes to the financial plan and approve the updated 2019/20 budgets | Miss Julia Newton, Director of Finance |
| 2.55pm 11. F | NHS Sheffield CCG Operational Plan The Governing Body is invited to approve the plan and key priority areas | Mr Brian Hughes, Director of Commissioning and Performance |
| 3.05pm 12. G | NHS Sheffield CCG Procurement Strategy and 2019/20 Procurement Plan The Governing Body is invited to approve the strategy and plan | Mr Brian Hughes, Director of Commissioning and Performance |
| 3.15pm 13. H | Joint Health and Wellbeing Strategy for 2019-24 The Governing Body is invited to approve the strategy | Mrs Nicki Doherty, Director of Delivery – Care Outside of Hospital |
| 3.30pm 14. I | Review of NHS Sheffield CCG Constitution and Proposed Changes to a New Constitution The Governing Body is invited to approve the Constitution | Miss Julia Newton, Director of Finance |
| 3.45pm 15. J | NHS Sheffield CCG / Sheffield City Council Joint Commissioning Committee Terms of Reference The Governing Body is invited to approve the Terms of Reference | Miss Julia Newton, Director of Finance |
| 3.55pm 16. K | Developing South Yorkshire and Bassetlaw System Commissioning and CCG Joint Commissioning Arrangements for 2019/20 The Governing Body is invited to consider and approve the proposals | Mr Brian Hughes, Director of Commissioning and Performance |
| 4.05 pm Part 3 – Papers for Consideration | | |
| 17. L | Update on Transforming Care and the Future Shape of Learning Disability Services The Governing Body is invited to consider the report and presentation | Ms Mandy Philbin, Chief Nurse / Ms Heather Burns, Head of Commissioning- Mental Health Portfolio / Mr; Owen Jones, Commissioning Manager- Mental Health Portfolio |
| 4.20pm 18. M | 2018/19 Quality, Innovation, Productivity and Prevention (QIPP) Final Outturn Report The Governing Body is invited to consider and accept the report | Mr Brian Hughes, Director of Commissioning and Performance |
| 4.30pm 19. N | Performance, Quality and Outcomes Report: Position Statement The Governing Body is invited to consider and accept the report | Mr Brian Hughes, Director of Commissioning and Performance / Ms Mandy Philbin, Chief Nurse |

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| 4.40pm 20. O | Communications, Engagement and Equality Quarterly Update The Governing Body is invited to consider and accept the report | Ms Lucy Ettridge, Deputy Director of Communications |
| 4.50 pm Part 4 – Oral Update | | |
| 21. | Accountable Care Partnership (ACP) / Integrated Care System (ICS) Update The Governing Body is invited to note an oral update | Dr Tim Moorhead, Chair / Mrs Maddy Ruff, Accountable Officer |
| 4.55 pm Part 5 - Reports circulated in advance for noting | | |
| 22. | <ul style="list-style-type: none"> a) Adoption of NHS Sheffield CCG Unaudited Annual Accounts for 2018/19 (to support main agenda item 8 (paper C)) b) Adoption of NHS Sheffield CCG Draft Annual Report for 2018/19 (to support main agenda item 9 (paper D)) c) Joint Health and Wellbeing Strategy for 2019-24 (to support main agenda item 13 (paper H)) d) NHS Sheffield CCG Constitution (to support main agenda item 14 (paper I)) e) Accountable Care Partnership (ACP) / Integrated Care System (ICS) (to support main agenda item 21 oral update) <ul style="list-style-type: none"> i) ACP Programme Director Report ii) ICS Governance Update iii) ICS – Patient, Public and Staff Involvement Plan for the Development of the South Yorkshire and Bassetlaw Five Year Strategy iv) Minutes of the ICS Collaborative Partnership Board 9 November 2018 f) CCG Chair's Report g) CCG Accountable Officer's Report h) Report from the Audit and Integrated Governance Committee (AIGC) i) Audit and Integrated Governance Committee Annual Report j) Report from the Primary Care Commissioning Committee k) Report from the Quality Assurance Committee l) Report from the Strategic Patient Engagement, Experience, Equality Committee m) Serious Incident Report n) Complaints and MP Enquiries Quarterly Update o) Report from NHS Sheffield CCG Annual Review 2018/19 | |
| 23. | To consider items of any other business | |
| 24. | If so determined, to exclude the public to consider business of a confidential nature | |
| 25. | Summary of Meeting: Three Key Messages from the Chair | |

26.

Date and Time of Next Meeting

An additional meeting of the Governing Body will be held in public from 2.00 pm – 3.00 pm on Thursday 23 May 2019, Boardroom, 722 Prince of Wales Road, Sheffield S9 4EU.

The next full meeting in public will take place on Thursday 4 July 2019, 2.00 pm – 5.00 pm, Boardroom, 722 Prince of Wales Road, Sheffield S9 4EU