

**NHS Sheffield CCG Annual Report 2020/21****Governing Body meeting****20 May 2021****B**

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<b>Sponsor Director</b>	Cath Tilney, Associate Director of Corporate Services
<b>Purpose of Paper</b>	
<p>This report describes our activities during 2020/2021, our achievements and our challenges. The report also includes details about our financial performance and how we are meeting our governance requirements. It is presented to Governing Body for formal approval.</p> <p>Due to the size of the report it has been included in the supporting information pack for Governing Body members.</p>	
<b>Key Issues</b>	
<p>The CCG has a statutory requirement to produce and publish an Annual Report which reflects the detailed national guidance within the Group Accounting Manual issued by the Department of Health and Social Care. Since the draft report was presented to Governing Body on 6 May feedback has been received from NHS England, KPMG, and 360 Assurance, following which a number of minor changes have been made.</p>	
<b>Is your report for Approval / Consideration / Noting</b>	
<b>Approval</b>	
<b>Recommendations / Action Required by Governing Body</b>	
The Governing Body is asked to <b>approve</b> the Annual Report for the financial year 2020/21	
<b>Governing Body Assurance Framework</b>	
<p><b><i>Which of the CCG's objectives does this paper support?</i></b> It underpins the CCG's principal risks identified in the 2020/21 Governing Body Assurance Framework.</p>	
<b>Are there any Resource Implications (including Financial, Staffing etc)?</b>	
None	

**Have you carried out an Equality Impact Assessment and is it attached?**

**Please attach if completed. Please explain if not, why not**  
Not applicable

**Have you involved patients, carers and the public in the preparation of the report?**

Not applicable

## NHS Sheffield CCG Annual Report 2020/21

### Governing Body meeting

20 May 2021

#### 1. Introduction

- 1.1 The CCG has a statutory requirement to produce and publish an Annual Report which reflects the detailed national guidance within the Group Accounting Manual issued by the Department of Health and Social Care. Since the draft report was presented to Governing Body on 6 May feedback has been received from NHS England, KPMG, and 360 Assurance, following which a number of minor changes have been made.
- 1.2 The Audit and Integrated Governance Committee (AIGC) considered an early first draft of the Annual Governance Statement (AGS) at its meeting on 11 March 2021. The AGS is an important document describing the CCG's governance arrangements and providing assurance that the organisation has a sound system of internal control which supports achievement of the CCG's objectives.
- 1.3 The draft Annual Report (including the Annual Governance Statement (AGS)) was presented to the Governing Body meeting on 6 May 2021. The final report will be reviewed by the Audit and Integrated Governance Committee on 20 May (just ahead of this Governing Body meeting) who will recommend the report to Governing Body for approval.
- 1.4 The Annual Report has also been reviewed by NHS England (NHSE), KPMG, the CCG's external auditors, and 360 Assurance, the CCG's internal auditors, and a number of minor amendments have been made following their feedback.

A summary of the changes made is shown below.

Section	Current Page No:	Description of Change:
All	Various	Minor grammatical, spelling, formatting corrections
Looking ahead to 2021/22	Page 23	Section updated

- 1.5 We have invited one of the report authors to present the key themes from the Annual Report. They will be joined by a selection of staff sharing the achievements they are most proud of.

#### 2. Audit Opinion

- 2.1 Our external auditors are required to give an Opinion on the content of the Annual Report which confirms consistency with the financial statements and that the element of the Remuneration Report which is required to be audited has been properly

prepared. They also conduct a high level review of the Annual Governance Statement (AGS) to ensure consistency with the financial statements and compliance with relevant guidance. Whilst the Auditors have provided helpful feedback and comments which have been incorporated into the final report (noted above), there were no substantial changes required.

- 2.2 The Auditors report (ISA260) confirms that they have read the content of the Annual Report (including the Remuneration Report) and reviewed the Annual Governance Statement (AGS) and there were no issues that they wished to raise.

### **3. Statement of Accountable Officer's Responsibilities**

- 3.1 The Annual Report includes the Statement of Accountable Officer's Responsibilities. Following formal adoption of the Annual Report and Accounts by Governing Body, the Accountable Officer will sign this statement.

### **4. Recommendations**

- 4.1 The Governing Body is asked to approve the final Annual Report incorporating the Annual Governance Statement and that all relevant sections and declarations are signed by the Accountable Officer.

Prepared by Jane Howcroft, Programme and Performance Assurance Manager  
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On behalf of Cath Tilney, Associate Director of Corporate Services

May 2021