

**Accountable Officer's Report****Governing Body meeting**

9 January 2020

<b>Author(s)</b>	Lesley Smith, Accountable Officer
<b>Purpose of Paper</b>	
Noting	
<b>Key Issues</b>	
<ul style="list-style-type: none"> <li>• Quarter 3 Place Review</li> <li>• Improvement Plan – Next steps</li> <li>• New Staff Charter</li> </ul>	
<b>Is your report for Approval/Consideration/Noting</b>	
Noting	
<b>Recommendations/Action Required by Governing Body</b>	
The Governing Body is asked to note the report.	
<b>Governing Body Assurance Framework</b>	
<p><b><i>Which of the CCG's objectives does this paper support?</i></b></p> <p>This paper provides assurance that risks will be identified and managed to help ensure the achievement of the CCG's objectives.</p>	
<b>Are there any Resource Implications (including Financial, Staffing etc.)?</b>	
No	
<b>Have you carried out an Equality Impact Assessment and is it attached?</b>	
<p><b><i>Please attach if completed. Please explain if not, why not</i></b></p> <p>There are no specific issues associated with this report</p>	
<b><i>Have you involved patients, carers and the public in the preparation of the report?</i></b>	
Not applicable	

## Accountable Officer's Report

### Governing Body meeting

9 January 2020

This report summaries the business that has been undertaken by the Accountable Officer, during November and December 2019.

#### Quarter 3 Place Review

As part of its annual assessment, the CCG underwent its Quarter 3 Place Review on 25 November.

- **Urgent and Emergency Care**

A key focus of the discussion was the Trust's preparedness for the winter period and the Single Assessment model which is to be implemented over the coming months. In terms of the wider system working a range of actions have been deployed to support the management of demand and to increase capacity:

NHS 111 is now able to book directly into GP Practices, and into the Walk-In Centre;

An additional 15,000 GP Appointments have been commissioned for the peak winter period;

Increased capacity in the social care STITT service;

The Psychiatric Decision Unit now operated 7-days a week;

60 surge capacity beds will be available from January, on top of the 28 off-site beds which are already open.

- **Delayed Transfers of Care**

It was acknowledged that Sheffield's performance for DTOC is now considerably better than the national position. Partnership working to develop new approaches across health and social care teams, and a focus on establishing a robust and stable homecare market, have made a big difference.

*This is a good news story for Sheffield; but above all, it means a much improved experience of the health and care system for those people in our care, at very vulnerable and difficult times of their lives.*

- **Mental Health Core Standards**

It was recognised that IAPT is a key focus of the CCG Governing Body and sufficient capacity has been secured to deliver access and recovery standards, it was acknowledged that the nature and complexity of this patient cohort has led to some variability in performance, it was agreed that we will continue to report performance in line with the national definitions and develop improvement actions to secure the access target in quarter 4.

- **15 November ICS LTP Submission**

The financial position as described in the LTP submission was discussed, it was agreed that NHSEI will lead a series of meetings over the coming weeks to secure improvement at an individual organisational level, collectively as providers working together, and with commissioners.

- **Primary Care Networks**

The development of PCNs in Sheffield and the alignment to our strategy for the city was discussed, the following issues were noted:

The on-going and essential work to establish each of the PCNs on a secure footing;

The importance of balancing any drive for a city-wide strategy with the needs of the local population in each network;

The desire for early sight of the national DES specifications to inform not just discussions with the PCNs, but also the work of health and care providers to wrap services around the networks; and the pivotal role of PCS (and other federations across SYB) in providing support to the PCNs and in acting as an interface with the CCG and other partners.

### **Improvement Plan – Next Steps**

- **Organisational Development Programme**

As part of our commitment to staff [The Pacific Institute](#) are working with us on this highly engaging organisational development programme. The first 2 cohorts have taken place and initial feedback from our staff has been extremely encouraging, the programme will continue until June 2020.

- **New Staff Charter**

Work is underway for the development of a new staff charter; staff were asked to contribute and invited to attend a number of engagement sessions. The charter will explain clear expectations of staff and the CCG based on our values of being fair, honest, responsive and accountable, compassionate and caring, progressive and empowering. The feedback will shape the staff charter and will include what the

organisational values mean to staff and what behaviours we expect to see of ourselves and the CCG.

**Recommendation**

The Governing Body is asked to note this report.

**Paper prepared by:** Alison Kuppusamy, Business Manager to the Chair & Accountable Officer.

**On behalf of:** Lesley Smith, Accountable Officer, NHS Sheffield CCG

**December 2019**