

**Standards of Business Conduct and Conflicts of Interest
 Policy and Procedure**

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Governing Body meeting

4 November 2021

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Purpose of Paper	
<p>The current Standards of Business Conduct and Conflicts of Interest Policy and Procedure was approved by Governing Body in August 2020 and was due to be reviewed before the end of February 2022 as part of the CCG’s policy review process.</p> <p>Could Governing Body members please note that due to the size of the supporting documentation, this will be circulated separately in the supporting information pack with all changes within the document shown as tracked changes</p>	
Key Issues	
<p>The policy has been reviewed and updated with minor updates made to reflect changes to job titles, correction of typographical errors, and recommendations from 360 Assurance, the CCG’s internal auditors, that were highlighted as part of their annual review of how the CCG manages Conflicts of Interests within the organisation.</p> <p>Due to the timing of meetings, proposed changes to the policy were presented virtually to the Audit and Integrated Governance Committee (AIGC) for review and comment and AIGC has recommended them to Governing Body for approval.</p> <p>The policy also sets out at Appendix B the requirement for all Members of NHS boards and CCG governing bodies to understand and be committed to the practice of good governance and to the legal and regulatory frameworks in which they operate. As individuals they must understand both the extent and limitations of their personal responsibilities. Members of the Governing Body that have not already done so will be asked to confirm their commitment by signing the statement set out at Appendix B. The form will be sent out to those Governing Body members after the meeting.</p>	
Is your report for Approval / Consideration / Noting	
Approval	

Recommendations / Action Required by Governing Body
<p>The Governing Body is asked to:</p> <ul style="list-style-type: none"> • Approve the proposed changes to the updated Standard of Business Conduct and Conflicts of Interest Policy and Procedure • Members of Governing Body that have not already done so are asked to commit to the statement set out at Appendix B which will be circulated to members for signature once the proposed changes to the policy have been approved.
What assurance does this report provide to the Governing Body in relation to Governing Body Assurance Framework (GBAF) objectives?
<p>Which of the CCG's Objectives does this paper support? This paper and the guidance contained within the Standards supports and underpins each of the organisation's objectives</p>
Are there any Resource Implications (including Financial, Staffing etc)?
No
Have you carried out an Equality Impact Assessment and is it attached?
<p><i>Please attach if completed. Please explain if not, why not</i> No specific issues associated with this report</p>
<i>Have you involved patients, carers and the public in the preparation of the report?</i>
N/A