

2.00 pm – 4.00 pm Thursday 6 May 2021
By videoconference

Meeting of the Sheffield CCG Governing Body being held in public

Questions from members of the public should be put in writing to the Associate Director of Corporate Services (sheccg.sheffieldccg@nhs.net), in which case written answers will be provided on the day or will be sent within 7 working days of the meeting and posted on the website (<http://www.sheffieldccg.nhs.uk/about-us/GB-meetings.htm>)

Confidential items are outlined in a separate confidential agenda; confidential items will be considered in a closed private session

		Presenter
2.00 pm Part 1 - Preliminary Items		
1.	Welcome, Introductions, Apologies for Absence and Confirmation of Quoracy	Dr Terry Hudson, Chair
2.	Declarations of Interest A conflict of interest occurs where an individual's ability to exercise judgement, or act in a role, is or could be impaired or otherwise influenced by his or her involvement in another role or relationship. The Standards of Business Conduct and Conflicts of Interest Policy and Procedure can be found at: http://www.sheffieldccg.nhs.uk/our-information/documents-and-policies.htm	Dr Terry Hudson, Chair
3.	Questions from Members of the Public	Dr Terry Hudson, Chair
4.	Chair's Opening Remarks	Dr Terry Hudson, Chair
5. A	Approval of Minutes of Previous Meeting The Governing Body is invited to approve the minutes of the previous meeting held on 4 March 2021	Dr Terry Hudson, Chair
6. B	Matters Arising and Follow up on Reflections from last Governing Body The Governing Body is invited to note any matters arising	Dr Terry Hudson, Chair
7.	Patient Story The Governing Body is invited to receive and note the Patient Story	Mr Alun Windle, Chief Nurse

2.15 pm Part 2 - Papers for Approval		
8. C	<p>Adoption of NHS Sheffield CCG Unaudited Financial Accounts for 2020/21 and Finance Report at Month 12</p> <p>The Governing Body is invited to:</p> <ul style="list-style-type: none"> • Adopt (ie approve) the unaudited 2020/21 accounts; • Note the final 2020/21 outturn position for the CCG, which is subject to external audit of the CCG's annual accounts 	Ms Jackie Mills, Director of Finance
2.30pm 9. D	<p>NHS Sheffield CCG Draft Annual Report for 2020/21</p> <p>The Governing Body is invited to consider and adopt the draft annual report</p>	Ms Cath Tilney, Associate Director of Corporate Services
2.40pm 10. E	<p>NHS Sheffield CCG Activity and Financial Plan Submission April to September 2021 (H1)</p> <ul style="list-style-type: none"> • The Governing Body is invited to: • Note the submission of activity trajectories that are in line with targets set out in the planning guidance • Note the submission of a balanced financial plan for H1 2021/22 • Consider the key risks and issues to the delivery of the financial plan for H1 	Ms Jackie Mills, Director of Finance / Ms Sandie Buchan, Director of Commissioning Development
3.00 pm Part 3 - Papers for Consideration		
11. F	<p>Month 12 Performance and Delivery Report</p> <p>The Governing Body is invited to consider and accept the Month 12 report</p>	Ms Cath Tilney, Associate Director of Corporate Services
3.10pm 12. G	<p>Patient Safety, Quality and Experience Report</p> <p>The Governing Body is invited to consider and accept the report</p>	Mr Alun Windle, Chief Nurse
3.20pm 13. H	<p>Governing Body Assurance Framework</p> <p>The Governing Body is invited to consider and note the Quarter 4 2020/21 Governing Body Assurance Framework</p>	Ms Cath Tilney, Associate Director of Corporate Services
3.30pm 14. I	<p>Communications and Engagement Quarterly Update</p> <p>The Governing Body is invited to consider and note the report</p>	Ms Lucy Ettridge, Deputy Director of Communications, Engagement and Equality
3.40 pm Part 4 – Accountable Officer Updates		
15. Oral	<p>Integrating Care</p> <p>The Governing Body is invited to note an oral update</p>	Ms Lesley Smith, Accountable Officer

3.50 pm Part 5 - Reports Circulated in Advance for Noting	
16.	<ul style="list-style-type: none"> a) NHS Sheffield CCG Draft Annual Report for 2020/21 (in support of main agenda item 9 (paper D)) b) Governing Body Assurance Framework (GBAF) (to support main agenda item 13 (paper H)) c) Integrating Care: ICS Health Executive Group (HEG) Chief Executive Report April 2021 (to support main agenda item 15 (oral update)) d) CCG Chair's Report e) Report from Audit and Integrated Governance Committee (AIGC) f) Report from Primary Care Commissioning Committee (PCCC) g) Complaints and MP Enquiries Quarterly Update
17,	To Consider Items of Any Other Business
18.	If so determined, to exclude the public to consider business of a confidential nature
19.	Summary of Meeting: Reflections from Governing Body
20.	<p>Date and Time of Next Meeting: There will be a short meeting in public on Thursday 20 May 2021 from 2.00 pm – 3.45 pm (details to be confirmed) when Governing Body will be asked to approve the CCG's Audited Annual Accounts and Annual Report for 2020/21</p> <p>The next full meeting in public will take place on Thursday 1 July at 2.00 pm (details to be confirmed)</p>