

NHS Sheffield CCG Draft Annual Report 2018/19

Governing Body meeting

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2 May 2019

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Purpose of Paper	
<p>The CCG has a statutory requirement to produce and publish an Annual Report each year, the contents of which is largely mandated by the Department of Health & Social Care.</p> <p>The 2018/19 draft report for NHS Sheffield CCG has been prepared in line with these national requirements. It is presented for Governing Body to review and to adopt alongside the CCG's draft (unaudited) annual accounts for 2018/19. It has been circulated to members as part of the supporting information pack.</p> <p>The draft report was sent to NHS England and the CCG's External Auditors on 18 April for formal review and we may need to make amendments to the draft report as a result of these reviews.</p>	
Key Issues	
<p>In line with national guidance, the report comprises three main elements:</p> <ol style="list-style-type: none"> 1. The Performance Report, which must include an overview and performance analysis; 2. The Accountability Report, which must include the annual governance statement, incorporating the Head of Internal Audit's opinion statement; the remuneration and staff report; and in due course a report by our external auditors. These parts of the annual report contain significant detail in relation to how the CCG operated in 2018/19 in terms of our governance processes, our risk management and make a range of disclosures relating to remuneration and staff as mandated by the Department of Health. 3. The CCG's accounts (Financial Statements) which will be included once audited <p>Governing Body members are responsible for ensuring we are accountable to our stakeholders, including the general public. Every member is required to confirm the two statements in the Statement of Disclosure to Auditors on page 54.</p> <p>As per previous years, the Communications team are considering how to present key information in a shorter more "user friendly" form for the public in advance of our annual public meeting. An update will be provided to Governing Body on 23 May when the final report is presented for approval.</p>	

Is your report for Approval / Consideration / Noting
The draft report is presented for consideration and adoption.
Recommendations / Action Required by Governing Body
The Governing Body is asked to review and adopt the draft Annual Report, noting that a final version (post audit and NHS England review) will be presented at the 23 May 2019 Governing Body meeting alongside the CCG's audited accounts for final approval.
Governing Body Assurance Framework can be found at M:\Corporate\BAF & Risk Register or contact Sue Laing 0114 305 1092 or suelaing1@nhs.net)
<i>Which of the CCG's objectives does this paper support?</i>
It supports management of the CCG's principal risks 1.1, 2.2, 2.3, 2.4, 3.1, 4.1, 4.2, 4.3, 4.6, 5.3 and 5.4 in the 2018/19 Governing Body Assurance Framework as this report relates to 2018/19.
Are there any Resource Implications (including Financial, Staffing etc)?
No
Have you carried out an Equality Impact Assessment and is it attached?
<i>Please attach if completed. Please explain if not, why not</i> Not relevant
Have you involved patients, carers and the public in the preparation of the report?
The report includes a section on how the CCG works with patients and the public. It also takes into account feedback which showed people valued a more reader-friendly style.