

**ACTION / MATTERS ARISING FROM THE MEETING OF THE
PRIMARY CARE COMMISSIONING COMMITTEE HELD IN PUBLIC
23 JULY 2020**

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Minute	Item	Action to Take	Lead	Confirmation of action taken / still to take	Timeline for completion
18/20a 06/20(a), 88/19	GP Patient Survey 2019	It was agreed that the team would further consider and a proposal be brought back to Committee setting out how the information could be used, noting the sensitives around primary care networks.	SN	This was due to be discussed at a PCCC development session that was cancelled due to Covid. The GPPS 2020 is now out and on agenda for Sept 2020 meeting	Plan for 2020 Survey to be added to PCCC Forward Planner – date tbc (public) Completed – recommended for closure
18/20d 07/20	Wave 4 Capital Allocations for Primary Care	AT advised now expecting overarching ICS outline business case to be presented for approval in Sep 2020	AT	The ICS Programme Business Case is expected that the Case will be brought to PCCCs for approval in October before submission. A Capital update will be presented to PCCC in private on 17.09.20	To be added to PCCC Forward Planner for 17.09.20 (public) To be added to PCCC Forward Planner for October 2020.

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13/20	Circulation of papers	The Chair gave apologies for the lateness of papers and advised that she would be working with the Deputy Accountable Officer and Director of Commissioning and Performance to ensure a plan was put in place to rectifying this for future meetings.	CN/BH		Oral update to be given to September meeting
13/20	Development Session	The Chair advised that the Committee had previously planned to hold a development session in July 2020, however, due to the number of items of business for approval and discussion in both meetings held in public and private along with a number of areas currently being developed, it was agreed to hold a business meeting for both and look to holding the development session in August 2020 (date to be confirmed).	RFA	A development session scheduled for August 2020 was deferred to enable more members to attend and will be held in October 2020.	Added to PCCC Forward Planner for October 2020
19/20	Healthwatch Representative	The Primary Care Co-Commissioning Manager advised that letters had been sent to certain groups but would clarify dates letter sent out.	JW		Oral update to be given to September meeting
19/20	Healthwatch Representative	The Deputy Director of Communications advised that the Comms team will work with primary care team to develop a Comms toolkit as part of this process.	LE/JW		Oral update to be given to September meeting
24/20	Second phase of General Practice response to COVID-19 – update to GP contracts and income protection arrangements	The Director of Finance and the Deputy Director of Strategic Commissioning and Planning advised, the second phase response letter set out the requirements for general practice and it was agreed that a further update would be brought back to next meeting to further describe what is happening.	JM		Oral update to be given to September meeting