

**ACTION / MATTERS ARISING FROM THE MEETING OF THE  
PRIMARY CARE COMMISSIONING COMMITTEE HELD IN PUBLIC  
21 NOVEMBER 2019**

Minute	Item	Action to Take	Lead	Confirmation of action taken / still to take	Timeline for completion
88/19	GP Patient Survey 2019	It was agreed that the team would further consider and a proposal be brought back to Committee setting out how the information could be used, noting the sensitives around primary care networks.	SN		Added to PCCC Forward Planner – date tbc (public)
97/19 86/16	Minutes of the meeting held on 19 September July 2019 - 86/19 - West 5 Primary Care Network Local Incentive Scheme	<ul style="list-style-type: none"> <li>It was agreed that the Committee would receive further updates on progress at future meetings.</li> <li>The Healthwatch Representative reported that she had received feedback from patients that suggested that there was confusion about how to access network services. She agreed to provide examples to the CCG once permission had been gained from individuals concerned.</li> </ul>	LE  TE		Added to PCCC Forward Planner for April 2020 (public)
98/19 84/19	Matters Arising - GP Retention	<ul style="list-style-type: none"> <li>It was agreed that GP Retention would be added to the forward planner for January 2020, to include workforce statistics and reasons for GPs retiring or leaving.</li> <li>It was agreed that GP exit interviews would be discussed outside the meeting and any feedback be shared with the Committee.</li> </ul>	AT/AG  ZM/AT/AG		COMPLETED On agenda for 23 Jan 2020 meeting  To be included in work underway
98/19	Matters Arising - Care Home LCS	<ul style="list-style-type: none"> <li>The Director of Delivery, Care Outside of Hospital confirmed that this formed part of a wider programme of work around care homes. It was noted that this is a significant source of concern that required urgent attention, therefore the Committee would seek a clear timeframe for review of the LCS.</li> </ul>	SB		23 Jan 2020

<b>Minute</b>	<b>Item</b>	<b>Action to Take</b>	<b>Lead</b>	<b>Confirmation of action taken / still to take</b>	<b>Timeline for completion</b>
		<ul style="list-style-type: none"> <li>It was agreed that the performance report would include a table of locally commissioned services and their review dates.</li> </ul>	<b>AT</b>		23 Jan 2020
<b>99/19</b>	<b>Financial Report at Month 7</b>	The Director of Finance confirmed an Equalisation Funding paper would be presented to PCCC in January 2020.	<b>JM</b>		COMPLETED On agenda for 23 Jan 2020 meeting
<b>100/19</b>	<b>Digital Programme Update - Online Consultations</b>	The Deputy Director of IT advised that the information in this section was extracted directly from the latest ICS report available and agreed to contact the ICS lead directly to seek clarification on the issues raised and provide a position statement to the next meeting of the Committee	<b>AL</b>		
<b>103/19</b>	<b>Date and Time of Next Meeting</b>	Future meeting dates from April 2020 would be confirmed shortly	<b>RFA</b>		COMPLETED