

**Report from Quality Assurance Committee  
 Meetings held on 27 February, 30 April, 28 May and 25 June 2020**

**Governing Body Meeting**

**6 August 2020**

<b>Author(s)</b>	Carol Henderson, Committee Secretariat / Business Manager
<b>Sponsor Director</b>	Amanda Forrest, Chair of Quality Assurance Committee
<b>Purpose of Paper</b>	
The paper summarises the key points arising from the CCG's Quality Assurance Committee meetings held on 7 February, 30 April, 28 May and 25 June 2020.	
<b>Key Issues</b>	
Key issues are as set out in the paper.	
<b>Is your report for Approval/Consideration/Noting</b>	
<b>Noting</b>	
<b>Recommendations/Action Required by Governing Body</b>	
The Governing Body is asked to note the key messages in the attached summary report.	
<b>Governing Body Assurance Framework</b>	
<p><b><i>Which of the CCG's objectives does this paper support?</i></b>            5. Organisational development to ensure CCG meets organisational health and capability requirements</p> <p><b>Principal Risk 5.4</b> Inadequate adherence to principles of good governance and legal framework leading to breach of regulations and consequent reputational or financial damage particularly at a period of change.</p>	
<b>Are there any Resource Implications (including Financial, Staffing etc)?</b>	
None	

**Have you carried out an Equality Impact Assessment and is it attached?**

**Please attach if completed. Please explain if not, why not:**  
Not applicable

***Have you involved patients, carers and the public in the preparation of the report?***

Not applicable

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#### **1. Introduction**

During the Covid-19 response period, the Quality Assurance Committee (QAC) has met monthly rather than quarterly to ensure our legal responsibilities for ensuring our commissioned and directly provided services are of a high quality. Thanks are given to all those who have contributed to the work of QAC including Governing Body GPs who aren't designated members of QAC but who have attended and contributed in this period. Healthwatch Sheffield have provided a monthly Insight report which has been valued and appreciated.

The Quality Assurance Committee (QAC) met on 7 February, 30 April, 28 May and 25 June 2020.

#### **2. Key Messages**

##### **27 February 2020**

- 2.1 The Chair highlighted that quoracy and attendance to Quality Assurance Committee is a concern and clinical input is required. A Committee Away Day is due to be scheduled in order to discuss succession planning.
- 2.2 The Chair noted the Deep Dive into Patient Transport.
- 2.3 The Sheffield Teaching Hospitals Never Events were noted as a concern. A joint internal approach is required.
- 2.4 The Chair noted the positive work in care homes. The Chair added as the focus of the infection control team changes, care must be taken to ensure a negative effect does not occur on care homes.
- 2.5 The Chair requested members of Quality Assurance Committee become involved in the resolution of quality issues relating to Sheffield Health and Social Care NHS Foundation Trust (SHSCFT) and The Mathews Practice.
- 2.6 Supported the implementation of the CCG Patient Experience Strategy.

### **30 April 2020**

- 2.7 The committee's conversation about quality concerns in primary care and making sure that we use all our networks and especially the known information to be able to support our practices
- 2.8 The importance of making sure that the redesigned quality team approach remains fit for purpose and it is made clear what does and does not continue.
- 2.9 Redesigning care for young people and the coproduction in what that service will look like.
- 2.10 The Committee had noted the issues around SHSCFT and the Care Quality Commission's (CQC) CQC's rating of Inadequate following their inspection of the trust and the intention for the Committee to have a more in-depth discussion around the action plan.
- 2.11 The continued work and emphasis the CCG is giving to address the ongoing concerns of Sheffield Teaching Hospitals NHS Foundation Trust's (STHFT) Never Events and how assurance is being provided to the Quality Assurance Committee.

### **28 May 2020**

- 2.12 The Safeguarding Team's support to primary care, the development of an exiting plan, and how we are maintaining quality.
- 2.13 SHSCFT's Named Nurse for Safeguarding and the systems they have to capture information for which we need to get more assurance on.
- 2.14 Quality Accounts and the Committee wanting to know from providers what their priorities are going to be and how we are going to handle that.
- 2.15 Our new relationship with SHSCFT and holding them to account on their action plan, in the context with our own strategic approach, and the very practical suggestions as to how we might manage that plan.
- 2.16 The issue around our joint responsibilities for safeguarding and asking the Joint Safeguarding Board for some assurances in light of the concerns raised by the Committee.

### **25 June 2020**

- 2.17 The CCG's relationship with SHSCFT. Suggestions on how we work with the Trust and the Back to Good Programme Board and how to support them to have a less insular view.
- 2.18 The Committee asked the CCG's Quality Team to provide an overarching report of the Never Events that have taken place at STHFT, including the assurance process that the CCG has taken with the trust to gain assurance that mitigations have taken place to reduce further Never Events.

### **3. Recommendation**

The Governing Body is invited to receive and noted the report.

Paper prepared by: Ms Carol Henderson, Committee Secretariat / Business Manager

On behalf of: Ms Amanda Forrest, Quality Assurance Committee Chair

July 2020