

ACTIONS / MATTERS ARISING FROM THE MEETINGS OF THE GOVERNING BODY HELD IN PUBLIC UPTO 5 MAY 2022

MINUTE	ITEM	ACTION TO TAKE	LEAD	CONFIRMATION OF ACTION TAKEN/STILL TO TAKE	OPEN / RECOMMENDED FOR CLOSURE
ACTION/MATTERS ARISING FROM THE MEETING OF 7 NOVEMBER 2019					
122/19	Public Question – to be answered more fully with regard to current levels of vacancies and agency staffing within provider services	The Accountable Officer suggested that it would be useful for the partnership to work collectively together and for the Workforce Leads to try and get to the heart of the question so that can produce a Sheffield wide report to provide a flavour of vacancy rates across all of the sectors. Agency staffing is more complex and includes capped figures on what can be spent which can mask workforce gaps. Mr Hughes to raise at the Accountable Care Partnership (ACP) Workforce Group.	BH	<p>Update 27.08.20: The information in relation to the workforce group of the ACP is now starting to reconvene so the issues around agency spend and vacancy will be picked up through that work and will be reported at a future Governing Body</p> <p>Update 05.03.20, 07.05.20, 18.06.20: the work to produce a consolidated report of vacancy rates across all of the sectors in the Accountable Care Partnership (ACP) has been paused in light of the current situation.</p> <p>Update 05.11.20,14.01.21, 24.02.21 and 04.03.21: Issues around agency spend and vacancies to be picked up through the ACP Working Group, which is still paused and will be for the near future, but will be reported to a future Governing Body</p>	OPEN

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				<p>Update 4.11.21: The Deputy Accountable Officer added that there was no further update at this time and he would be taking the action to the Accountable Care Partnership Workforce Group.</p> <p>Update 13.01.22: The Director of Finance confirmed that the position was as previously noted and highlighted that providers were not doing their usual reporting in order to focus on current system pressures.</p> <p>Update 3.3.22: Position remains unchanged. Remains open.</p>	
ACTIONS/MATTERS ARISING FROM 13 JANUARY 2022					
09/22	Governing Body Assurance Framework	The Director of Commissioning Development confirmed that she would work with the CCG Health Inequalities Group to refresh the plan based on the impact of the pandemic, taking into consideration Dr Sorsbie's comments in relation to the wider issues and the impact of the pandemic on the system.	SB	Update 3.3.22: The Director of Commissioning Development advised that the refresh of the health inequalities plan was currently ongoing and would be presented to May Governing Body alongside the 2022/23 Operational Plan.	OPEN

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10/22	Month 8 Performance and Delivery Report	Ms Thorley (Lay Member) to discuss ambulance response times at the next Quality Assurance Committee (QAC).	JT		OPEN
11/22	Patient Safety, Quality and Experience Report	Annual Health Checks and the need for uptake to be increased to be discussed further at the Health Inequalities Group and Quality Assurance Committee	LE/JT	Update 3.3.22: The Deputy Director of Communications, Engagement and Equality advised that this was being taken forward as part of the refresh work for the health inequalities plan in March/April. This would be revisited when the Health Inequalities Plan comes forward to Governing Body.	OPEN
14/22	CCG Close Down Due Diligence Progress Report	The Director of Finance highlighted a risk that we would need to produce a set of accounts for the three months that the CCG was responsible in 2022-23. However, our financial services provider shared business services were not yet able to say the point at which they would merge our financial systems and whether we would be able to rely on the transactions at a CCG level, so it is probably one area in the due diligent checklists that may well move more to red than it currently		Update 3.3.22: The Director of Finance advised that subsequent to the meeting, confirmation had been received from the shared business provider that the timetable had been revised which would mean that a set of accounts could be produced at the end of March and, subsequently, at the end of June and still move to merge the financial ledgers post. The action	RECOMMENDED FOR CLOSURE

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		is shown. The Director of Finance and Associate Director of Corporate Services would meet outside of the meeting to ensure this update is captured.	JM/CT	could be closed.	
ACTIONS/MATTERS ARISING FROM 3 MARCH 2022					
29/22	Patient Safety, Quality and Experience Report	The Chief Nurse and Judi Thorley, Lay Member to discuss the approach to the CQC visits to primary care outside of the meeting. The Chief Nurse and Judi Thorley, Lay Member to discuss with the Healthwatch Chair the information Healthwatch could bring into the support process.	AW/JT	Meeting held	RECOMMENDED FOR CLOSURE
29/22	Patient Safety, Quality and Experience Report	The Chair and Dr Ben Allen to meet outside of the meeting to discuss Behavioural science and how it fits with population health management.	TH/BA	Meeting held 28 March 2022	RECOMMENDED FOR CLOSURE
32/22	Papers for Noting	The Director of Finance to provide Governing Body a briefing on the primary care capital investment once confirmation of funding received.	JM	JM to update at the meeting.	