

2.00 pm – 4.45 pm Thursday 1 July 2021
By videoconference

Meeting of the Sheffield CCG Governing Body being held in public

Questions from members of the public should be put in writing to the Associate Director of Corporate Services (sheccg.sheffieldccg@nhs.net), in which case written answers will be provided on the day or will be sent within 7 working days of the meeting and posted on the website (<http://www.sheffieldccg.nhs.uk/about-us/GB-meetings.htm>)

Confidential items are outlined in a separate confidential agenda; confidential items will be considered in a closed private session

		Presenter
2.00 pm Part 1 - Preliminary Items		
1.	Welcome, Introductions, Apologies for Absence and Confirmation of Quoracy	Dr Terry Hudson, Chair
2.	Declarations of Interest A conflict of interest occurs where an individual's ability to exercise judgement, or act in a role, is or could be impaired or otherwise influenced by his or her involvement in another role or relationship. The Standards of Business Conduct and Conflicts of Interest Policy and Procedure can be found at: http://www.sheffieldccg.nhs.uk/our-information/documents-and-policies.htm	Dr Terry Hudson, Chair
3.	Questions from Members of the Public	Dr Terry Hudson, Chair
4.	Chair's Opening Remarks	Dr Terry Hudson, Chair
5. Ai Aii	Approval of Minutes of Previous Meetings The Governing Body is invited to approve the minutes of the previous meetings held on 6 May and 20 May 2021	Dr Terry Hudson, Chair
6. B	Matters Arising and Follow up on Reflections from last Governing Body The Governing Body is invited to note any matters arising	Dr Terry Hudson, Chair
7.	Patient Story The Governing Body is invited to receive and note the Patient Story	Ms Lucy Ettridge, Deputy Director of Communications, Engagement and Equality

2.20 pm Part 2 - Papers for Approval		
8. C	2021/22 NHS Sheffield CCG Operational Plan The Governing Body is invited to approve the 2021/22 Operational Plan	Ms Sandie Buchan, Director of Commissioning Development
2.35pm 9. D	The Talbot Trusts – Appointment of Nominated Trustees The Governing Body is invited to approve the appointment of Mr Sam Caldwell as a CCG Nominated Trustee for the period 26 March 2021 to 25 March 2025	Ms Cath Tilney, Associate Director of Corporate Services
2.40 pm Part 3 - Papers for Consideration		
10. E	Mental Health Services Deep Dive The Governing Body is invited to receive and note the presentation	Ms Sandie Buchan, Director of Commissioning Development / Ms Heather Burns, Head of Commissioning/Acting Assistant Director Mental Health Transformation / Mr Chris Taylor, Crisis Care Programme Manager
3.00pm 11. F	Commissioning for Outcomes South Yorkshire and Bassetlaw Policy The Governing Body is invited to consider the policy	Ms Sandie Buchan, Director of Commissioning Development / Mr Richard Crosby, Head of Practice Support
3.15pm 12. G	Sheffield's Better Care Fund Annual Report 2020/21 The Governing Body is invited to: <ul style="list-style-type: none"> • Note the update on the Programme • Note the outturn budget for 2020/21 • Note the development of the joint commissioning plan • Note the delayed NHS England (NHSE) guidance and final template for the 2021/22 plan • Note the proposed budget and priorities for 2021/22 	Ms Jennie Milner, Deputy Director of Planning and Commissioning
3.35pm 13. H	Governance Report: <ul style="list-style-type: none"> • Approval of NHS Sheffield CCG Constitution by NHS England • NHS Sheffield CCG Management Letter of Representation • NHS Sheffield CCG Year End Assessment for 2020/21 • Process for NHS Sheffield CCG Governing Body Assurance Framework Reporting The Governing Body is invited to: <ul style="list-style-type: none"> • Note NHS England's approval of the CCG's revised Constitution • Note that the Management Letter of Representations was signed by the Chair and Accountable on 10 June 2021 and 	Ms Cath Tilney, Associate Director of Corporate Services

	<p>submitted to NHS England by the deadline of 9.00 am on 15 June 2021 as part of the CCG's 2020/21 Annual Report and Accounts</p> <ul style="list-style-type: none"> • Note the self-assessment submission for the CCG's year end assessment, the process for assessing the CCG's performance for 2020/21 and the consultation that has taken place for 2021/22 assessment. • Consider and accept the proposed GBAF reporting timetable for 2021/22 	
3.45pm 14. I	<p>Month 2 Finance Report</p> <p>The Governing Body is invited to:</p> <ul style="list-style-type: none"> • Note the CCG's year to date and forecast spend (M1-6 and M7-M12) • Note the expectation that retrospective funding will be received for Hospital Discharge Programme (HDP) and the Elective Recovery Fund (ERF) in H1 	Ms Jackie Mills, Director of Finance
3.55pm 15. J	<p>Month 2 Performance and Delivery Report</p> <p>The Governing Body is invited to discuss and note:</p> <ul style="list-style-type: none"> • Sheffield performance on delivery of the NHS Constitution Rights and Pledges • Key issues relating to the CCG workforce and their views and experiences • A position statement regarding COVID-19 and the vaccination programme • Progress on evaluating inequality and the associated data quality/completeness. • Progress on the Special Educational Needs and Disability (SEND) programme 	Ms Cath Tilney, Associate Director of Corporate Services
4.15 pm Part 4 – Accountable Officer Updates		
16. Oral	<p>Integrating Care</p> <p>The Governing Body is invited to note an oral update</p>	Ms Lesley Smith, Accountable Officer
4.30 pm Part 5 - Reports Circulated in Advance for Noting		
17.	<ul style="list-style-type: none"> a) 2021/22 NHS Sheffield CCG Operational Plan including Commissioning Intentions (in support of main agenda item 8 (paper C)) b) NHS Sheffield CCG Year End Assessment for 2020/21 (to support main agenda item 13 (paper H)) c) Integrating Care (to support main agenda item 16 (oral update)) <ul style="list-style-type: none"> i) Health Executive Group Chief Executive's Reports May and June 2021 ii) Integrated Care Systems Design Framework iii) Integrated Care Systems Guidance on the Employment Commitment d) Report from Audit and Integrated Governance Committee (AIGC) e) Report from Primary Care Commissioning Committee (PCCC) f) Report from the Strategic Public Involvement, Experience and Equality Committee (SPIEEC) g) Complaints and MP Enquiries Quarterly Update h) Chair's Report 	

18.	To Consider Items of Any Other Business
19.	If so determined, to exclude the public to consider business of a confidential nature
20.	Summary of Meeting: Reflections from Governing Body
21.	Date and Time of Next Meeting: The next meeting in public will take place on Thursday 2 September 2021 at 2.00 pm (details to be confirmed)