

**Thursday 23 July 2020**  
**1.30 pm – 3.00 pm**

**Meeting of the Primary Care Commissioning Committee held in public**

		<b>Presenter</b>
<b>1.30 pm Part 1 – Preliminary Items</b>		
<b>1.</b>	<b>Welcome, Introductions and Apologies for Absence</b>	Chris Nield, Chair
<b>2.</b>	<p><b>Declarations of Interest</b>                      A conflict of interest occurs where an individual’s ability to exercise judgement, or act in a role, is or could be impaired or otherwise influenced by his or her involvement in another role or relationship.</p> <p>The Standards of Business Conduct and Conflicts of Interest Policy and Procedure can be found at:  <a href="http://www.sheffieldccg.nhs.uk/our-information/documents-and-policies.htm">http://www.sheffieldccg.nhs.uk/our-information/documents-and-policies.htm</a></p>	Chris Nield, Chair
<b>3.</b>	<b>Questions from Members of the Public</b>	Chris Nield, Chair
<b>4. A</b>	<p><b>Approval of minutes of previous meeting</b>                      The Primary Care Commissioning Committee is invited to approve the minutes from the meeting held 23 January 2020.</p>	Chris Nield, Chair
<b>5. B</b>	<p><b>Matters Arising</b>                      The Primary Care Commissioning Committee is invited to note any matters arising.</p>	Chris Nield, Chair
<b>1.45 PM Part 2 - Papers for Approval</b>		
<b>1.45 pm 6. C</b>	<p><b>Meadowgreen Health Centre (C88015) and The Avenue Medical Practice (C88024) Merger Application</b>                      The Primary Care Commissioning Committee is asked to:</p> <ul style="list-style-type: none"> <li>• Approve the merger application</li> <li>• Approve the recommendations outlined within this paper for the merged practice to continue to review and measure the impact of change and to work with the Quality and Engagement teams to further mitigate against these post-merger.</li> </ul>	Joanne Ward , Primary Care Co- Commissioning Manager
<b>2.00 pm Part 3 - Papers for Consideration</b>		
<b>2.00 pm 7. D</b>	<p><b>Finance Report at Month 3</b>                      The Primary Care Commissioning Committee is asked to consider the reported financial position as at month 3.</p>	Jackie Mills, Director of Finance

2.10 pm <b>8. E</b>	<b>Risk Assessment for Black, Asian and Minority Ethnic and High Risk Staff in Primary Care</b> The Primary Care Commissioning Committee is asked to consider the actions taken to provide support for BAME and high risk staff working in primary care and the steps taken to ensure all staff who consent receive a risk assessment by the end of July 2020.	Abby Tebbs, Deputy Director of Strategic Commissioning and Planning
2.20 pm <b>9. F</b>	<b>Digital Programme update – Quarter one update</b> The Primary Care Commissioning Committee is asked to consider the contents of the paper.	Adam Lavington, Deputy Director of IT
2.30 pm <b>10. G</b>	<b>Primary Care Network DES- Update</b> The Primary Care Commissioning Committee is asked to consider the progress made and PCN arrangements in place for 2020/21	James Barsby, Commissioning Manager
<b>2.35 PM Part 4 – Reports circulated in advance for noting</b>		
2.35 pm <b>11.</b>	<b>a) Second phase of General Practice response to COVID-19 – update to GP contracts and income protection arrangements</b>	
<b>2.40 PM Part 5 – Other Reports</b>		
2.40 pm <b>12.</b>	<b>To consider items of any other business</b>	
2.50 pm <b>13.</b>	<b>Key Messages to Governing Body</b>	
<b>14.</b>	<b>Date and Time of Next Meeting</b> <ul style="list-style-type: none"> <li>The next meeting will take place on Thursday 17 Sep 2020, 1.30 pm – 3.00 pm, Boardroom, 722 Prince of Wales Road</li> </ul>	
<b>Dates for future meetings of Primary Care Commissioning Committee in 2020</b> <ul style="list-style-type: none"> <li>Thursday 19 Nov 2020, 1.30 pm – 3.00 pm, Boardroom, 722 Prince of Wales Road</li> </ul>		