

**ACTIONS / MATTERS ARISING FROM THE MEETINGS OF THE GOVERNING BODY HELD IN PUBLIC UP TO 1 JULY 2021**

MINUTE	ITEM	ACTION TO TAKE	LEAD	CONFIRMATION OF ACTION TAKEN/STILL TO TAKE	OPEN / RECOMMENDED FOR CLOSURE
<b>ACTION/MATTERS ARISING FROM THE MEETING OF 7 NOVEMBER 2019</b>					
122/19	<b>Public Question</b> – to be answered more fully with regard to current levels of vacancies and agency staffing within provider services	The Accountable Officer suggested that it would be useful for the partnership to work collectively together and for the Workforce Leads to try and get to the heart of the question so that can produce a Sheffield wide report to provide a flavour of vacancy rates across all of the sectors. Agency staffing is more complex and includes capped figures on what can be spent which can mask workforce gaps. Mr Hughes to raise at the Accountable Care Partnership (ACP) Workforce Group.	<b>Mr Hughes</b>	<p><b>Update 27.08.20:</b> The information in relation to the workforce group of the ACP is now starting to reconvene so the issues around agency spend and vacancy will be picked up through that work and will be reported at a future Governing Body</p> <p><b>Update 05.03.20, 07.05.20, 18.06.20:</b> the work to produce a consolidated report of vacancy rates across all of the sectors in the Accountable Care Partnership (ACP) has been paused in light of the current situation.</p> <p><b>Update 05.11.20,14.01.21, 24.02.21 and 04.03.21:</b> Issues around agency spend and vacancies to be picked up through the ACP Working Group, which is still paused and will be for the near future, but will be reported to a future Governing Body</p>	<b>Open</b>

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<b>ACTION/MATTERS ARISING FROM THE MEETING OF 4 MARCH 2021</b>					
36/21	<b>Month 10 Performance and Delivery Report</b>	Meet with the Chief Nurse to discuss disability and additional needs in more detail as this doesn't appear to be happening in outpatients and accident and emergency	<b>Ms Thorley / Mr Windle</b>	<b>Update 06.05.21:</b> Not yet completed	<b>Open</b>
<b>ACTION/MATTERS ARISING FROM THE MEETING OF 6 MAY 2021</b>					
50/21	<b>Adoption of NHS Sheffield CCG Unaudited Financial Accounts for 2020/21 and Finance Report at Month 12</b>	Schedule an item on a future development session for considerations about the Better Care Fund going forward	<b>Ms Mills</b>	Scheduled on the forward planner for October or December at the latest	<b>Open</b>
<b>ACTION/MATTERS ARISING FROM THE MEETING OF 20 MAY 2021</b>					
64/21	<b>Questions from members of the Public</b>	Contact the member of the public that had asked a question relating to cardiac rehabilitation services to start an open dialogue in order to be able to answer this question	<b>Ms Tilney</b>	<b>Update 21.06.21:</b> Once information about the services has been received from STHFT we will share that with the member of the public and then with Governing Body at a future meeting in public  <b>Update 1.07.21:</b> Ms Cath Tilney confirmed the complaints team is picking this up and working with Commissioning Leads and Sheffield Teaching Hospitals NHS Foundation Trust to produce a response. This will	<b>Recommended for closure</b>

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				return to Governing Body once finalised.  <b>Update 9.8.21:</b> The Complaints Team responded to the member of the public. As the response was about a personal experience of the service it is not appropriate that the detail is shared with Governing Body.	
<b>ACTION/MATTERS ARISING FROM THE MEETING OF 1 JULY 2021</b>					
75/21	<b>Chair's opening remarks</b>	The Chair informed members himself and the Accountable Officer met with NHS England as part of The System Oversight Meeting. NHS England was presented significant information on Sheffield Clinical Commissioning Group progress over the previous 12 months. The Chair reported that a narrative letter should be received in due course and would provide an update at the next Governing Body meeting in public.	<b>Dr Hudsen</b>	The Chair to provide an update at September Governing Body meeting in public. Letter in Noting pack.	<b>RECOMMENDED FOR CLOSURE</b>
80/21	<b>The Talbot Trusts – Appointment of Nominated Trustees</b>	Professor Mark Gamsu, Lay Member, reported NHS England have recently changed their view on the role of hospital charities with regards to the promotion of social	<b>JM</b>	Ms Jackie Mills, Director of Finance investigated this and confirmed Sheffield Hospitals Charity were the lead charity for South	<b>RECOMMENDED FOR CLOSURE</b>

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		<p>prescribing and community anchor organisations. He added he did not believe Sheffield CCG was cited on this change, and requested this is investigated.</p>		<p>Yorkshire and Bassetlaw for this stage of the NHS Charities Together (NHSCT) funding. A competitive grant round was undertaken in partnership with South Yorkshire Community Foundation and successful applications have been submitted to NHSCT for their approval</p>	
82/21	<p><b>Commissioning for Outcomes South Yorkshire &amp; Bassetlaw Policy</b></p>	<p>Dr Leigh Sorsbie, Governing Body Elected GP, noted support for evidence based medicine. She sought further assurance on the information provided that South Yorkshire &amp; Bassetlaw do not routinely plan surgery for smokers or those with a Body Mass Index over 30. She was pleased Sheffield has a different policy, and queried whether this will remain the same as delaying surgery increases complications and increases health inequalities. She also added there is an ethical problem in withholding treatment to encourage an individual to change their behaviour. The Chair agreed this should be fed back to Joint Co-Commissioning Committee Group.</p>	<p><b>SB</b></p>	<p>Ms Sandie Buchan to feedback back to Joint Co-Commissioning Committee Group</p>	<p><b>OPEN</b></p>

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82/21		Dr Amir Afzal, Locality Elected GP, noted it is important to remember GPs deal with individuals rather than populations. He added the IFR panel does not copy patients into communications, which can lead to difficult conversation for the GP. Ms Dani Hydes noted this is a national policy, however agreed to feed it back and pick up at the next Governing Body.	<b>DH</b>	Dani Hydes to feed back and update at the next Governing Body meeting.	<b>OPEN</b>
83/21	<b>Better Care Fund Annual Report</b>	Governing Body discussed the BCF Annual report.	<b>SB</b>	Ms Sandie Buchan to feedback responses to operational plan and build into previous discussions. Ms Karen Shaw to add Better Care Fund to forward planner late 2021.	<b>OPEN</b>
84/21	<b>NHS Sheffield CCG Year End Assessment for 20/21</b>	Ms Cath Tilney, Associate Director of Corporate Services, noted the NHS Sheffield CCG Year End Assessment for 20/21 will come back to Governing Body once a narrative statement from NHS England has been received.	<b>CT</b>	Letter including narrative statement received and included in Noting pack	<b>RECOMMENDED FOR CLOSURE</b>
85/21	<b>Month 2 Finance Report</b>	The arrangements for the second half of the financial year are to be confirmed. The Director of Finance highlighted it is important Governing Body members are cited on CCG's	<b>JM</b>	Ms Jackie Mills provided an update on the financial position at M3 in the noting pack circulated to members and included on the CCG	<b>RECOMMENDED FOR CLOSURE</b>

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		<p>statutory position to deliver a balanced financial position throughout the year. The indicative forecast for the remainder of the year is included in the report. The Director of Finance noted she is expecting a national webinar with Directors of Finance over the next few days which may provide further information.</p>		<p>website. Further information provided in the M4 finance update.</p>	
86/21	<p><b>Month 2 Performance &amp; Delivery Report</b></p>	<p>SEND update. Governing Body agreed it would be useful to see qualitative data including patient stories and quantitative data including the autism waiting list figures.</p>	<p><b>SJ</b></p>	<p>Sapphire Johnson to circulate the requested data.</p> <p>SEND programme to be discussed at QAC- Ms Sapphire Johnson to discuss with Ms Judi Thorley</p> <p>Dr Leigh Sorsbie commented it would also be useful to learn how the issues are being dealt with and what the time frames look like.</p> <p><b>Action: Sapphire Johnson to pick up with Ms Lesley Smith and Dr Leigh Sorsbie.</b></p>	<p><b>OPEN</b></p>

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