

Improvement Plan at our public meeting in June. The completion of our objectives in the Improvement Plan is, however, not the end of the work we are doing to support our staff, particularly during such challenging times. We have committed to being a caring and compassionate employer, to value diversity, and to maximise the potential of all our staff.

As COVID-19 is still in circulation in the UK we continue to ask our staff to work at home. Line managers have held one to one meetings with staff to discuss how they are finding working at home. These interviews have provided an opportunity for staff to talk about the impact on their mental wellbeing, any musculo-skeletal issues, and how they are coping with balancing work with caring responsibilities.

The CCG is supporting staff with technological solutions to enable them to work at home, and line managers are helping individuals to devise strategies to make the experience positive as well as productive. Teams are staying in touch via videoconferencing and adapting to a different way of collaborating on projects, as well as maintaining morale.

We have asked staff for their views on the current situation, and how the CCG is supporting them – you can see this in the sections of the report headed 2.1 “Temperature check” and 2.3 “Staff feedback”.

Commissioning to address inequalities

We are listening to the views of our staff, and local people, as we seek to find more ways to tackle health inequalities through our commissioning; particularly inequalities that affect people from Black and Ethnic Minority (BAME) backgrounds. The report published by Public Health England on the impact of COVID-19 on BAME communities contains recommendations which we are now considering how we can put into action locally. Our staff have set up a Black Lives Matter forum and the first virtual discussion group took place on 15 July, and another is scheduled for August.

We are planning to form an equality group with representatives from across the organisation with an internal focus on our staff, and an external focus on our citizens. This group will generate ideas and hold a mirror up to the organisation on the decisions we make on ethnicity as well as other areas of inequality. This work will be carried out alongside our usual engagement work with local people and communities.

COVID-19 in Sheffield

Section 3 of the report provides an overview of the current state of play with regard to COVID-19, using information which was available at 15 July 2020. Sheffield’s Director of Public Health, Greg Fell, spoke to our staff via videoconference on 24 June. He made the following key points:

- The number of cases and deaths in the city continue to fall and it’s now clear we are coming to the end of the first wave. COVID-19 is still however circulating.
- Of the tests being carried out, very few are positive (around 4%). On the other hand, significant numbers of people aren’t being tested as they have mild symptoms. Greg’s key message: was however mild your symptoms – get tested.
- The symptoms to watch out for are: a high temperature –you feel hot to touch on your chest or back; a new, continuous cough; or a loss or change to your sense of smell or taste.
- The main ways to keep yourself safe remain to wash your hands frequently and to

keep two metres apart from people outside your household, whenever you can.

- As lockdown is gradually relaxed, we will see numbers of cases go up. In Sheffield now we have clusters and small outbreaks. In common with all Local Authorities, Sheffield City Council has prepared a local outbreak plan.

There is also a section outlining what the specific activities that have taken place by CCG staff and partners in response to COVID-19 to help the people of Sheffield stay safe and well in the section “3.2 Sheffield CCG – Covid-19 response”.

Is your report for Approval / Consideration / Noting

Consideration

Recommendations / Action Required by Governing Body

The Governing Body is asked to discuss and note:

- Sheffield performance on delivery of the NHS Constitution Rights and Pledges
- Key issues relating to the CCG workforce and their views and experiences
- A position statement regarding COVID-19

What assurance does this report provide to the Governing Body in relation to Governing Body Assurance Framework (GBAF) objectives?

Which of the CCG’s Objectives does this paper support?

1. To improve patient experience and access to care
2. To improve the quality and equality of healthcare in Sheffield

Specifically, the risks:

- 1.2 System wide or specific provider capacity problems emerge in secondary and / or primary care to prevent delivery of statutory requirements of the NHS Constitution.
- 2.1 Providers delivering poor quality care and not meeting quality targets particularly in a period of system wide organisational changes.

Description of Assurances for Governing Body

- Performance and Delivery Report to Governing Body
- A&E Delivery Board Minutes
- Operational Resilience Group
- PMO assurance documentation and delivery plans
- Contracting Monitoring Board minutes
- Primary Care escalation meetings (supporting Primary Care Framework)
- Quality Assurance Committee minutes
- Commissioning for Quality Strategy
- Safeguarding and Serious Incident reports
- CQC inspection review of providers and provider action plans
- Clinical Audit reports

Are there any Resource Implications (including Financial, Staffing etc)?
Not applicable at this time.
Have you carried out an Equality Impact Assessment and is it attached?
Not completed; the attached report is a position statement on quality and performance standards and describes work being taken forward to address any shortcomings in CCG core business.
<i>Have you involved patients, carers and the public in the preparation of the report?</i>
This paper reports on the achievement of quality and performance measures of our providers, including contractual and national Constitutional requirements. Reporting is based on nationally agreed data sets and standards. This report now includes new sections relating to the CCG's workforce, information regarding the impact of COVID-19 in the city, and how the CCG has been responding.